

## FY 13 Out of State Travel Expenses

The National Association of Councils on Developmental Disabilities (NACDD) recently announced that the annual fall conference planned for Los Angeles, CA, in October 2012, has been cancelled. Projections for attendance were falling considerably below the number of guest rooms required by hotel contact to avoid a penalty due to state travel constraints for some Councils, and concerns about a strike recently initiated by the employees union at the conference hotel site. We have thus revised information concerning possible out-of-state travel events for FY 13 for Council members and staff to include a few other training events for in lieu of attending the NACDD annual conference.

While reviewing expense estimates for out of state travel we also realized that travel expenses for attendants traveling with Council members was inadvertently understated in the original material including in the meeting binder materials. Those estimated expenses are updated in the **FY 13 Revised** amounts below.

The Executive Committee and Council will make final decisions about the amount to budget for out of state travel for FY 13. The Council Chair approves members and staff to attend various events within the total amount budgeted.

Proposed Out-of-State Travel / Events	FY 12	FY 13 #1 (Binder)	FY 13 Revised	FY 12	FY 13 #1 (Binder)	FY 13 Revised	FY 12	FY 13 #1 (Binder)	FY 13 Revised
	Members			Staff			Attendants		
NACDD Fall Conference (Los Angeles) Plus Executive Director's Meeting	2	3	X	0	3	X	1	2	X
Disability Policy Seminar (D.C. / Spring)	1	2	2	1	1	2	0	1	1
ADD Technical Assistance Institute (D.C. / Summer)	2	3	3	2	2	2	1	1	1
Other Events (TBD)	3	0	2	1	1	3	3	0	2
<b>Total Travelers</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>5</b>	<b>8</b>	<b>7</b>	<b>5</b>	<b>4</b>	<b>4</b>
<b>Estimated Expenses</b>	<b>\$11,850</b>	<b>\$10,575</b>	<b>\$10,500</b>	<b>\$6,875</b>	<b>\$11,925</b>	<b>\$10,100</b>	<b>\$6,300</b>	<b>\$2,500</b>	<b>\$5,450</b>

### Estimated Total Expenses

FY 12	\$25,025
FY 13 Proposed #1 (Binder)	\$25,000
FY 13 Revised	\$26,050