

### **Committee**

#### **Members Present**

Mary Durham, *Council Chair*  
Eric Shahid  
Angie Panzica  
Meridith Silcox

#### **Committee Member Absent**

Kim Torres

#### **Council Members Present**

Gladys Cortez  
Maverick Crawford

### **Guests Present**

Brynn Biggs  
Sommer Blair  
Roni Jo Frazier  
Raquel Masco  
John Nicks

#### **Regional Coordinators Present**

Rosa Guel  
Morgan Foster  
Canen Melton  
Erin Fogarty

### **Staff Present**

Beth Stalvey, *Executive Director*  
Melanie Teague  
Sylvia Medina  
Lauren Gerken  
Richard Rendon  
Linda Logan  
Genessee Klemm  
Kai Brewer  
Mitchel Griffin  
Rey Valldejuli  
Crystal Goodwin  
Mary Rochford  
Evan Marczynski  
Scott Daigle  
Koren Vogel

## **Call to Order**

The Executive Committee of the Texas Council for Developmental Disabilities convened on Wednesday, February 7, 2024, at the Hyatt Place Houston Medical Center, 7329 Fannin St, Houston, TX 77030 as well as virtually using the Zoom platform. Mary Durham called the meeting to order at 1:20 P.M. A quorum was present.

### **1. Introductions**

Committee members, staff and guests were introduced.

### **2. Public Comments**

No public comments were given.

### **3. Consideration of November 1, 2023, Minutes**

The minutes were reviewed, and no additions or corrections were noted.

**MOTION:** To approve the minutes of the November 1, 2024, Executive Committee meeting as presented.

**MADE BY:** Angie Panzica

**SECOND:** Eric Shahid

The motion passed unanimously.

#### **4. TCDD Quarterly Financial Reports**

TCDD Finance and Grants Director Rey Valldejuli reviewed the summary of funds for FY 2022 – FY 2026 highlighting active funds in FY 2023 and FY 2024. Valldejuli noted the full Notice of Grant Award for FY 2024 has not been received due to ongoing Congressional budget negotiations. He also reviewed a report of current grant projects with scheduled end dates noting the projects in the final year of funding and the stipend expenditure report.

#### **5. Continuation Grant Awards**

Chair Durham read a statement regarding Conflict of Interest prior to the consideration of funding for grant projects, reminding members, staff, and guests to excuse themselves from the conversation if a conflict of interest exists.

Grants Coordinator Sylvia Medina presented the executive summary for the Adults with IDD Supporting Aging Family Members project at Alamo Area Council of Governments.

**MOTION:** To approve up to \$125,000 in continuation grant funding to the Alamo Area Council of Governments for the second year of a five-year Adults with IDD Supporting Aging Family Members project.

**MADE BY:** Meridith Silcox

**SECOND:** Angie Panzica

The motion **passed** unanimously.

Grants Coordinator Melanie Teague presented the executive summary for the Participatory Research Training and Tools for Self-Advocates and Researchers project at Strategic Educations Solutions.

**MOTION:** To approve up to \$149,929 in continuation grant funding to the Strategic Education Solutions for the second year of a three-year

Participatory Research Training and Tools for Self-Advocates and Researchers project.

**MADE BY:** Angie Panzica

**SECOND:** Meredith Silcox

The motion **passed** unanimously.

Grants Coordinator Richard Rendon presented the executive summary for the Bilingual Training Program – Health Equity for People with DD project at Texas A&M University.

**MOTION:** To approve up to \$150,000 in continuation grant funding to Texas A&M University for the second year of a five-year Bilingual Training Program – Health Equity for People with DD project.

**MADE BY:** Meredith Silcox

**SECOND:** Eric Shahid

The motion **passed** unanimously.

Medina presented the executive summary for the Project TEDD Training Educators in Dual Diagnosis – Complex Mental Healthcare Needs project at Texas Tech University.

**MOTION:** To approve up to \$299,999 in continuation grant funding to Texas Tech University for the fifth year of a five-year Project TEDD Training Educators in Dual Diagnosis – Complex Mental Healthcare Needs project.

**MADE BY:** Meredith Silcox

**SECOND:** Angie Panzica

The motion **passed** unanimously.

Rendon presented the executive summary for the Whole person Project – Complex Mental Healthcare Needs project at the Arc of Texas.

**MOTION:** To approve up to \$300,000 in continuation grant funding to The Arc of Texas for the fifth year of a five-year The Whole Person Project – Complex Mental Healthcare Needs project.

**MADE BY:** Angie Panzica

**SECOND:** Eric Shahid

The motion **passed** unanimously.

Teague presented the executive summary for the Interdisciplinary Tele enabled Health Homes of Aging Adults with IDD project at the University of Texas Health Science Center at Houston.

**MOTION:** To approve up to \$175,000 in continuation grant funding to the University of Texas Health Science Center at Houston for the fourth year of a five-year Interdisciplinary Tele enabled Health Homes for Aging Adults with IDD project.

**MADE BY:** Eric Shahid

**SECOND:** Meridith Silcox

The motion **passed** unanimously.

## 6. New Grant Award – Culturally Inclusive Family Supports

TCDD Policy Analyst Linda Logan presented applications for the Culturally Inclusive Family Supports Request for Applications (RFA). A total of eight applications were received, and five applications met the criteria for independent peer review panel and staff review. The Council previously approved the funding for five projects for up to \$125,000 per year for up to five years. The purpose of this project is to improve the availability of culturally inclusive supports for families of people with DD who strongly identify with one ethnic group, as well as increase the numbers of families and individuals to become advocates or self-advocates participating in community-based services.

Committee members discussed applications from Texas A&M University Health Science Center, Autism Treatment Center, Boys and Girls Club of Vernon, West Central Texas Council of Governments and the University of Texas at San Antonio.

**MOTION:** To fund Texas A&M University Health Science Center “Providing Support and Promoting Self Advocacy for Chinese Families with DD” project for the Culturally Inclusive Family Supports RFA

**MADE BY:** Meridith Silcox

**SECOND:** Angie Panzica

The motion **passed** unanimously.

## **7. Grant Activities Reports**

Finance and Grants Director Valldejuli discussed the grants monitoring report, noting one new project that started during the quarter and reviewed the seven projects that will be ending this year. He provided a list of grant continuations to be considered at the May meeting. Valldejuli reviewed the Risk Assessment report and noted that there are no current grantees in the high-risk category. Valldejuli also noted the resources available to keep Council members aware of ongoing grant activities and to help them monitor and execute the state plan.

## **8. Chair's Report**

Chair Durham reported her approval of The Meadows Mental Health Policy Institute (Trauma Informed Emergency Providers for Transition Youth Project) increase of \$6,535 in funding. Chair Durham also reported the expected absences of Andy Crim, Amanda Miles, Kim Torres, and representatives from HHSC Older Americans Act of 1965.

## **9. Executive Director's Report**

Executive Director Beth Stalvey reported stipends awarded during the quarter:

1. The Arc of Harris County: Events stipend for up to \$4,375 for the "Posibilidades Sin Limites, Rompiendo Berreras 2023" November 17, 2023, in Houston.
2. Family to Family: Events stipend for up to \$7,000 for the "17th Annual Conference and Resource Fair" January 20, 2024, in Houston.
3. Austin Travis County Integral Care: Speakers stipend for up to \$5,000 for the "24th Annual Central Texas African American Family Support Conference" February 6, 2024, in Austin.

Director Stalvey provided staff updates to note the vacant position for Policy Analyst as well as the vacant West Texas Regional Coordinator position. She also provided an update on the retirement of Holly Riley, Council Representative from HHSC Older Americans Act of 1965.

Stalvey reviewed five reports recently submitted including TCDD's Annual Program Performance Report, the final report for the Center for Disease Control's vaccine fund to increase access and transportation to vaccinations, the annual report for the Public Workforce Expansion

project, an activities report for the Youth Ambassadors project with the Center for Youth Voices Youth Choices, and an application for Bridging Aging and Disability Networks. Stalvey noted that the application for the Bridging Aging and Disability Networks was selected.

Stalvey reported updates to current processes highlighting the updated quarterly submissions from grantees.

### **10. Conflict of Interest Disclosures**

Committee Members reviewed updated conflict of interest disclosure information for Council Members and staff. No concerns were noted.

### **11. Other Updates**

The next scheduled Executive Committee meeting will be held in conjunction with the Council meetings scheduled for May 1, 2024.

## **Adjourn**

Chair Durham adjourned the Executive Committee at 3:15 PM.

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Beth Stalvey, *Secretary to the Council*    Date