

Committee Members

Present

Meridith Silcox,
Committee Chair

Edward Baffoe

Sara Damiano, *HHSC*
Older Americans Act

Elizabeth Danner, *TEA*

Roni Jo Frazier

Barbara Knighton

Sandra Magana, *TCDS*

Scott McAvoy

Ashley Sattler

Robert Schier III

Katie Snelling, *TEA*

Jamie Thomas

Committee Members

Absent

Amanda Miles

Community

Coordinators Present

Morgan Foster

Rosa Guel

Olu Motoni

Alexandra Venegas

Erin Fogarty

Staff Present

Beth Stalvey, *Executive*
Director

Rey Maldonado

Brianna TenBrink

Mitchel Griffin

Evan Marczynski

Sylvia Medina

Richard Rendon

Genessee Klemm

Melanie Teague

Cass Schnautz

Call to Order

The Project Development Committee of the Texas Council for Developmental Disabilities convened on Wednesday, November 5, 2025, at the Crowne Plaza Houston Medical Center-Galleria Area 2712 Southwest Fwy, Houston, TX 77098 as well as virtually using the Zoom platform. Committee Chair Meridith Silcox called the meeting to order at 1:32 P.M. A quorum was present.

Introductions

Committee members, staff and guests were introduced.

Public Comments

No public comment was given.

Consideration of August 7, 2025, Minutes

The minutes were reviewed and no corrections or additions were noted.

Project Development Cont.

Committee Meeting Minutes

November 6, 2025

MOTION: To approve the minutes of the August 7, 2025, Project Development Committee Meeting as presented.

MADE BY: Jamie Thomas

SECOND: Roni Jo Frazier

The motion **passed** unanimously.

Chair's Remarks

Chair Silcox reported on the expected absence of Amanda Miles.

Silcox shared her quarterly activities including participation in a public transit audit and emergency management committee work in Houston. She also highlighted the upcoming release of a best practices guide for local disability commissions and encouraged members to share updates on their own advocacy and community projects.

Silcox also shared information presented in the Executive Committee meeting, including reports, continuations, and discussion topics.

Member Quarterly Activities

Committee members shared updates on their disability-related activities during the previous quarter.

Staff Reports

TCDD Finance and Grants Director Rey Maldonado provided updates on new projects that started in the past quarter, including Baylor University's next generation engagement and a statewide community engagement project. The Committee also reviewed projects that had ended or were in their final year.

Selection of Nominating Committee Member

Chair Silcox explained the role of the Nominating Committee and asked for nominations from the Project Development Committee. Ashley Sattler volunteered as the Project Development Committee Representative to the Nominating Committee.

Project Development Cont.

Committee Meeting Minutes

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MOTION: To accept the nomination of Ashley Sattler to serve on the Nominating Committee.

MADE BY: Roni jo Frazier

SECOND: Jamie Thomas

The motion **passed**. Scott McAvoy, Robert Schier III, and Sara Damiano were present but did not vote.

Future Activities for State Plan Implementation

Silcox led a discussion on the Youth Leadership Executive Summary, reviewing options for developing a youth leadership forum in Texas. Members debated whether to keep the project in-house or outsource components, considered budget estimates, and discussed the importance of sustainability and data tracking. After discussion, the Committee agreed to recommend up to \$300,000 per year for five years, for one project.

MOTION: To recommend Council approval of the Youth Leadership Executive Summary for one project for up to \$300,000 per year for five years.

MADE BY: Roni Jo Frazier

SECOND: Jamie Thomas

The motion **passed** without opposition. Sara Damiano was present but did not vote

The Committee also received a presentation from Disability Community Coordinators Morgan Foster, Rosa Guel, and Alexandra Venegas, regarding their food handlers certification program.

Future Project Funding Priorities

The Committee evaluated the Future Project Funding Priorities list. Members reviewed the list as provided by staff and made the following changes:

Youth Leadership Forum

Project Development Cont.

Committee Meeting Minutes

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Choice Making Among Youth Age 3-11: A Foundation for Self-Determined Lives

Medical Self-Determination

TCDD Story Telling

Culturally Inclusive Family Supports

MOTION: To Recommend Council Approval of the Future Project Funding Priorities List

MADE BY: Jamie Thomas

SECOND: Barbara Knighton

The motion **passed** without opposition. Sara Damiano was present but did not vote.

Future Agenda Items

Members were advised to contact Council staff or Chair Silcox if they have suggestions.

Other Discussion Items

The next Committee meeting will be held February 5, 2026.

Adjourn

Committee Chair Silcox adjourned the Project Development Committee at 4:24 PM.