

**Committee  
Members Present**

Andy Crim, *Council  
Chair*  
Angie Panzica  
Eric Shahid  
Meridith Silcox  
Jamie Thomas

**Council Members  
Present**

Roni Jo Frazier  
Shana Halvorsen  
Barbara Knighton  
Lisa Marenco  
Robert Schier III

**Guests Present**

Cynthia Burrow  
Zaide Echegoyen  
Debbie Kizer  
Linda Litzinger  
Alisa Miller  
Sam Spencer  
Deborah Wallace

**Regional  
Coordinators  
Present**

Erin Fogarty  
Morgan Foster  
Rosa Guel

**Staff Present**

Beth Stalvey, *Executive  
Director*  
Kai Brewer  
Scott Daigle  
Lauren Gerken  
Crystal Goodwin  
Mitchel Griffin  
Genessee Klemm  
Linda Logan  
Rey Maldonado  
Evan Marczynski  
Sylvia Medina  
Richard Rendon  
Mary Rochford  
Cass Schnautz  
Brianna TenBrink  
Koren Vogel

**Call to Order**

The Executive Committee of the Texas Council for Developmental Disabilities convened on Wednesday, November 6, 2024, at the Hyatt Place Houston Medical Center, 7329 Fannin St, Houston, TX 77030 as well as virtually using the Zoom platform. Council Chair Andrew Crim called the meeting to order at 2:00 P.M. A quorum was present.

**1. Introductions**

Committee members, staff and guests were introduced.

**2. Public Comments**

No public comments were provided to the committee.

**3. Consideration of August 7, 2024, Minutes**

The minutes were reviewed, and no additions or corrections were noted.

**MOTION:** To approve the minutes of the August 7, 2024, Executive Committee meeting as presented.

**MADE BY:** Jamie Thomas

**SECOND:** Angie Panzica

The motion **passed** unanimously.

#### 4. TCDD Quarterly Financial Reports

TCDD Finance and Grants Director Rey Maldonado reviewed the summary of funds and discussed the closeout of FY 2023. Maldonado shared that the funds for FY 2025 have been received and were being assigned to ongoing projects. Maldonado highlighted the current status of grants, noting that fiscal year 2023 funds were closing, and most of the fiscal year 2024 and 2025 funds were obligated, with a small amount remaining unassigned for future use. Maldonado reported on current grantees, grants closing in 2025, and the stipend expenses report. Maldonado noted the transition from 2024 to 2025 stipends, resetting the annual stipend allocation to \$180,000.

#### 5. Continuation Grant Awards

Chair Crim read a statement regarding Conflict of Interest prior to the consideration of funding for grant projects, reminding members, staff, and guests to excuse themselves from the conversation if a conflict of interest exists.

Grants Coordinator Richard Rendon presented the executive summary for the Leadership and Advocacy Training by a Local Self-Advocacy Organization project at Children's Disabilities Information Coalition (CDIC).

**MOTION:** To approve up to \$149,851 in continuation grant funding to Children's Disabilities Information Coalition (CDIC) for the fifth year of a five-year Leadership and Advocacy Training by a Local Self-Advocacy Organization project

**MADE BY:** Meredith Silcox

**SECOND:** Jamie Thomas

The motion **passed** unanimously.

Grants Coordinator Sylvia Medina presented the executive summary for the Disability Cultural Humility Training for Elected Officials at Metrocare project at Dallas Metrocare Services.

**MOTION:** To approve up to \$92,722 in continuation grant funding to the Dallas Metrocare Services for the third year of a five-year Disability Cultural Humility Training for Elected Officials at Metrocare project.

**MADE BY:** Meridith Silcox

**SECOND:** Eric Shahid

The motion **passed** unanimously.

Medina presented the executive summary for the Participatory Research Training by disABILITYsa project at disABILITYsa.

**MOTION:** To approve up to \$143,295 in continuation grant funding to disABILITYsa for the third year of a three-year Participatory Research Training by disABILITYsa project.

**MADE BY:** Angie Panzica

**SECOND:** Jamie Thomas

The motion **passed** unanimously.

Rendon presented the executive summary for the Financial Literacy project at Project Amistad.

**MOTION:** To approve up to \$121,470 in continuation grant funding to Project Amistad for the fifth year of a five-year Financial Literacy project.

**MADE BY:** Jamie Thomas

**SECOND:** Eric Shahid

The motion **passed** unanimously.

Finance and Grants Director Rey Maldonado presented the executive summary for the Collaborative Oral Health Care for Persons with IDD in Texas project at The University of Texas Health Science Center at Houston.

**MOTION:** To approve up to \$150,000 in continuation grant funding to Association for Texas Advocates, Inc. for the third year of a five-year Collaborative Oral Health Care for Persons with IDD in Texas project.

**MADE BY:** Angie Panzica

**SECOND:** Meridith Silcox

The motion **passed** unanimously.

Rendon presented the executive summary for the Improving Education and Practice guidelines for Substance Use Disorder and Developing Disabilities project at University of North Texas Health Science Center.

**MOTION:** To approve up to \$149,993 in continuation grant funding to University of North Texas Health Science Center for the third year of a five-year Improving Education and Practice guidelines for Substance Use Disorder and Developing Disabilities project.

**MADE BY:** Jamie Thomas

**SECOND:** Angie Panzica

The motion **passed** unanimously.

Maldonado presented the executive summary for the Sexual Assault Prevention and Response project at West Central Texas Council of Governments.

**MOTION:** To approve up to \$150,000 in continuation grant funding to West Central Texas Council of Governments for the fifth year of a five-year Sexual Assault Prevention and Response project.

**MADE BY:** Jamie Thomas

**SECOND:** Eric Shahid

The motion **passed** unanimously.

## 6. New Grant Awards

### A. Choice Making for Youth Age 0-14: A Foundation for Self-Determined Lives

TCDD Public Policy Director Scott Daigle presented applications for the Choice Making for Youth Age 0-14: A Foundation for Self-Determined Lives Request for Applications (RFA). Six applications met the criteria for independent peer review panel and staff review. The Council previously approved the funding for one project for up to \$300,000 per year for up to five years.

After discussion of the reviewer comments, the Committee reached a consensus to not fund any projects, so no motion was offered.

**B. Self-Determined Health Care**

TCDD Policy Analyst Linda Logan presented applications for the Self-Determined Health Care RFA. 10 applications were reviewed by an independent peer review panel and staff review. The Council previously approved the funding for one project for up to \$125,000 per year for up to five years.

After discussion of the reviewer comments, the Committee reached a consensus to not fund any projects, so no motion was offered.

**7. Grant Activities Reports**

Finance and Grants Director Maldonado reviewed grants in their final active year and those that have closed. Maldonado discussed several grants that will be closing in 2025. Also discussed were new projects that started this quarter. Maldonado reviewed the Risk Assessment noting that projects listed as moderate risk were due to reporting issues and the steps that are being taken to correct those issues.

TCDD Executive Director Beth Stalvey reviewed the Project Closeout Report for Texas Tech University: The Facts of Life: Sexual Health & Developing Healthy Relationships for People with DD.

**8. Peer Review Panel Members**

TCDD Community Engagement Director Genessee Klemm reported that seven individuals have applied to be on the RFA Peer Review Panel.

**MOTION:** To approve the seven applicants in the peer review panel pool.

**MADE BY:** Meredith Silcox

**SECOND:** Jamie Thomas

The motion **passed** unanimously.

**9. Chair's Report**

Chair Crim reported the expected absences Lora Taylor and noted several members who will participate virtually.

**10. Executive Director's Report**

Executive Director Stalvey reported stipends awarded during the quarter:

1. Texas Tribune: Events Stipend for up to \$7,500 for the “Texas Tribune Festival” September 5-7, 2024, in Austin.
2. Texas Tribune: Translation Stipend for up to \$3,000 for the “Texas Tribune Festival” September 5-7, 2024, in Austin.
3. Texas Chapter of the Association of People Supporting Employment First (APSE): Events Stipend for up to \$2,728 for the “Texas APSE Employment First Conference”, October 20-23, 2024, in San Antonio.
4. Texas Chapter of the Association of People Supporting Employment First (APSE): Speaker Stipend for up to \$6,096 for the “Texas APSE Employment First Conference”, October 20-23, 2024, in San Antonio.
5. Provider’s Alliance for Community Services of Texas (PACSTX): Speaker Stipend for up to \$6,200 for the “PACSTX 2024 Annual Conference Launching Forward”, October 1-3, 2024, in San Marcos.
6. NAMI Texas: Event Stipend for up to \$7,500 for the “40 Years of Hope and Healing: The 2024 NAMI Texas Annual Conference and Awards Celebration”, November 7-9, 2024, in El Paso.
7. Harris County Department of Education: Speaker Stipend for up to \$7,500 for the “Counting Every Move: What do we need to know to support our Assistive Technology decisions?” November 19, 2024, in Houston.
8. American Association on Intellectual and Developmental Disabilities: Speaker Stipend for up to \$2,000 for the “Aim for the ‘I’ in AAIDD” November 12-15, 2024, in Galveston.

Executive Director Stalvey provided staff updates to note the vacant positions of TCDD Policy Analyst, TCDD Web Administrator, and two Regional Coordinators.

Stalvey highlighted key agenda items, including a presentation from Jason Sabo in preparation for the upcoming Legislative Session. She discussed the two recently closed RFAs on Statewide Community Engagement and Next Generation Advocacy.

Stalvey shared that TCDD will serve on the advisory committee for a project called Decode-It funded by the National Institute of Health.

Stalvey also shared that TCDD has been approached by the CHIPS Program, a federal investment in semiconductor development and processing, as part of the Department of Labor's efforts to make sure that people with disabilities were included as potential employees.

Stalvey also shared that the TCDD received the 2024 Friendship Award from Texas Advocates at their annual conference in August recognizing their partnership and support.

### **11. Conflict of Interest Disclosures**

Committee Members reviewed updated conflict of interest disclosure information for Council Members and staff. No concerns were noted.

### **12. Other Updates**

The next scheduled Executive Committee meeting will be held in conjunction with the Council meetings scheduled for February 5, 2025.

## **Adjourn**

Chair Crim adjourned the Executive Committee at 4:54 PM.

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Beth Stalvey, *Secretary to the Council*      Date