R&T - F

Donated Services Forms

Donated services time sheet

Committee meeting log

Texas Council for Developmental Disabilities

Donated Services Time Sheet

Donor Name			Month Ended	
Date	Description	Hours Worked	Hourly Rate	Total
Totals:				

Donor Certification	Grantee Certification
Services listed above were provided at no charge and were not financed in whole or in part by federal funds.	Values assigned to services listed above are supported by the fair market value of similar services in similar projects.
Signature	Signature

Committee Meeting Log

Committee	Grant No. DD-						
Valuation Basis (may not include members whose salaries are from federal funds):							
 Hours of meeting 							
Estimated salary range of committee members							
Estimated hourly salaries							
For convenience, a mean hourly wage of committee members may be calculated. All estimates and calculations should be conservative. Maintain documentation of calculation basis.							
Committee meeting date	Timeframe						
	to						
Members Attending (or attach minutes of meeting that includes date, time convened, time adjourned, and members present)							
Valuation							
Hours of meeting Hourly wage	Members present Total						
X X	=						
Signature of Financial Administrative Authority	Signature of Project Director						