

EXECUTIVE COMMITTEE MEETING February 1, 2022 — MINUTES

Committee Members

Present

Mary Durham, Council Chair
Gladys Cortez
Robert Schier III
Lora Taylor

Guests Present

Tessie Ajala
Jennifer Bacak
Cassia Grandin

Staff Present

Beth Stalvey, Executive
Director
Scott Daigle
Lauren Gerken
Sabrina Gonzalez
Genessee Klemm
Linda Logan
Evan Marczynski
Sylvia Medina
Richard Rendon
Mary Rochford
Fernando Rodriguez
Melanie Teague
Rey Valldejuli
Koren Vogel

Council Members Present

Andrew Crim
Angie Panzica
Eric Shahid
Kim Torres

Regional Coordinators

Present

Morgan Bradley
Erin Fogarty
Rosa Guel
Skyler Mueller
Shelby Vaughn

Call to Order

The Executive Committee of the Texas Council for Developmental convened on Tuesday, February 1, 2022, at the Lone Star College – Tomball Community Library, 30555 Tomball Parkway, Tomball, TX 77375 as well as virtually using the Zoom platform. Council Chair Mary Durham called the meeting to order at 1:05 PM. A quorum was present.

1. Introductions

Committee members, staff and guests were introduced. It was noted that there are only four members of the Committee due to Kimberly Blackmon's replacement owing to term limits

2. Public Comments

No public comments were offered.

3. Consideration of Minutes

The minutes were reviewed, and no additions or corrections were noted.

MOTION: To approve the minutes of the November 2, 2021, Executive Committee meeting as presented.

MADE BY: Lora Taylor

SECOND: Robert Schier III

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 1)

4. **TCDD Quarterly Financial Report**

TCDD Director of Budget and Finance Rey Valldejuli reviewed the Summary of Funds for FY 2020 – FY 2022, noting that FY 2019 funds have been closed out. Valldejuli clarified the operating expenses and total grant expenses showing amounts obligated for each year as well as funds available for new grant projects. He also reviewed the stipend expenditures and individual expenses from current grantees.

5. **New Grant Awards**

Chair Durham read a statement regarding Conflict of Interest prior to the consideration of funding for grant projects, reminding members, staff, and guests to excuse themselves from the conversation if a conflict of interest exists.

TCDD Policy Analyst Lauren Gerken reviewed the Capacity Building Mini-Grants – Self Advocacy Groups project that was posted for applications with funding available of up to \$15,000 for up to one year. Applications were received from two organizations.

Gerken first discussed the application from Academic Research Associates (ARA) which would establish a Securing Texas Advocates for Tomorrow (STAT) project to provide technical support for local Texas Advocates chapters in becoming 501(c)(3) tax-exempt organizations.

MOTION: To approve funding of up to \$15,000 for up to one year to Academic Research Associates for a Capacity Building Mini-Grant – Self Advocacy Groups project.

MADE BY: Gladys Cortez

SECOND: Lora Taylor

The motion **passed** unanimously.

Gerken next presented the application from Texas Advocates in which funding would assist the organization in sustaining its current administrative structure and stabilizing operations.

MOTION: To approve funding of up to \$14,190 for up to one year to Texas Advocates for a Capacity Building Mini-Grant – Self Advocacy Groups project.

MADE BY: Gladys Cortez

SECOND: Lora Taylor

The motion **passed** unanimously.

6. **Continuation Grant Awards**

Chair Durham reminded members of the Conflict of Interest statement before consideration of continuation grant awards.

Grants Coordinators Sylvia Medina and Richard Rendon presented the executive summaries for 11 projects to be considered for continuation grant funding.

MOTION: To approve up to \$175,000 in continuation grant funding to Alamo Area Council of Governments for the fourth year of a five-year Older Adults with Intellectual and Developmental Disabilities (IDD) and their Caregivers project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$121,470 in continuation grant funding to Project Amistad for the second year of a five-year Money Basics project.

MADE BY: Lora Taylor

SECOND: Robert Schier III

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$150,000 in continuation grant funding to SAFE Alliance for the second year of a five-year Sexual Assault Prevention and Response project.

MADE BY: Gladys Cortez

SECOND: Robert Schier III

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$85,000 in continuation grant funding to West Central Texas Regional Foundation for the fifth and final year of a Leadership and Advocacy Skills Training – Rural Areas project.

MADE BY: Lora Taylor

SECOND: Robert Schier III

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$300,000 in continuation grant funding to the Arc of Texas for the third year of a five-year Complex Mental Health Needs and People with IDD project.

MADE BY: Lora Taylor

SECOND: Robert Schier III

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$299,942 in continuation grant funding to Texas Tech University for the third year of a five-year Complex Mental Health Needs and People with IDD project.

MADE BY: Gladys Cortez

SECOND: Lora Taylor

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$300,000 in continuation grant funding to University of Massachusetts Medical School for the third year of a five-year Complex Mental Health Needs and People with IDD project.

MADE BY: Robert Schier III

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$58,446 in continuation grant funding to Baylor College of Medicine for the fourth and final year of a Statewide Community Services Peer Support Specialists project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$125,000 in continuation grant funding to University of Massachusetts Medical School for the fourth and final year of a Statewide Community Services Peer Support Specialists project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$199,092 in continuation grant funding to Baylor College of Medicine for the fourth year of a five-year Health and Wellness project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

MOTION: To approve up to \$200,000 in continuation grant funding to Special Olympics Texas for the fourth year of a five-year Health and Wellness project.

MADE BY: Lora Taylor

SECOND: Robert Schier III

The motion **passed** unanimously. (February 2022 Meeting Materials, Tab 4)

7. **Grants Activities Reports**

Executive Director Beth Stalvey discussed the Grants Monitoring Report noting there were no new projects started during the quarter, one project ended during the quarter, and nine projects moved into the final year of funding. She noted that nine projects will be considered for continuation funding at the May meeting.

Stalvey reviewed the Independent Audit Status Report and noted there were no concerns or follow-up items for this report. She also reviewed the Risk Assessment report which groups the grantees by risk level and lists the risk factors to determine each grantee's level. There are currently no projects considered to be in the high risk category.

8. **Chair's Report**

Chair Durham reported expected absences of:

- Maverick Crawford
- Randell Resneder
- Holly Riley (HHSC – Older Americans Act program) – Thursday only

Durham also reported the following appointments announced by the Governor's Office:

- Amanda Miles, a self-advocate from Alvin (replacing Paul Cardarella) for a term to expire in 2025.
- Debbie Carlisle, a parent advocate from San Antonio (replacing Molly Spratt) for a term to expire in 2027.
- Kyle Cox, a self-advocate from College Station (replacing Kimberly Blackmon) for a term to expire in 2027.
- Angie Panzica, a self-advocate from Houston (replacing Hunter Adkins) for a term to expire in 2027.
- Jamie Thomas, a parent advocate from Abilene (replacing Kristen Cox) for a term to expire in 2027
- Juan Carlos Lopez, a self-advocate from south Texas (replacing John Thomas), for a term to expire in 2023
- Meredith Silcox, a service provider from the YMCA in Houston (replacing Toby Summers), for a term to expire in 2027

Durham noted that Miles, Carlisle, Cox, Panzica, and Thomas were appointed on January 18, 2022, and have been oriented and are eligible to vote. Lopez and Silcox were appointed on January 31, 2022, which did not allow time for orientation prior to the meeting. Their presence counts toward quorum, but they are not eligible to vote. Durham also noted that Randell Resender and Scott McAvoy were reappointed for terms to end in 2027.

9. **Executive Director's Report**

Executive Director Stalvey reported that three speaker stipends and one translation stipend were awarded during the quarter:

- Jewish Family Services (Houston): Speaker stipend for up to \$7,500 for the UP Abilities: ReelPeople ReelAbilities Houston Film and Art Festival on February 15,

2022, in Houston.

- Jewish Family Services (Houston): Translation stipend for up to \$3,000 for the UP Abilities: ReelPeople ReelAbilities Houston Film and Art Festival on February 6-24, 2022, in Houston.
- Austin Travis County Integral Care: Speaker stipend for up to \$7,000 for the Central Texas African American Family Support Conference on February 8-9, 2022, in Austin, via Whova.
- Children's Disabilities Information Coalition (CDIC) for up to \$2,000 for the 33rd Annual Children's Disabilities Symposium on March 16, 2022, in El Paso, via Zoom.

Stalvey provided staff updates to include the retirement of Grants Management Director Rosalin Willis and the retirement of Budget Support Specialist Barbara Booker. She noted the selection of Melanie Teague for a Grants Coordinator role. A candidate has been identified to replace Willis and is scheduled to join TCDD in February. Applications are currently being accepted for the positions of Financial Support Specialist and Director of Community Engagement.

Stalvey reported on activities funded through Centers for Disease Control and Prevention funds including the establishment of peer ambassador teams for community outreach, vaccine clinics, and the development of videos and fact sheet related to vaccines.

Members discussed ways to receive information about the progress of state plan activities including reports and presentations.

10. Conflict of Interest Disclosure

Committee members reviewed updated conflict of interest disclosure information for Council members and staff. It was noted that disclosure information was being collected from new members and is not available for this quarter's report. No concerns were noted.

11. Other Updates

The next scheduled Executive Committee meeting will be held in conjunction with the Council meetings scheduled for May 4-6, 2022.

Adjourn

Chair Durham adjourned the Executive Committee at 4:30 PM.

Beth Stalvey, Secretary to the Council Date