

## **COUNCIL MEETING November 4, 2022 — MINUTES**

### **Council Members Present**

Mary Durham, Chair  
Erica Brown,  
HHSC/Medicaid  
Ronnie Browning  
Debbie Carlisle  
Bill Coorsh  
Gladys Cortez  
Kyle Cox  
Maverick Crawford, III  
Andrew Crim  
Sean Jackson, DRTX  
Juan Carlos Lopez  
Scott McAvoy  
Amanda Miles  
Meagan Orsag,  
A&M-CDD  
Angie Panzica  
Robert Schier, III  
Jonas Schwartz  
Eric Shahid  
Meridith Silcox  
Lora Taylor  
Jamie Thomas  
Kim Torres  
Audrey Young,  
DSHS/Maternal Child  
Health  
Nina Zuna, TCDS

### **Council Members Absent**

Michael Peace  
Justin Porter, TEA  
Holly Riley, HHSC/Older  
Americans Act

### **Guests Present**

Floyd Browning  
Christina Bryant  
David Butler  
Tanesha Glover  
Dan Graves  
Norman Kieke  
Bridget Llanes  
Amy Litzinger  
Kayla Melcho  
Krystal Nguyen  
John Serrano

### **Regional Coordinators**

#### **Present**

Erin Fogarty  
Morgan Foster  
Rosa Guel  
Canen Melton  
Skyler Mueller  
Shelby Vaughn

### **Staff Present**

Beth Stalvey,  
Executive Director  
Kai Brewer  
Scott Daigle  
Lauren Gerken  
Sabrina Gonzalez  
Crystal Goodwin  
Genessee Klemm  
Linda Logan  
Sylvia Medina  
Evan Marczynski  
Mary Rochford  
Fernando Rodriguez  
Richard Rendon  
Melanie Teague  
Brianna TenBrink  
Reynaldo Valldejuli  
Koren Vogel

### **Call to Order**

The Texas Council for Developmental convened on Friday, November 4, 2022, at the Royal Sonesta Houston Galleria, 2222 West Loop South, Houston, TX 77027 as well as virtually using the Zoom platform. Council Chair Mary Durham called the meeting to order at 9:31 a.m. A quorum was present.

1. **Introductions**

Council members, staff and guests were introduced.

2. **Public Comments**

Written public comments were received from Patrinia Baksmaty and Zack Sparks who discussed the Kaleidoscope Collaborative and the development of a mobile app that promotes inclusive practices.

3. **Consent Items**

Chair Durham reviewed consent items including the minutes from the August 4, 2022, Committee of the Whole meeting and the August 5, 2022, Council meeting as well as the excused absences of Michael Peace, TEA representative Justin Porter, and HHSC – Older Americans Act programs representative Holly Riley.

**MOTION:** To approve the minutes of the August 4, 2022, Committee of the Whole meeting and August 5, 2022, Council meeting and the excused absences of Michael Peace, Justin Porter, and Holly Riley.

**MADE BY:** Andrew Crim

**SECOND:** Robert Schier, III

The motion **passed** unanimously. (November 2022 Meeting Materials, Tab 15)

4. **Chair and Executive Director's Report**

Chair Durham reported that her report items will be included with the Executive Committee report.

Executive Director Stalvey reported on ten stipends awarded during the quarter including six speaker stipends, three events stipends, and one translation stipend.

Stalvey provided staff updates to note that Rey Valldejuli's position will now supervise the Grants Management team and his title will be Finance and Grants Director. Koren Vogel will take on additional duties including contract development and data monitoring and her position has been reclassified to Council Business Director.

Stalvey reported that seven applications were received for the four posted Request for Applications (RFAs) and were considered during the Executive Committee meeting. There are two open RFAs which will be considered during the February 2023 meeting.

5. **FY 2022 Internal Audit Report**

Dan Graves, Weaver and Tidwell, presented audit activities for FY 2022. The audit focused on the budget and planning processes of the Council. Procedures for appropriate risk coverage, compliance with state requirements, and compliance with Council policies and procedures were reviewed. He reported that based on their evaluation, TCDD has procedures and controls in place to conduct effective management of its budget and planning processes. Graves presented the draft FY 2022 Annual Internal Audit Report which is due to the State Auditor's Office (SAO), the

Legislative Budget Board, and the Governor's Office on November 1 but an extension was requested until Council approval.

**MOTION:** To approve the FY 2022 Annual Internal Audit Report.

**MADE BY:** Kim Torres for the Audit Committee (motions from Committee do not need a second.)

The motion **passed** unanimously. (November 2022 Meeting Materials, Tab 18)

6. **FY 2023 Internal Audit Plan**

Audit Committee Chair Kim Torres reported that the Committee discussed with Graves the focus areas of audit activities in previous years. It was noted that the TCDD website has undergone significant changes since it was the focus of previous audit activities, and the consensus was reached for website maintenance to be the focus of FY 2023 audit activities.

**MOTION:** To approve website maintenance as the focus of FY 2023 audit activities.

**MADE BY:** Kim Torres for the Audit Committee

The motion **passed** unanimously. (November 2022 Meeting Materials, Tab 18)

7. **Selection of Nominating Committee Member**

It was reported that the Project Development Committee selected Jamie Thomas to serve as the representative to the Nominating Committee and that the Public Policy Committee selected Debbie Carlisle to serve as representative from that Committee. Bill Coorsh volunteered to serve as the Council representative to the Nominating Committee.

**MOTION:** To select Bill Coorsh as the Council representative to the Nominating Committee.

**MADE BY:** Maverick Crawford

**SECOND:** Scott McAvoy

The motion **passed** unanimously.

8. **Future Activities for State Plan Implementation**

Project Development Committee Chair Gladys Cortez reported on Committee discussion of a revised state plan project executive summary and Future Funding Priorities List.

The Culturally Competent Family Supports project would support specific capacity building and information-sharing by an organization who is considered a leader and trusted source for the cultural group with which they seek to connect. The project was previously approved only for prior Outreach and Development grantees, but the revised executive summary expands to other organizations. Funding is proposed for five projects at \$125,000 per year for up to five years.

**MOTION:** To approve funding of up to \$125,000 per year, for up to five years, for up to five Culturally Competent Family Supports projects.

**MADE BY:** Gladys Cortez for the Project Development Committee

The motion **passed** unanimously. (November 2022 Meeting Materials, Tab 10)

Cortez reported on Committee discussion of the Future Project Funding Priorities list.

**MOTION:** To approve the Future Funding Priorities List as follows:

- 1) Culturally Competent Family Supports
- 2) Prevention and Response to Sexual Offenses – Medical and Therapeutic Professionals
- 3) Prevention and Response to Sexual Offenses – Criminal Justice Response to Cases Involving People with I/DD

**MADE BY:** Gladys Cortez for the Project Development Committee

The motion **passed** unanimously. (November 2022 Meeting Materials, Tab 11)

9. **Presentation: Houston Mayor’s Committee on People with Disabilities**

Council Member Meridith Silcox welcomed Community Liaison Kayla Melcho and Senior Staff Analyst John Serrano from the Houston Mayor’s Office on People with Disabilities (MOPD). Melcho and Serrano spoke on the MOPD role in city government and its advisory position to the mayor to promote inclusive activities, policies, and city spaces.

10. **Video: “Hey Y’all, Voting Should Be Accessible for Everybody”**

TCDD Public Policy Director Scott Daigle reported on the Council project to develop a video for poll watchers and staff on accessible voting. The video was completed but in the final stages of editing with plans to be released before the end of the day. Council members viewed the rough draft of “Hey Y’all, Voting Should be Accessible for Everybody” which provided personal stories of individuals with various disabilities and their voting experiences.

11. **Agency Reports**

The Committee received updates from Sean Jackson, Disability Rights Texas; Erica Brown, HHSC/Medicaid programs, Audrey Young, DSHS/Maternal Child Health; Jonas Schwartz of Texas Workforce Commission; Nina Zuna of Texas Center for Disability Studies; and Meagan Orsag, Texas Center on Disability and Development.

12. **Executive Committee Report**

Chair Durham reported new grant funding awards for five projects including one Substance Use Disorders Among People with Developmental Disabilities, one Promoting Civic Engagement Among Individuals with Developmental Disabilities, two Equipping People with Disabilities to be Community Researchers in Participatory Action Research projects, and one Disability Cultural Humility for Elected Officials project. She also reported the approval of continuation grant funding for two projects.

Executive Director Stalvey discussed the Grants Monitoring Report and Risk Assessment Report, noting the Committee had no concerns.

TCDD Director of Budget and Finance Valldejuli reviewed the Summary of Funds for FY 2021 – FY 2023 as well as projections for FY 2024 – 2026. Valldejuli clarified the operating expenses and total grant expenses showing amounts obligated for each year as well as funds available for new grant projects.

Council Business Director Koren Vogel reported on the review of member and staff conflict of interest disclosure reports and noted the Committee had no concerns. She reminded members to disclose any affiliations with other organizations and asked everyone to update disclosures to coincide with the beginning of the fiscal year, regardless of changes.

**13. Project Development Committee Report**

Project Development Committee Chair Cortez reported on Committee discussion of potential future projects with topics such as sexual education, reproductive rights and body autonomy; respite care; guardianship; ethics; early childhood interventions, and self-determination.

**14. Public Policy Committee Report**

Public Policy Committee Chair Lora Taylor reported on discussions of member activities. She also noted the Committee received a presentation on attendant care issues from Dennis Borel of the Coalition on Texans with Disabilities and on the Governor's Committee on People with Disabilities (GCPD) legislative priorities from Ellen Bauman who is a member of GCPD. The Committee also received a presentation on legislative advocacy from TCDD Policy Analysts Lauren Gerken and Sabrina Gonzalez.

**15. Audit Committee Report**

Audit Committee Chair Torres did not have further report items.

**16. Future Agenda Items**

Council members were encouraged to contact Chair Durham or Executive Director Stalvey with suggestions for future agenda items.

**17. Announcements and Updates**

Council members discussed dates of future meetings of February 8-10, 2023, which will include legislative visits, May 3-5, 2023, August 2-4, 2023, and November 1-3, 2023.

**Adjourn**

Chair Durham adjourned the meeting at 12:03 p.m.

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Beth Stalvey, Secretary to the Council    Date