

**Background:**

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- Summary of Funds FY 2009-2012 – Revenues and expenditures budgeted and expended/projected for each federal fiscal year allotment are summarized, with a projected year end balance. Note that these expenditures are tied to the fiscal year grant award to TCDD regardless of whether those funds are expended during the 1st, 2nd, or 3rd year.
- FY 2011 Expense Budgets – Shows expenses from October 1, 2010, thru September 30, 2011. All expenses are reported by expense category and by type of staff activity, and show that expenses remain within approved budget for the fiscal year.
- Current Grants/Contracts Projections – Reports expenditures/anticipated awards for each grant project, both current and planned. Shows years from 2009 – 2012.
- Stipends Expenditures – Provides a summary of funds awarded or expended for each stipend grant award, the number of individuals benefiting from a stipend from each grant, and how many of those participants also received stipend support previously from that organization.

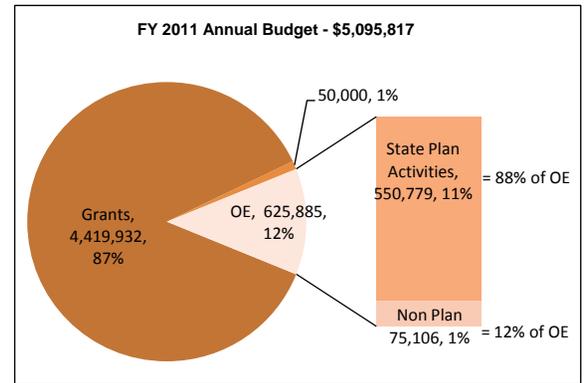
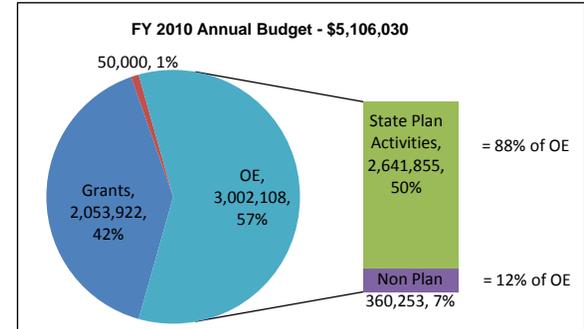
Notes:

- ♦ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ♦ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

<p><b><u>Executive Committee</u></b></p> <p><b><u>Agenda Item 10.</u></b></p>	<p><b><u>Expected Action:</u></b></p> <p>The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.</p>
<p><b><u>Council</u></b></p> <p><b><u>Agenda Item 15. D.</u></b></p>	<p><b><u>Expected Action:</u></b></p> <p>The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report and may also provide additional guidance.</p>

**Texas Council for Developmental Disabilities  
Summary of Funds FY 2009 - 2012  
October 2011**

<b>Model Key</b>				
Numbers in black represent budget numbers or actuals for the current or prior years.				
Numbers in blue represent forecast numbers.				
	10/1/2008-9/30/2011	10/1/2009-9/30/2012	10/1/2010-9/30/2013	10/1/2011-9/30/2014
Line Item	FY 2009	FY 2010	FY 2011	FY 2012
<b>REVENUES</b>				
<b>Federal Funds</b>				
Estimate of award	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
Award amount	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
Budget difference (Estimate of budget award - Award amount)	\$0	\$0	\$0	\$0
Prior year difference (Current FY Award - Prior FY Award)	\$222,013	\$70,264	(\$10,213)	\$0
<b>EXPENDITURES</b>				
<b>Operating Expenses</b>				
Approved Budget	\$1,654,071	\$1,803,250	\$1,813,039	\$1,788,829
Expenses	\$1,526,278	\$3,052,108	\$675,885	\$1,788,829
Balance for Grants (Budget - Expenses)	\$127,793	(\$1,248,858)	\$1,137,154	\$0
<b>Grants and Projects Expenses</b>				
Available	\$3,381,695	\$2,053,922	\$4,419,932	\$3,306,988
Actual	\$3,509,488	\$2,053,922	\$1,271,206	\$1,442,551
Current Projects Difference (Available - Actual)	\$0	\$0	\$3,148,726	\$1,864,437
Planned	\$0	\$0	\$2,528,591	\$2,650,000
Current & Planned Projects Difference (Available - Actual - Planned)	(\$127,793)	\$0	\$620,135	(\$785,563)
<b>Total Expenditures</b>	<b>\$5,035,766</b>	<b>\$5,106,030</b>	<b>\$4,475,682</b>	<b>\$5,881,380</b>
<b>BALANCE AVAILABLE FOR FUTURE YEARS &amp; PROJECTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$620,135</b>	<b>(\$785,563)</b>



**NOTES:**

- 1) Final Allotment per ADD Notice for FY 2009-FY 2011; Notice of Estimated Allotment for FY12 is \$5,095,817.
- 2) 2011 Balance will be fully obligated by the end of Sept. 2012.
- 3) Remaining balance of funds is available for award in subsequent year.
- 4) Grants - When OE expended is less than OE budgeted, the funds available for grants will increase; a negative variance represents an increase in funds for grants.
- 5) Funds awarded each Fiscal Year (FY) can be expended within 3 FY periods.
- 6) Planned Grants & Projects Expenses include projects planned and approved but not initiated. Total amounts authorized are reflected although actual awards approved may be less.
- 7) A portion of FY11 Operating Expenses was charged to FY10 funds to fully obligate and liquidate FY10 funds.

# Texas Council for Developmental Disabilities

## FY 11 Admin & Expense Budget

Oct. 1, 2010 thru  
Sep. 30, 2011

Expenses (Council Operations)	Budget	Year to Date	Expended	Variance
<b>Personnel (18 FTEs)</b>				
Salaries	1,020,785	1,020,785	927,572	93,213
Benefits	290,028	290,028	304,361	(14,333)
<b>Total Personnel</b>	<b>\$ 1,310,813</b>	<b>\$ 1,310,813</b>	<b>\$ 1,231,933</b>	<b>\$ 78,880</b>
<b>Operating</b>				
Professional Services <sup>1</sup>	87,680	87,680	69,847	17,833
Travel - Council <sup>2</sup>	59,500	59,500	24,276	35,224
Travel - Staff <sup>3</sup>	22,000	22,000	12,536	9,464
Supplies	12,000	12,000	9,084	2,916
Utilities	41,700	41,700	35,650	6,050
Rent - Building - Space <sup>4</sup>	79,546	79,546	54,849	24,697
Rent - Computers - Equip <sup>5</sup>	64,220	64,220	38,509	25,711
Capital Expenditures	-	-	-	-
Other OE <sup>6</sup>	85,580	85,580	43,297	42,283
<b>Total Operating</b>	<b>\$ 452,226</b>	<b>\$ 452,226</b>	<b>\$ 288,049</b>	<b>\$ 164,177</b>
<b>Total Expenses</b>	<b>Budget</b>	<b>YTD Budgeted</b>	<b>Actual</b>	<b>Variance</b>
	1,763,039	1,763,039	1,519,981	243,058 <sup>7</sup>
<b>Admin Reim to TEA</b>	50,000	100.0%	86.2%	
<b>TOTAL</b>	<b>\$ 1,813,039</b>		<b>\$ 1,569,981</b>	
<b>Expenditures by Function</b>				
<b>Council Support</b>	<b>Public Policy</b>	<b>Public Info</b>	<b>Projects Mgmt</b>	<b>Staff Support</b>
\$ 158,279	\$ 304,080	\$ 197,753	\$ 551,617	\$ 308,253

### NOTES:

<sup>1</sup> Auditor - \$25,000/14,013; CPA Desk Reviews - \$10,000/\$1,950; Legal Svs - \$3,000/\$0

Other Professional Services (Web Hosting & Surveys) - \$1,800/\$10,324; Data Center Services - \$22,380/\$20,592

Other Professional Services (Mass DD Council, Reviewers) - \$13,000/\$8,225, Temporary Agency - \$0/\$14,743

<sup>2</sup> Travel - In-State Council - \$48,000 /\$22,674; Out-of-State Council - \$11,500 /\$1,602

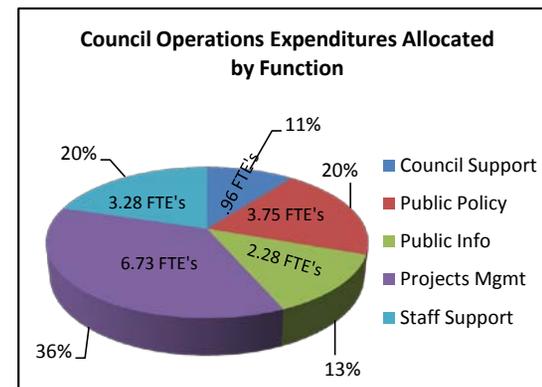
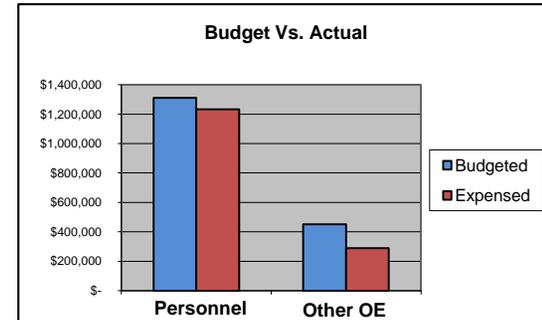
<sup>3</sup> Travel - In-State Staff - \$15,000 /\$9,723; Out-of-State Staff - \$7,000 /\$2,813

<sup>4</sup> Rent - Building - Space: Office & Storage Space - \$44,546/\$40,351; Meeting Rooms - \$35,000/\$14,499

<sup>5</sup> Rent - Computer Equip: laptops & PCs - \$22,800/\$16,228; AV Equipment for meetings- \$35,000/\$16,719; Copier - \$6,420/\$5,562

<sup>6</sup> Other OE - NACDD Dues - \$19,471, translator svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.

<sup>7</sup> Items not expended include audit, legal, travel, utilities, rental of space and equipment, and other operating expenses; therefore variance would be lower.



## GRANTS/CONTRACTS PROJECTIONS

Grantee Name	Project Title	2009		2010		2011	2012
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Apalachicola Creek Indians	Outreach & Development 1			10,000	10,000		
Barbara Jordan Endeavors Corp	Outreach & Development 4					9,855	
Baylor College of Medicine	Transition Medicine Program	<b>100,000</b>	<b>100,000</b>				
Biennial Report	Biennial Report-Printing & Production	<b>30,581</b>	<b>8,750</b>	125,000	16,648		125,000
Brighton School, Inc.	Expansion of Existing Leadership Development & Advocacy Skills Training Projects (LDAST 2)			40,000		20,000	
Brighton School, Inc.	L&A Specialized Advocacy Training 1	<b>150,000</b>	<b>150,000</b>	15,106	15,106		
Community Healthcare (formerly Sabine Valley Center)	Peer to Peer Self-Advocacy Training: Self-Advocates Working All Together	<b>31,072</b>	<b>23,745</b>				
Community Healthcare (formerly Sabine Valley Center)	Self-Employment 1	<b>111,811</b>	<b>106,015</b>	150,000	76,573	12,704	125,000
Easter Seals	ASSET	<b>125,000</b>	<b>125,000</b>	25,000	13,280		
Easter Seals	TX Disability Policy Consortium	<b>106,103</b>	<b>95,994</b>				
Family to Family Network Inc	L&A Local Basic Advocacy Training 1	<b>118,990</b>	<b>118,990</b>	81,010	45,178	25,000	
Friends and Families of Asians with Special Needs	Outreach and Development 3			9,866	4,717		
Goodwill Industries of Central East Texas	Youth Leadership Training 2	<b>51,463</b>	<b>51,463</b>				
Imagine Enterprises Inc	Expansion of Existing Leadership Development & Advocacy Skills Training Projects (LDAST 3)			40,000		20,000	
Imagine Enterprises Inc	Self-Determination	<b>70,768</b>	<b>70,768</b>				
Imagine Enterprises Inc	Youth Leadership Training 3	<b>50,000</b>	<b>50,000</b>	50,000	50,000		
Knowbility, Inc	Field-Initated Employment 1	<b>198,082</b>	<b>198,082</b>				
Light & Salt Association	Outreach & Development 5			10,000	783		

Grantee Name	Project Title	2009		2010		2011	2012
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Lower Rio Grande Valley Workforce Development Board	Field-Initiated Employment 2	70,222	52,190				
NAMI Texas	L&A Specialized Advocacy Training 2	150,000	150,000	7,450	4,298		
Parents Anonymous, Inc.	African American Family Support Conference			50,000	49,404	35,000	15,000
Parents Anonymous, Inc.	Statewide Advocacy Network	100,000	100,000	25,000	25,000		
Paso del Norte Children's Development Center	Expansion of Existing Leadership Development & Advocacy Skills Training Projects (LDAST 1)			40,000		20,000	
Paso del Norte Children's Development Center	Peer to Peer Self-Advocacy Training: Training Tomorrow's Mentors Today	19,275	19,275				
Project DOCC, Inc.	Houston Project DOCC II	52,000	52,000				
Region 17 ESC	PBS-HS	200,000	200,000	120,000	57,430	40,000	120,000
Region 17 ESC	PBS-ID	215,000	215,000	90,000	37,390	40,000	115,000
Region 19 ESC	Expansion of Existing Leadership Development & Advocacy Skills Training Projects (LDAST 4)			40,000		20,000	
Region 19 ESC	Youth Leadership Training 5	81,099	75,893	18,901	14,956		
SafePlace	Meaningful Relationships			105,475	43,881	125,000	125,000
SER Jobs for Progress	L&A Local Basic Advocacy Training 2	135,349	135,240	33,402	33,373		
Syracuse University	L&A Advocacy U	50,000	50,000	43,750	43,179		
Texas A&M Research Foundation	Field-Initiated Employment 3	125,000	114,426				
Texas A&M Research Foundation	Youth Leadership Training Statewide	75,000	75,000	75,000	75,000		
Texas A&M University	Higher Education 1					225,000	225,000
Texas A&M University	L&A Statewide Advanced Training	250,000	215,146	96,182	23,489	103,818	150,000

Grantee Name	Project Title	2009		2010		2011		2012	
		Budget/Expenses							
Texas Advocates	Peer to Peer Self-Advocacy Training: Led by People with Disabilities	<b>127,877</b>	<b>127,877</b>	72,072	45,998				
Texas Center for Disability Studies	Support for Advisory Committee Member Travel	<b>36,697</b>	<b>25,858</b>	33,191	29,927	46,194		30,000	
Texas Parent to Parent	Public Policy Collaboration Activities			65,588	14,543	65,033		65,033	
Texas Tech University	Higher Education 2					209,384		225,000	
Texas Tech University	Teacher Preparation for Inclusive Education Project	<b>169,452</b>	<b>169,452</b>	330,456	209,966	99,999			
The Arc of Greater Houston	Outreach & Development 2			7,170	3,432				
The Arc of Greater Tarrant County	L&A Local Basic Advocacy Training 3	<b>149,968</b>	<b>149,968</b>	19,390	19,390				
The Arc of San Angelo	Alternatives to Guardianship-Volunteer Advocate Pilot Program			74,922	25,930	75,000		75,000	
The Arc of Texas	L&A Specialized Advocacy Training 3	<b>75,000</b>	<b>69,788</b>	93,724	86,475	7,249			
The Arc of Texas	Texas Microboard Collaboration	117,650	98,901	101,059	73,645	69,970		62,518	
TIRR/Independent Living Research Utilization (ILRU)	Accessible New Housing Project	<b>45,350</b>	<b>45,350</b>	20,000	752				
United Cerebral Palsy	TX Disability Policy Consortium 1	<b>31,431</b>	<b>31,431</b>						
VSA Arts of Texas	Self-Employment 2	<b>176,617</b>	<b>176,617</b>	100,000	50,989	25,000			
<b>KEY: Budget/Expenses in Bold = Grant Closed</b>	<b>Sub Totals</b>	3,596,857	3,448,219	2,218,714	1,200,732	1,294,206		1,457,551	
	<b>Stipends</b>	75,000	61,269	75,000	53,815	75,000	12,000	75,000	0
	<b>Total Grants</b>	3,671,857	3,509,488	2,293,714	1,254,547	1,369,206		1,532,551	

Grantee Name	Project Title	2009	2010	2011	2012
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses

**PLANNED GRANTS/CONTRACTS PROJECTIONS**

<b>College Education Program Project</b>	College Education Program Project			465,616	450,000
<b>Enabling Technologies</b>	Enabling Technologies			750,000	750,000
<b>Grants for Outreach &amp; Development</b>	Grants for Outreach & Development			62,975	
<b>Health &amp; Fitness</b>	Health & Fitness			500,000	500,000
<b>Inclusive Faith Based Communities</b>	Inclusive Faith Based Communities			300,000	300,000
<b>Leadership and Advocacy Training Projects</b>	Leadership and Advocacy Training Projects			450,000	450,000
<b>Outreach Consultant Activities</b>	Outreach Consultant Activities				
<b>Outreach Training Activities</b>	Outreach Training Activities				
<b>PP Committee-Capacity Building</b>	PP Committee-Capacity Building-Balance				50,000
<b>Regional Network Development</b>	Regional Network Development				75,000
<b>Statewide Leadership Advocacy Training Network</b>	Statewide Leadership Advocacy Training Network				75,000
<b>TDHCA/TCDD Trng on Accessibility Issues</b>	TDHCA Trng on Accessibility Issues				

<b>Planned Grant Totals</b>				<b>2,528,591</b>	<b>2,650,000</b>
-----------------------------	--	--	--	------------------	------------------

Grantee Name	Project Title	2009 Budget/Expenses	2010 Budget/Expenses	2011 Budget/Expenses	2012 Budget/Expenses
	Federal Allotment:	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
	Operating Expenses:	1,526,278	3,052,108	675,885	1,788,829
	Available for Grants:	3,434,488	1,978,922	4,344,932	3,231,988
	Available for Stipends:	75,000	75,000	75,000	75,000
	Total Available Funds:	3,509,488	2,053,922	4,419,932	3,306,988
	Grants/Stipends Awarded/ Final Obligations:	3,509,488	2,053,922	1,271,206	1,442,551
	Stipends Balance:	13,731	21,185	63,000	75,000
	Grants Balance:	-13,731	-21,185	3,085,726	1,789,437
	Balance/Deficit:	\$0	\$0	\$3,148,726	\$1,864,437
	Est Available for Reobligation-OE	0	0	0	0
	Current Grants Projected Balance/Deficit	\$0	\$0	\$3,148,726	\$1,864,437
	Planned Grants Totals	\$0	\$0	\$2,528,591	\$2,650,000
	Current and Planned Grants Total Projected Balance/Deficit	\$0	\$0	\$620,135	(\$785,563)
<p>Note: Obligations of federal funds must be completed within 24 months of beginning of fiscal year. Funds may be expended during 36 months from beginning of fiscal year. 10 balance will be obligated Sept 11.</p>					

**S T I P E N D E X P E N D I T U R E S**

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
<b>FYE 9-30-11</b>					
Volar Center for Independent Living	Oct-2010	5,995	58	1	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Oct-2010	5,386	23	8	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2010	5,980	52	2	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2011	6,000	27	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2011	1,400	8	2	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2011	1,200	20	2	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Apr-2011	6,000	24	4	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2011	2,973	15	10	<input checked="" type="checkbox"/>
Brain Injury Association of Texas	Apr-2011	1,366	11	2	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2011	6,000	40	11	<input checked="" type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2011	5,552	17	0	<input checked="" type="checkbox"/>
Texas Advocates	Aug-2011	6,000			<input type="checkbox"/>
<b>TOTALS:</b>		\$53,852	295	42	

**FYE 9-30-12**

Volar Center for Independent Living	Oct-2011	6,000			<input type="checkbox"/>
<b>TOTALS:</b>		\$6,000			

**NOTE: Budgeted amount used if stipend not closed.**