

Background:

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- **FY 2017 Expense Budget** — This report compares the approved annual budget for fiscal year 2017 (Oct. 1, 2016, thru Sept. 30, 2017) to actual dollars spent and the balance to date. The balance shows that money spent is within the approved annual budget adopted by Council. The Expense Report shows six months spent.
- **Summary of Funds FY 2015-2018** — The report summarizes funds budgeted from the federal award for each fiscal year and shows funds available per category and funds spent to date. The color coded categories on the summary correspond to the color coded pie chart, which shows the percent of each category spent to date relative to the federal award. A projected balance allows funds available to be used by Council for grants and projects.

Note: Spent funds are tied to the federal fiscal year grant awarded to TCDD regardless of whether those funds are spent during the 1st, 2nd, or 3rd year when they are available.

- **Current Grantees** — The current grantees represents projects scheduled to end in years 2017-2021.
- **Stipends Expenditures** — Provides a summary of funds awarded or expended for each stipend grant recipient, the number of individuals attending the conference or seminar who benefited from those stipend funds, and how many of those participants received TCDD stipend support previously from that organization. Provided is information for stipends for FY 2016 and FY2017.

Notes:

1. The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
2. The DD Act allows two federal fiscal years for initial awards/assignment of funds, and allows three federal fiscal years for final expenditure/spending of funds.

Executive Committee — Agenda Item 8

Expected Action:

The Executive Committee will review the information provided and may provide guidance to staff.

Council — Agenda Item 9. C.

Expected Action:

The Council will receive a report on Executive Committee discussion.

TCDD FY 17 Admin and Expense Budget — October 1, 2016 thru March 31, 2017

Expenses (Council Operations)	Yearly Budget	6 Months Expended	Balance - 6 Months Remaining
Personnel (17 FTEs)	no data	no data	no data
Salaries	\$1,123,791	\$508,092	\$615,699
Benefits	\$400,971	\$181,908	\$219,063
Total Personnel	\$1,524,762	\$690,000	\$834,762
Operating	no data	no data	no data
Professional Services ¹	\$80,462	\$22,348	\$58,114
Out-of-State Travel ²	\$21,500	\$683	\$20,817
In-State Travel ³	\$60,750	\$22,814	\$37,936
Supplies	\$12,000	\$6,810	\$5,190
Utilities	\$32,000	\$10,245	\$21,755
Rent, Building, Space	\$69,989	\$33,586	\$36,403
Rent, Computers, Equip ⁴	\$40,000	\$12,639	\$27,361
Capital Expenditures	\$0	\$0	\$0
Other OE ⁵	\$117,317	\$42,502	\$74,815
Total Operating	\$434,018	\$151,629	\$282,389
Total Expenses	Budget	Actual	Balance
no data	\$1,958,780	\$841,629	\$1,117,151
Admin Reim to TEA	\$50,000	43.0%	no data
TOTAL	\$2,008,780	\$891,629	no data

Notes:

- 1) Auditor: \$37,700/\$9,675; CPA Desk Reviews: \$9,000/\$6,150; Legal Services: \$3,000/\$495; Web Hosting: \$1,800/\$750; Data Center Services: \$0/\$1,450; Other Professional Services: \$15,000/\$0; Reviewers: \$3,000/\$3,829; DD Suite: \$7,5000/\$0.
- 2) Travel: Out-of-State Council: \$10,560 /\$0; Out-of-State Staff: \$10,940 /\$683.
- 3) Travel: In-State Council: \$38,750 /\$17,391; In-State Staff: \$22,000 /\$5,423.
- 4) Computer lease: \$9,000/\$3,704; AV Equipment: \$26,464/\$7,013; Copier: \$4,536/\$1,890.
- 5) Other OE: NACDD Dues: \$20,500/\$20,625; Interpreter services, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services: \$21,877.

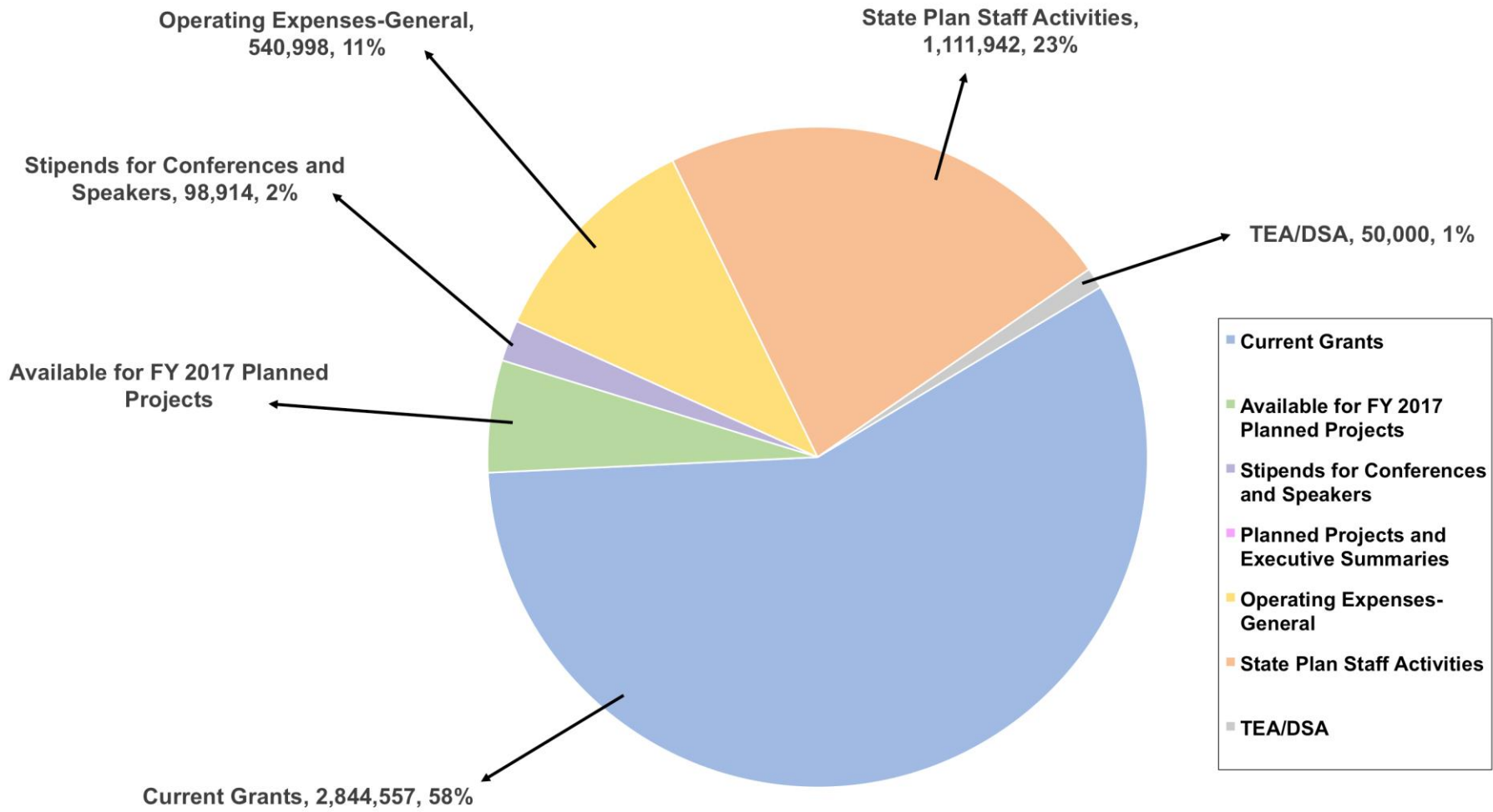
TCDD Summary of Funds Fiscal Years 2015 to 2018 through April 2017

Fiscal Year and Award Period	Fiscal Year 2015	Pie Chart Fiscal Year 2016	Projected Fiscal Year 2017	Fiscal Year 2018
(2 years to assign to grantees; 3 years to spend)	10/1/2014 to 9/30/2017	10/1/2015 to 9/30/2018	10/1/2016 to 9/30/2019	10/1/20167 to 9/30/2020
Federal Award:	\$4,742,116	\$4,916,387	\$4,767,409 ¹	\$4,767,409
Operating Expenses: Council Approved Operating Budget	\$1,646,128	\$1,803,464	\$1,958,780	\$2,009,200
Operating Expenses: Actual General ²	\$516,779	\$540,998	\$386,556	\$0
State Plan: Staff Activities ³	\$1,017,468	\$1,111,942	\$662,609	\$0
Total Operating Expenses Expended:	\$1,534,247	\$1,653,940	\$1,049,165	\$0
TEA/DSA: Administrative Cost to TEA/DSA	\$50,000	\$50,000	\$50,000	\$50,000
Grants: Funds Available for Grants	\$2,998,174	\$3,088,447	\$2,633,629	\$2,583,209
Grants: Current Grants	\$2,983,600	\$2,844,557	\$2,498,148	\$2,045,780
Stipends: Funds Available for Stipends and Translation Services (\$25,000)	\$75,000	\$125,000	\$125,000	\$125,000
Stipends: Current Stipends	\$60,830	\$98,914	\$0	\$0
Planned Projects: Executive Summaries (see priority list) ⁴	\$0	\$0 ⁶	\$450,900	\$655,000
To Be Assigned: Balance to assign to grants or give back ⁵	\$574 Assign by 9/30/16 Spend by 9/30/2017	\$269,976 Assign by 9/30/17 Spend by 9/30/2018	\$79,557 Assign by 9/30/18 Spend by 9/30/2019	\$86,986 Assign by 9/30/19 Spend by 9/30/2020

Notes:

- 1) Fiscal Year 2017 award is a projected amount.
- 2) Operating Expenses: General is 16% of Total Personnel plus Total Operating Expenses (See Fiscal Year 2016 Admin and Expense Budget report in TAB 4).
- 3) Operating Expenses: State Plan (Staff Activities) is 84% of Total Personnel (See Fiscal Year 2016 Admin and Expense Budget report in TAB 4).
- 4) See Priority List for Planned Projects and Amounts.
- 5) Funds to be reassigned or returned to AIDD.
- 6) Planned Projects in Fiscal Year 2016 were moved to Fiscal Year 2017.
- 7) Numbers in [color-coded blue](#) represent projected numbers.

Fiscal Year 2016 Funds Spent and To Be Spent



CURRENT GRANTEES REPORT MAY 2017

Grantee Name	Project Period	Year of Project	Project Title	Awarded Amount	Expended Amount	Remaining Balance
Imagine Enterprises Inc	5/1/2013 - 4/30/2017	4 of 4	Self-Advocacy as Speakers-2	\$125,000	\$94,881	\$30,119
VSA Arts of Texas	5/1/2013 - 4/30/2017	4 of 4	Self-Advocacy as Speakers-1	\$125,000	\$99,324	\$25,676
Texas Workforce Commission (formally DARS)*	9/1/2016 - 4/30/2017	5 of 5	Higher Education-3	\$194,840	\$64,321	\$130,519
Christopher Frasier	2/13/2017 - 5/31/2017	1 of 0	Public Policy Intern (Contract)-3	\$2,000	\$1,000	\$1,000
Jeremy Cana	2/6/2017 - 5/31/2017	1 of 0	Public Policy Intern (Contract)-2	\$2,000	\$1,000	\$1,000
Texas Center for Disability Studies	9/1/2015 - 8/31/2017	2 of 2	Support for Advisory Committee Member Travel	\$39,070	\$6,774	\$32,296
Texas Tech University	10/1/2012 - 9/30/2017	5 of 5	Project SEARCH	\$174,346	\$11,858	\$162,488
Imagine Enterprises Inc	10/1/2016 - 9/30/2017	1 of 1	Outreach & Development-16	\$10,000	\$4,188	\$5,812
no data	no data	no data	Subtotal 2017	\$672,256	\$283,346	\$388,910
Texas Advocates	4/1/2015 - 3/31/2018	2 of 3	Self Advocate Community Organizing	\$100,000	\$51,147	\$48,853
Region 17 ESC	6/1/2013 - 5/31/2018	4 of 5	Families in Schools	\$300,000	\$162,375	\$137,625
National Disability Institute	6/1/2016 - 5/31/2018	1 of 2	Understanding Employment Options & Support Training	\$150,000	\$34,136	\$115,864
Austin Ribbon & Computer Supplies Inc.	9/1/2015 - 8/31/2018	2 of 3	Targeted Online Training (Contract)	\$10,500	\$0	\$10,500
EveryChild, Inc.	10/1/2016 - 9/30/2018	1 of 2	Developmental Disabilities Policy Fellows-3	\$67,500	\$20,211	\$47,289
no data	no data	no data	Subtotal 2018	\$628,000	\$267,869	\$360,131
Disability Rights Texas	2/1/2016 - 1/31/2019	1 of 3	Stakeholder Training on Guardianship Alternatives	\$40,000	\$16,305	\$23,695
Community Healthcore	9/1/2014 - 8/31/2019	4 of 5	Building Community Capacity through Collaboration Projects-2	\$131,882	\$34,160	\$97,722
Volar Center for Independent Living	10/1/2014 - 9/30/2019	4 of 5	Building Community Capacity through Collaboration Projects-3	\$150,000	\$39,596	\$110,404

Grantee Name	Project Period	Year of Project	Project Title	Awarded Amount	Expended Amount	Remaining Balance
Light & Salt Association	11/1/2015 - 10/31/2019	2 of 4	Culturally Appropriate Family Supports-1	\$75,000	\$20,113	\$54,887
no data	no data	no data	SUBTOTAL–2018	\$396,882	\$110,174	\$286,708
Reaching Families Advocacy and Support Group	2/1/2016 - 1/31/2020	2 of 4	Culturally Appropriate Family Supports-2	\$71,072	\$12,378	\$58,694
no data	no data	no data	Subtotal 2020	\$70,606	\$55,317	\$15,289
Texas State Independent Living Council	6/1/2016 - 5/31/2021	1 of 5	Accessible Transportation Project	\$150,000	\$118,944	\$31,056
Family to Family Network Inc	8/1/2016 - 7/31/2021	1 of 5	Leadership Development & Advocacy Trng-2	\$75,000	\$25,931	\$49,069
Johnson Applied Solutions, LLC	9/1/2016 - 8/31/2021	1 of 5	Partners in Policymaking (Contract)	\$150,000	\$94,822	\$55,178
Paso del Norte Children's Development Center	9/1/2016 - 8/31/2021	1 of 5	Leadership Development & Advocacy Trng-1	\$75,000	\$22,137	\$52,863
Easter Seals Central Texas	9/1/2016 - 8/31/2021	1 of 5	Leadership Development & Advocacy Trng-3	\$64,394	\$13,753	\$50,641
no data	no data	no data	Subtotal 2021:	\$514,394	\$275,587	\$238,807
Texas A&M University	3/1/2017 - 2/28/2022	1 of 5	Higher Education Collaborative	\$372,927	\$0	\$372,927
no data	no data	no data	Subtotal 2022:	\$372,927	\$0	\$372,927
no data	no data	no data	Grand Totals:	\$2,655,531	\$949,354	\$1,706,177

*DARS project transferred to TX Workforce Commission (TWC) as of 9/1/16.

Stipend Expenditures Report May 2017

Fiscal Year End 9-30-16 Organizations	Event Month	Expended	People Served	People Previously Served	Speakers
Volar Center for Independent Living	October 2015	\$6,000	55	18	No
Coalition of Texans with Disabilities	November 2015	\$1,330	46	0	Yes
Texas Center for Disability Studies	November 2015	\$1,400	5	0	No
ADDA-SR	February 2016	\$5,970	51	0	No
Austin Travis County Integral Care	February 2016	\$6,000	3	0	Yes
Austin Travis County Integral Care	February 2016	\$6,000	24	7	No
The Arc of Texas	February 2016	\$4,200	37	4	No
Children's Disabilities Information Coalition	March 2016	\$2,000	5	0	No
Family to Family Network Inc	March 2016	\$3,930	131	0	No
Texas State Independent Living Council	April 2016	\$6,000	23	9	No
Texas Parent to Parent	June 2016	\$6,000	38	9	No
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD- TX)	July 2016	\$3,660	9	3	No
Texas Advocates	August 2016	\$5,950	50	0	No
Down Syndrome Diagnosis Network (DSDN)	September 2016	\$2,471	3	0	No
Providers Alliance for Community Services of Texas (PACSTX)	September 2016	\$7,500	5	0	Yes
The Texas Tribune	September 2016	\$4,282	5	1	No
Totals:		\$72,693	490	51	

Fiscal Year End 9-30-17 Organizations	Event Month	Expended	People Served	People Previously Served	Speakers
Helpful Interventions	October 2016	\$3,750	2	0	Yes
Helpful Interventions	October 2016	\$1,486	17	2	No
NAMI Texas	October 2016	\$1,875	10	0	No
Texas Center for Disability Studies	October 2016	\$0	0	0	No
Texas Center for Disability Studies	October 2016	\$4,000	1	0	Yes
The Arc of Greater Houston	November 2016	\$375	15	5	No
Volar Center for Independent Living	Nov-2016	5,379	55	5	No
Family to Family Network Inc	January 2017	\$4,500	150	22	No
ADDA-SR	February 2017	5,688	46	0	No
Austin Travis County Integral Care	February 2017	4,812	38	0	No
Austin Travis County Integral Care	February 2017	5,000	1	0	Yes
Jewish Family Services of Houston	February 2017	7,500	1	0	Yes
The Arc of Texas	February 2017	6,345	21	7	No
Children's Disabilities Information Coalition	March 2017	7,500			No
Coalition of Texans with Disabilities	April 2017	5,591	no data	no data	No
The Arc of Texas	April 2017	3,750			No
Texas Parent to Parent	June 2017	7,500	no data	no data	No

Fiscal Year End 9-30-17 Organizations	Event Month	Expended	People Served	People Previously Served	Speakers
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	July 17	7,260			No
Texas Advocates	July 17	7,448	no data	no data	No
Totals:		\$89,759	357	417	