

Committee

Members Present

Mary Durham, *Council Chair*

Eric Shahid

Lora Taylor

Kim Torres

Committee

Members Absent

Gladys Cortez

Council Members

Present

Maverick Crawford

Andrew Crim

Angie Panzica

Meridith Silcox

Guests Present

Stefan Cole

Crysta Colmer

Jonathan Jardine

John Nicks

Christine Reyes

Nina Taylor

Staff Present

Beth Stalvey, *Executive Director*

Kai Brewer

Scott Daigle

Lauren Gerken

Sabrina Gonzalez

Crystal Goodwin

Genessee Klemm

Linda Logan

Evan Marczynski

Sylvia Medina

Richard Rendon

Mary Rochford

Cass Schnautz

Melanie Teague

Brianna TenBrink

Rey Valldejuli

Koren Vogel

Call to Order

The Executive Committee of the Texas Council for Developmental Disabilities convened on Tuesday, August 2, 2023, at the Royal Sonesta Houston Galleria, 2222 West Loop South, Houston, TX 77027 as well as virtually using the Zoom platform. Council Chair Mary Durham called the meeting to order at 1:07 PM. A quorum was present.

1. Introductions

Committee members, staff and guests were introduced.

2. Public Comments

Stefan Cole Board Member of Texas Parent to Parent spoke about services needed in rural communities of Texas.

3. Consideration of Minutes

The Minutes were reviewed, and no additions or corrections were noted.

MOTION: To approve the minutes of the May 3, 2023, Executive Committee meeting as presented.

MADE BY: Lora Taylor

SECOND: Eric Shahid

The motion **passed** unanimously. (August 2023 Meeting Materials, Tab 1)

4. TCDD Quarterly Financial Report

TCDD Finance and Grants Director Rey Valldejuli reviewed the summary of funds for FY 2022 – FY 2023 as well as projections for FY 2024 – FY 2026. Valldejuli reviewed the operating expenses and total grant expenses showing amounts obligated for each year as well as funds available for new grant projects. He also reported the stipend expenditures and individual expenses from current grantees. He noted the new format of these reports that have been generated from the new Quickbase tracking software.

5. FY 2024 Operating Expense Budget

Valldejuli presented a breakdown of the proposed operating budget for fiscal year 2024, encompassing both indirect non-state plan activities and direct state plan activities. He noted that the budget includes provisions for 18 full-time equivalents (FTE), one borrowed FTE, and accounts for a 5% salary increase awarded for state employees during the 88th Texas Legislature. Valldejuli highlighted that the primary changes in the budget are related to the 5% salary increase and projected inflation-related increases in expenses.

MOTION: To recommend Council approval of the FY 2024 Operating Expense Budget in the amount of \$2,588,727.

MADE BY: Kim Torres

SECOND: Eric Shahid

The motion **passed** unanimously. (August Meeting Materials, TAB 3)

6. Continuation Grant Awards

Chair Durham read a statement regarding Conflict of Interest prior to the consideration of funding for grant projects, reminding members, staff, and guests to excuse themselves from the conversation if a

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conflict of interest exists.

Grants Coordinator Richard Rendon presented the executive summary for the Leadership and Advocacy Training Led by Self-Advocates (Self Advocates Learning in Texas – SALT) project at Association for Texas Advocates.

MOTION: To approve up to \$75,000 in continuation grant funding to the Association for Texas Advocates for the second year of a five-year Leadership and Advocacy Training project.

MADE BY: Lora Taylor

SECOND: Kim Torres

The motion **passed** unanimously.

Grants Coordinator Melanie Teague presented the executive summary for the Leadership and Advocacy Training Led by Self-Advocates (CTD Future Leaders ACorps Lite Training) project at Coalition of Texas with Disabilities.

MOTION: To approve up to \$75,000 in continuation grant funding to the Coalition of Texans with Disabilities for the second year of a five-year Leadership and Advocacy Training project.

MADE BY: Lora Taylor

SECOND: Eric Shahid

The motion **passed** unanimously.

Teague presented the executive summary for the Leadership and Advocacy Training for Youth Self-Advocates (Partners in Academic Leadership) project at Paso del Norte Children's Development Center.

MOTION: To approve up to \$75,000 in continuation grant funding to the Paso del Norte Children's Development Center for the second year of a five-year Leadership and Advocacy Training for Youth Self-Advocates.

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MADE BY: Kim Torres

SECOND: Eric Shahid

The motion **passed** unanimously.

Grants Coordinator Sylvia Medina presented the executive summary for the Health Equity (Interprofessional Education for Healthcare Excellence in Adults with IDD) project at Baylor College of Medicine.

MOTION: To approve up to \$149,762 in continuation grant funding to the Baylor College of Medicine for the second year of a five-year Health Equity project.

MADE BY: Kim Torres

SECOND: Lora Taylor

The motion was **passed** unanimously.

Teague presented the executive summary for the Health Equity (Collaborative Oral Health for Persons with IDD in Texas) project at University of Texas Health Science Center at Houston.

MOTION: To approve up to \$150,000 in continuation grant funding to the University of Texas Health Science Center at Houston for the second year of a five-year Health Equity project.

MADE BY: Lora Taylor

SECOND: Eric Shahid

The motion was **passed** unanimously.

Medina presented the executive summary for the Health Equity (Building Capacity Among Healthcare Professionals to Provide Inclusive Healthcare Services) project at University of Houston Clear Lake.

MOTION: To approve up to \$149,859 in continuation grant funding to the University of Houston Clear Lake for the second year of a five-year Health Equity Project.

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MADE BY: Lora Taylor

SECOND: Eric Shahid

The motion was **passed** unanimously.

Teague presented the executive summary for the Partnering with Law Enforcement for Inclusion and Support (new initiative) project at University of Texas Health Science Center at Houston.

MOTION: To approve up to \$100,000 in continuation grant funding to the University of Texas Health Science Center at Houston for the second year of a four-year Partnering with Law Enforcement for Inclusion and Support project.

MADE BY: Kim Torres

SECOND: Eric Shahid

The motion was **passed** unanimously.

7. Grant Activities Report

Finance and Grants Director Valldejuli discussed the Grants Monitoring Report, noting that one project began and seven projects ended during the quarter. Valldejuli noted that many grants have been elevated in risk due to late submissions but emphasize that there are no significant concerns aside from the need for timely paperwork.

8. Memorandum of Understanding with Texas Education Agency

Chair Durham discussed the process for annual review of the Memorandum of Understanding (MOU) with Texas Education Agency. She noted that the MOU has been signed for a 3-year period but that revisions could be recommended if needed. No recommendations were given.

9. Committee Chair Designations

Chair Durham thanked Gladys Cortez and Lora Taylor for their many years of leadership as Chairs of the Public Policy and Project Development Committees. Durham recommended Angie Panzica to

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Chair the Public Policy Committee and Meridith Silcox to Chair the Project Development Committee. Both are willing to take on these roles.

MOTION: To recommend Council approval of Angie Panzica as the new Chair of the Public Policy Committee and Meridith Silcox as the new Chair of the Project Development Committee.

MADE BY: Kim Torres

SECOND: Eric Shahid

The motion **passed** unanimously.

10. Chair's Report

Chair Durham reported the expected absences of Gladys Cortez, Michael Peace, and Bill Coorsh. She also noted that Debbie Carlisle would participate virtually, and Kim Torres would be absent on Thursday.

Chair Durham also discussed the change in agency representatives. She noted that Erica Brown representing the Medicaid program has left Health and Human Services Commission and Kate Layman will continue to serve as the alternative. Audrey Young has left the Department of State Health Services and Ivy Goldstein will continue to serve as the alternate. Lauren Chenoweth will serve as the alternative representative for Rehabilitation Act of 1973 program at Texas Workforce Commission, Elizabeth Danner will serve as the alternative representative from Texas Education Agency and Holly Riley serves as the representative for Older Americans Act at Health and Human Services Commission.

11. Executive Director's Report

Executive Director Beth Stalvey reported stipends awarded during the quarter:

1. Faith Inclusion Network: Events Stipend for up to \$7,500 for the "2023 Institute on Theology and Disability" June 26-29, 2023 in Waco.
2. Faith Inclusion Network: Speakers Stipend for up to \$7,500 for the "2023

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Institute on Theology and Disability” June 26-29, 2023 in Waco

3. Texas Parent to Parent: Events Stipend for up to \$7,500 for the “18th Annual Statewide Parent Conference” July 14-15, 2023 in San Marcos.
4. Texas Parent to Parent: Speakers Stipend for up to \$6,000 for the “18th Annual Statewide Parent Conference” July 14-15, 2023 in San Marcos.
5. Texas Parent to Parent: Translation Stipend for up to \$3,000 for the “18th Annual Statewide Parent Conference” July 14-15, 2023 in San Marcos.
6. Manifest Academy: Events Stipend for up to \$7,500 for the “Self Determination Camp” June 9, 2023 in San Antonio.
7. Manifest Academy: Speakers Stipend for up to \$7,500 for the “Self Determination Camp” June 9, 2023 in San Antonio.
8. Baylor College of Medicine: Translation Stipend for up to \$2,465 for the “Community Collaboration for Transition to Adulthood for Youth with Spina Bifida” October 28, 2023 in Houston.
9. Paso del Norte Children’s Development Center: Speakers Stipend for up to \$7,500 for the “75th Anniversary Luncheon/Cerebral Palsy Awareness” August 17, 2023 in El Paso.
10. Texas Advocates: Events Stipend for up to \$7,485 for the “40 Years of Breaking Barriers Conference” July 28-29, 2023 in Denton.
11. Texas Advocates: Speakers Stipend for up to \$7,006.80 for the “40 Years of Breaking Barriers Conference” July 28-29, 2023 in Denton.

Stalvey noted the addition of two new staff members to TCDD: Cass Schnautz as the TCDD Business Support Specialist, and Mitchel Griffin as the TCDD Data Analyst.

Stalvey reviewed the iTACC conference in May, with sessions on data evaluation, expansion of council membership and other topics. She also discussed the Center for Youth Voices, Youth Choices project to train youth ambassadors on alternatives to guardianship, and the applications received and interview/selection process for that project.

12. Conflict of Interest Disclosures

Committee members reviewed updated conflict of interest disclosure information for Council members and staff. No concerns were noted.

13. Other Updates

The next scheduled Executive Committee meeting will be held in

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conjunction with the Council meetings scheduled for November 1, 2023.

14. Executive Session: Annual Review of TCDD Executive Director

Chair Durham announced: The Executive Committee of the Texas Council for Developmental Disabilities will meet in closed session pursuant to Section 551.074 of Government Code related to Personnel Matters. A quorum of the Committee is present. The time is now 3:00 p.m. on August 2, 2023.

Executive Committee members and Council Business Director Koren Vogel remained in the room for this discussion. Staff were called back to the room at 4:15 p.m.

Chair Durham reported the time is 4:15 p.m. on August 2, 2023. The Executive Committee did not take any action during its closed meeting discussion on personnel matters.

Adjourn

Council chair, Mary Durham, Adjourned the Executive Committee at 4:17 p.m.

Beth Stalvey, *Secretary to the Council* Date