

**Committee  
Members Present**

Andrew Crim, *Council  
Chair*  
Angie Panzica  
Eric Shahid  
Meridith Silcox  
Jamie Thomas

**Council Members  
Present**

Debbie Carlisle  
Roni Jo Frazier  
Shana Halvorsen  
Barbara Knighton  
Lisa Marenco

**Staff Present**

Beth Stalvey, *Executive  
Director*

Scott Daigle  
Lauren Gerken  
Mitchel Griffin  
Genessee Klemm  
Rey Maldonado  
Sylvia Medina  
Richard Rendon  
Cass Schnautz  
Melanie Teague  
Koren Vogel

**Call to Order**

The Executive Committee of the Texas Council for Developmental Disabilities convened on Wednesday, February 5, 2025, at the Holiday Inn Austin – Town Lake, 20 N Interstate Hwy 35, Austin, TX 78701 with some members and staff participating virtually. Council Chair Andrew Crim called the meeting to order at 2:00 P.M. A quorum was present.

**1. Introductions**

Committee members, staff and guests were introduced.

**2. Public Comments**

No public comments were provided to the committee.

**3. Consideration of November 6, 2024, Minutes**

The minutes were reviewed, and no additions or corrections were noted.

**MOTION:** To approve the minutes of the November 6, 2024, Executive Committee meeting as presented.

**MADE BY:** Jamie Thomas

**SECOND:** Meridith Silcox

The motion **passed** unanimously.

**4. TCDD Quarterly Financial Reports**

TCDD Finance and Grants Director Rey Maldonado reviewed the summary of funds reporting on fiscal years 2024 through 2027, detailing current obligations, projections, stipend expenditures, and

grantee payments. Maldonado reported that for fiscal year 2025, approximately \$2.7 million has been received out of the projected budget of \$6.16 million. The Operating Expense approved budget of \$2.7 million has been adjusted down by \$200,000 due to savings and grant expenditures are on track for FY 2024 and FY 2025.

## 5. Continuation Grant Awards

Chair Crim read a statement regarding Conflict of Interest prior to the consideration of funding for grant projects, reminding members, staff, and guests to excuse themselves from the conversation if a conflict of interest exists.

Grants Coordinator Sylvia Medina presented the executive summary for the Adults with DD Supporting Aging Family Members project at the Alamo Area Council of Governments.

**MOTION:** To approve up to \$125,000 in continuation grant funding to the Alamo Area Council of Governments for the third year of a five-year Adults with DD Supporting Aging Family Members project, pending the availability of federal funds.

**MADE BY:** Meridith Silcox

**SECOND:** Jamie Thomas

The motion **passed** unanimously.

Grants Coordinator Richard Rendon presented the executive summary for the Strategic Plan and Capacity Building project at Texas Advocates.

**MOTION:** To approve up to \$125,000 in continuation grant funding to the Texas Advocates for the second year of a three-year Strategic Plan and Capacity Building project, pending the availability of federal funds.

**MADE BY:** Jamie Thomas

**SECOND:** Meridith Silcox

The motion **passed** unanimously.

Grants Coordinator Melanie Teague presented the executive summary for the Participatory Research Training and Tools for Self-Advocates and Researchers project at Strategic Education Solutions, LLC.

**MOTION:** To approve up to \$149,849 in continuation grant funding to Strategic Education Solutions, LLC for the third year of a three-year Participatory Research Training and Tools for Self-Advocates and Researchers project, pending the availability of federal funds.

**MADE BY:** Meredith Silcox

**SECOND:** Eric Shahid

The motion **passed** unanimously.

Teague presented the executive summary for the Interdisciplinary Tele enabled Health Homes for Aging Adults with IDD project at The University of Texas Health Science Center Houston.

**MOTION:** To approve up to \$175,000 in continuation grant funding to The University of Texas Health Science Center Houston for the fifth year of a five-year Interdisciplinary Tele enabled Health Homes for Aging Adults with IDD project, pending the availability of federal funds.

**MADE BY:** Jamie Thomas

**SECOND:** Eric Shahid

The motion **passed** unanimously.

## 6. New Grant Awards

### A. Enhancing Statewide Community Engagement

TCDD Public Policy Director Scott Daigle presented applications for the Enhancing Statewide Community Engagement Request for Applications (RFA). Three applications met the criteria for independent peer review panel and staff review. The Council previously approved the funding for one project for up to \$200,000 per year for up to three years.

**MOTION:** To approve new grant funding to O'Neill Public Relations (23 East Group) for up to \$200,000 per year for up to three years, pending the availability of federal funds.

**MADE BY:** Meredith Silcox

**SECOND:** Jamie Thomas

The motion **passed** unanimously

**B. Self-Determined Health Care**

TCDD Policy Analyst Lauren Gerken presented applications for the Next Generation Engagement: How Experience Influences Advocacy Request for Application (RFA). Five applications were reviewed by an independent peer review panel and staff review. The Council previously approved the funding for one project for up to \$250,000 per year for up to two years.

**MOTION:** To approve new grant funding to Baylor University for up to \$250,000 per year for up to two years, pending the availability of federal funds.

**MADE BY:** Meridith Silcox

**SECOND:** Jamie Thomas

The motion **passed** unanimously

**7. Grant Activities Reports**

Finance and Grants Director Maldonado reviewed grants in their final active year and those that have closed. Also discussed were new projects that started this quarter. Maldonado reviewed the Risk Assessment noting that projects listed as moderate risk were due to reporting issues and the steps that are being taken to correct those issues.

**8. Chair's Report**

Chair Crim reported the expected absences Lora Taylor, Kim Torres, Beatrice Degree and representatives from A&M CDD.

**9. Executive Director's Report**

Executive Director Stalvey reported stipends awarded during the quarter:

1. American Association on Intellectual & Developmental Disabilities: Events Stipend for up to \$4,798 for the "Aim for the 'I' in AAIDD" November 12-15, 2024, in Galveston.
2. The Arc of Harris County: Events Stipend for up to \$3,500 for the "7th Positive Futures Conference: Intellectual and Developmental Disabilities Trends and Insights for Tomorrow" November 8, 2024, in Houston.

3. The Arc of Harris County: Speaker Stipend for up to \$2,300 for the “7th Positive Futures Conference: Intellectual and Developmental Disabilities Trends and Insights for Tomorrow” November 8, 2024, in Houston.
4. Family to Family (Conference): Events Stipend for up to \$7,000 for the “18<sup>th</sup> Annual Conference & Resource Fair” January 25, 2025, in Houston.
5. Family to Family (Conference): Speaker Stipend for up to \$1,857.20 for the “18<sup>th</sup> Annual Conference & Resource Fair” January 25, 2025, in Houston.
6. DeafBlind Camp of Texas: Events Stipend for up to \$6,521.26 for the “DBCTX Holiday Party 2024” December 14, 2024, in Austin.
7. Austin-Travis County MHMR (Integral Care): Events Stipend for up to \$7,405 for the “Central Texas African American Family Support Conference 2025 (CTAAFSC)” February 4-5, 2025, in Austin.
8. Austin-Travis County MHMR (Integral Care): Speaker Stipend for up to \$3,000 for the “Central Texas African American Family Support Conference 2025 (CTAAFSC)” February 4-5, 2025, in Austin.

Executive Director Stalvey provided staff updates to note the vacant positions of TCDD Web Administrator, and West Texas Disability Community Coordinator. Stalvey also noted that interviews had been completed for the vacant Policy Analyst position and the East Texas Disability Community Coordinator position had been filled by Olu Montoni.

Stalvey discussed staff activities, federal activities related to executive orders, and information regarding appointments from the Governor’s Office.

## **10. Conflict of Interest Disclosures**

Committee Members reviewed updated conflict of interest disclosure information for Council Members and staff. No concerns were noted.

## **11. Other Updates**

The next scheduled Executive Committee meeting will be held in conjunction with the Council meetings scheduled for May 7, 2025.

**Adjourn**

Chair Crim adjourned the Executive Committee at 5:11 PM.

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Beth Stalvey, *Secretary to the Council*    Date