

**Texas Council for Developmental Disabilities
Quarterly Meeting
Hilton Austin Airport
9515 Hotel Drive
Austin, TX 78719**

Meeting Schedule

Wednesday, August 3, 2011

3:30 PM – 6:30 PM
Executive Committee Meeting
Room: Goldenrod
Dinner provided for Council Members and staff

Thursday, August 4, 2011

9:30 AM – 5:00 PM
Council Meeting
Room: Chennault Ballroom
Lunch provided for Council Members and staff

Friday, August 5, 2011

8:30 AM – 11:30 AM
Council Meeting
Room: Chennault Ballroom



Texas Council for Developmental Disabilities

Executive Committee Meeting - Agenda

Hilton Austin Airport

Room: Goldenrod

Wednesday, August 3, 2011 3:30 – 6:30 PM



Action Item

Call to Order

1. **Introductions of Committee Members, Staff and Visitors**
2. **Public Comments**
3. **Consideration of May 4, 2011, Minutes** Tab 1 
4. **Chair's Report**
 - A. Council Member Appointments Update
 - B. National Conferences
 - C. Other Updates
5. **Executive Director's Report** Tab 2
 - A. Staffing Update
 - B. Stipends Applications Approved
 - C. TCDD Sunset Review
 - D. State and Federal Affairs Update
 - E. Other Updates
6. **Grants Activities Reports** Tab 3
 - A. Independent Audit Status Report
 - B. Grants Monitoring Exceptions Report
7. **Continuation Grant Awards** Tab 4
 - A. Arc of Texas - *Texas Microboard Collaborations* 
 - B. Parents Anonymous - *African American Family Support Conference* 
8. **Consideration of New Grant Awards** Tab 5
 - A. Higher Education for People with Developmental Disabilities 
 - B. Expansion of Existing Leadership Development and Advocacy Skills Training Projects 
9. **Public Input Support Executive Summary** Tab 6 
10. **Memorandum of Understanding with Texas Education Agency** Tab 7 
11. **TCDD Quarterly Financial Report** Tab 8
12. **TCDD Operating Expense Budget** Tab 9 
13. **Conflict of Interest Disclosures**
14. **Other Updates**

Adjourn



Texas Council for Developmental Disabilities

Council Meeting - Agenda

Hilton Austin Airport

Room: Chennault Ballroom

Thursday, August 4, 2011 9:30 AM – 5:00 PM

Friday, August 5, 2011 8:30 AM - Noon



Action Item

Thursday, August 4, 2011

Call to Order

1. Introductions of Members, Staff and Visitors
2. Public Comments
3. Consent Items

- | | | |
|--|--------|--|
| A. Consideration of Minutes | Tab 10 | 




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| a. Project Development Committee | | |
| b. Public Policy Committee | | |
| c. Committee of the Whole | | |
| d. Council | | |
| B. Excused Absences of Council Members | |  |

4. Chair's Report
5. Executive Director's Report
6. Presentation: Arc of Greater Tarrant County
7. TCDD FY 2012 – 2016 State Plan Goals and Objectives

Tab 11



Lunch Buffet

- | | | |
|--|--------|---|
| 8. Presentation: Baylor College of Medicine <i>Transition Medicine Program</i> | | |
| 9. Consideration of TCDD 2012 Biennial Report Special Focus | Tab 12 |  |
| 10. Public Policy Update | Tab 13 | |
| A. 82 nd Texas Legislature | | |
| B. DADS Utilization Review Process | | |
| C. Update on State Supported Living Center Monitoring Activities | | |
| D. Other State & Federal Policy Issues | | |
| 11. Staff Reports and Updates | Tab 14 | |
| A. Integral Care AAFSC Video | | |
| B. Public Information Report | | |
| C. Grants Staff Report | | |
| D. Projected Available Funds | | |

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12. Consideration of Future Projects

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|--|--------|---|
| A. Building Grantee Capacity to Sustain Project Activities | Tab 15 |  |
| B. Cultural Outreach Activities | Tab 15 |  |
| C. Employment Activities | Tab 15 |  |
| D. Strategies to Improve Early Childhood Services | Tab 16 |  |
| E. Financial Support of Advisory Committee Members | Tab 17 |  |
| F. Public Input Support | Tab 6 |  |
| G. Consideration of Unsolicited Idea | Tab 18 |  |

13. Other Discussion Items

Recess

Friday, August 5, 2011

Reconvene

14. Introductions

15. Public Comments

16. Executive Committee Report

- | | | |
|-------------------------------------|-----------|--|
| A. Grants Approved | Tab 4 & 5 | |
| B. Quarterly Financial Reports | Tab 8 | |
| C. Conflict of Interest Disclosures | | |
| D. Other Discussion Items | | |

17. Continuation of Unfinished Business

18. TCDD FY 2012 Operating Budget Tab 9 

19. Amendments to TCDD Policies Tab 19 

20. Memorandum of Understanding with Texas Education Agency Tab 7 

21. TCDD Committee Structure 

22. State Plan Implementation 

- | | | |
|------------------------------|--------|---|
| A. Activities Prioritization | | |
| B. Future Funding Priorities | Tab 20 |  |

23. Announcements and Updates Tab 21

Adjourn

Executive Committee Meeting Minutes

Tab 1

Background:

Minutes of the May 4, 2011, Executive Committee meeting are included for your review.

Executive Committee

Agenda Item 3.

Expected Action:

The Committee will review, revise as appropriate, and approve.

**EXECUTIVE COMMITTEE MEETING
DRAFT MINUTES
MAY 4, 2011**

COMMITTEE MEMBERS PRESENT

Brenda Coleman Beattie, Council Chair	Mary Durham Richard Tisch	Susan Vardell
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COUNCIL MEMBER PRESENT

John Morris

STAFF MEMBERS PRESENT

Roger Webb, Executive Director	Cynthia Ellison Sonya Hosey	Laura Poskochil Koren Vogel
Martha Cantu	Wendy Jones	
Joanna Cordry	Angela Lello	

GUESTS PRESENT

Bruce Bower	Michael Vardell
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CALL TO ORDER

The Executive Committee of the Texas Council for Developmental Disabilities convened on May 4, 2011, in the Goldenrod Room at the Hilton Austin Airport, 9515 Hotel Drive, Austin, TX 78719. Council Chair Brenda Coleman-Beattie called the meeting to order at 3:30 PM.

1. INTRODUCTIONS

Committee members and staff were introduced.

2. PUBLIC COMMENTS

Chair Coleman-Beattie indicated that comments concerning an appeal of a funding decision could be offered when that item was discussed by the Committee. No other public comments were offered.

3. CHAIR'S REPORT

Coleman-Beattie reviewed the excused absences for these meetings which include Mike Benz and Amy Sharp (Center for Disability and Development, Tx A&M), Kris Bissmeyer (Friday), Cindy Johnston, Diana Kern, Dana Perry, Deneesa Rasmussen, and Sara Kendall (DARS) may be late both days.

Coleman-Beattie indicated that TCDD received a card of appreciation from the family of late Council member Rene Requenez expressing their gratitude for the dedication of the 2010 Biennial Report to Rene. She also noted that Web Administrator Rosalinda Lopez will retire on June 30, 2011 after more than 25 years of service to TCDD. A plaque will be presented to Ms. Lopez during the Committee of the Whole meeting for her service to TCDD and the state.

A Council member vacancy still exists for Rene's former position on the Council and Mary Durham is not eligible for another term. Terms also end in 2011 for Marcia Dwyer, Joe Rivas and Kris Bissmeyer. Bissmeyer and Rivas are seeking re-appointment, but Dwyer is not due to time commitments. Coleman-Beattie noted that the Governor's appointments office prioritizes appointments that need Senate approval during the legislative session but expects TCDD appointments to be explored following the session. She asked members to forward

recommendations to her or Executive Director Roger Webb to share with the Governor's office. Webb discussed the geographic locations of Texas that are under-represented on the Council.

Coleman-Beattie informed members of her recent appointment to Austin-Travis County Integral Care (ATCIC) Board. The Central Texas Health Care District, a primary funding entity of ATCIC, now appoints three members to the ATCIC Board. Coleman-Beattie was recently named to one of those three seats and chairs the Planning and Operations Committee. She also serves as the Vice-Chair of the Advisory Board for the University of Texas School of Social Work. Conflict of Interest information will be updated to reflect this involvement.

4. APPROVAL OF MINUTES

The Committee reviewed the minutes from the November 1, 2010, Committee meeting. No revisions were offered

MOTION: To approve the minutes of the November 1, 2010, Executive Committee meeting as presented.

MADE BY: Rick Tisch

SECOND: Mary Durheim

The motion **passed** unanimously.

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Webb introduced Laura Poskochil who is an intern with TCDD from the UT School of Social Work. Poskochil has been working with Joanna Cordry on State Plan activities and other projects. She began with TCDD in January and will finish her internship for her Master's Degree in mid-May. Cordry added that Poskochil has been a valuable asset and noted a report that she developed on outcomes of TCDD Outreach and Development Projects.

Webb indicated that Public Policy Director Angela Lello has applied for and been selected to interview for a Joseph P. Kennedy Jr. Foundation Public Policy Fellowship. She hopes to be assigned to a Congressional committee.

Webb noted that although Congress finally approved appropriations for FY 2011, TCDD has not received final notice of its allotment for the year. TCDD understands that a 0.2% reduction to non-military discretionary spending will be applied to funds for DD Councils, slightly reducing allotments compared to FY 2010 levels. This would likely amount to a \$10,212 reduction for TCDD. Funding levels for FY 2012 are unknown at this time. Webb also noted a document highlighting TCDD accomplishments during FY 2010.

Webb reviewed bills filed by the Texas Legislature this session that would have impact on administrative functions of TCDD. He noted that current versions of bills related to state employees and benefits do not include a cost-of-living increase but also do not mandate furloughs or make across-the-board pay cuts. Some bills would increase employee contributions for insurance benefits. Other bills would require state agencies to verify that state funding and services are not being provided to undocumented immigrants. Should those measures pass, staff will explore how this applies to TCDD grant projects.

Webb provided an overview of the ADD *Envisioning* forum hosted in Dallas in November. Council Members Dana Perry and Joe Rivas provided input at that forum. Webb also shared that ADD has awarded funds for a "project of national significance" to the Arc of the US for an Autism Resource Center that calls for four Autism conferences including one planned for Austin,

August 13-14, 2011, with local coordination from the Arc of Texas. Arc of Texas has indicated that funds available for the event may not cover all conference activities and has asked if TCDD could assist with some conference activities. Coleman-Beattie requested a letter from ADD related to any funding support and suggested that TCDD would not want to establish a precedent for extenuating circumstances. Members agreed that any funding offered, such as travel stipends, should be managed in accordance with current TCDD policies and procedures.

Operations Director Martha Cantu discussed plans for website and database support when Rosalinda Lopez retires mid-summer. Due to a hiring freeze for TEA, TCDD is not planning to rehire this position at the current time. Responsibilities related to budget and fiscal matters have been transferred to Systems Support Specialist Barbara Booker. Various administrative activities will be transferred to Executive Assistant Koren Vogel and human resources functions are transferred to Cantu. Training for other staff members for website administration and maintenance is planned since other staff do not have necessary training and experience at this time. TCDD is exploring options to contract with a state approved vendor or a temporary employment agency to provide these services on an interim basis. Cantu hopes to have someone available by June 1 to cross-train with Lopez.

Planning Coordinator Joanna Cordry reviewed with members a Review Panel Member Position Description that was developed from other materials at the Committee's request. Cordry indicated that each panel includes at least one member with a disability, or a family member. Cordry reviewed the current reimbursement rate for reviewers and agreed to compare those rates with those of other agencies. Review panel members are reimbursed for travel expenses, for their time in half or full day meetings plus an amount for each proposal reviewed.

Webb reviewed material developed by the Maryland DD Council that shares the stories of a few individuals who have transitioned from a state institution now closed to community settings. The video makes a powerful statement about the importance of living in the community.

Members discussed suggestions that TCDD consider co-sponsoring the Southwest Conference on Disability hosted each October in Albuquerque, NM. The Texas Governor's Committee for People with Disabilities, the Center for Disability Studies at UT-Austin, and the Center for Disability and Development at TX A&M all co-sponsored the event last year. Committee members discussed ideas for participating and agreed to send members this year to explore the conference and consider funding additional stipends for self-advocates from Texas interested in attending. Coleman-Beattie asked Cantu to explore possible restrictions on out-of-state travel.

Webb noted that the \$4.8 million available to TCDD for FY 2008, all except \$48 was fully liquidated by the end of the third year those funds are available.

6. APPEAL OF FUNDING DECISIONS

TCDD received formal appeals from two organizations concerning decisions to not approve funding for their proposals. Appeals were received from Alternatives to Guardianship, Inc., for a decision to not approve funding for a Volunteer Supported Decision-Making Advocate Pilot project, and from Best Buddies Texas for a decision to not approve funding for a Healthy Relationships project. Webb noted that Executive Committee members previously received this information by e-mail at the time the appeals were submitted consistent with TCDD Policies. TCDD staff reviewed the RFP application and review process for these proposals and did not find any irregularities or concerns with how the process was conducted. Staff therefore found no reason to recommend reconsideration of the prior decisions to not approve funding for these proposals.

The Committee reviewed information concerning the appeal by Alternatives to Guardianships, Inc., that submitted a proposal for the Volunteer Supported Decision-Making Advocates Pilot Project. Review panel recommendations were considered by the Committee at the November 2010 meeting. The review panel recommendation for this proposal was: *Fundable, if concerns are addressed to the satisfaction of DADS and the Texas DD Council*. The Executive Committee determined in November to not approve further negotiations with this applicant based on the concerns noted. Alternatives to Guardianship, Inc., appealed the decision to not approve funding and provided additional information addressing the concerns noted by the review panel. The appeal did not suggest that information in the original application was missed or not understood by the review panel, and did not suggest any irregularities or concerns in the review process. Alternatives to Guardianship, Inc., Chairman Bruce Bower provided comments on their proposal and noted that there were improvements that could have been made on the application. Bower explained the purpose of the program and asked the Committee to reconsider its previous decision and approve funding for their proposal. Committee members determined to not take any further action concerning this proposal.

The Committee reviewed information submitted by Best Buddies Texas in an appeal of the previous decision to not approve funding for their proposal for a Healthy Relationships project. Material submitted by Best Buddies also responded to concerns noted by the review panel, but did not suggest that the review panel misunderstood information in their original proposal and did not suggest any irregularities in the review process. The Committee determined to take no further action concerning this proposal. Staff will communicate to each organization that the Council's prior actions are final.

Committee members engaged in a discussion on the current process for appeals. It was noted that reversing a decision based on further information from an applicant would modify the review process by creating a two-step review. Members agreed to not propose revising the current review process in that manner. Members also discussed a prior situation in which an existing grantee was advised of possible termination of funding. Members agreed that the circumstances in that situation were much different and that TCDD Policies were followed in both instances.

7. GRANTS ACTIVITIES REPORTS

Webb reviewed the Independent Audit Status Report and the Grants Monitoring Exceptions Report and indicated that no concerns were noted by staff.

Stipends grants were approved during the past 6 months for the following applicants:

- Coalition of Texans with Disabilities: *33rd Annual Conference* for \$3,000 on April 3 – 5, 2011, in Austin.
- Southwest Chapter Autism Society of America: *Families of Children with Autism: Caring for Everyone's Needs* for \$1,200 on April 2, 2011, in El Paso.
- Texas A&M University: *Texas Transition Conference* for \$6,000 on February 7 – 9, 2011, in Austin.
- Texas State Independent Living Council: *Annual Texas Statewide Independent Living Conference* for \$6,000 on April 3 – 5, 2011, in Austin.
- Attention Deficit Disorders Assoc. – Southern Region (ADDA-SR): *23rd Annual ADDA-SR Conference* for \$6,000 on February 18 – 19, 2011, in Irving.
- Brain Injury Association of Texas: *27th Annual Statewide Conference* for \$4,950 on April 14-17, 2011 in Austin.
- Texas Parent to Parent: *7th Annual Parent to Parent Conference* for \$6,000 on June 24-25, 2011 in San Marcos.

8. CONTINUATION GRANT AWARDS

Grants Specialists Sonya Hosey, Cynthia Ellison and Wendy Jones reviewed the executive summaries for seven projects that are eligible for continuation funding:

- Community Healthcore - Customized Self-Employment Project; \$112,704; year 4 of 5.
- Region 17 Education Service Center – Positive Behavior Supports Impacting Disproportionality; \$115,000; year 4 of 5.
- Region 17 – Positive Behavior Supports HeadStart; \$120,000; year 4 of 5.
- Family to Family Network – Basic Local Advocacy Training Project; \$75,000; year 3 of 3.
- Texas A&M University – Texas Advanced Leadership and Advocacy Conference; \$150,000; year 4 of 5.
- Texas Tech University – Teacher’s Preparation for Inclusive Education; \$199,999; year 5 of 5.
- VSA Arts of Texas – Art Works Creative Industries; \$125,000; year 5 of 5.

Committee members did not have concerns about any of these projects. In response to a question, staff indicated that Family to Family Network would be willing to continue providing advocacy skills training in Spanish if additional TCDD funding was available. Members also discussed their desire for advanced leadership training that results in individuals continuing to be engaged in public policy and advocacy efforts after that training. In response to discussion about the Teacher’s Preparation for Inclusive Education Project, staff indicated that the grantee would be interested in conducting research about how participants are putting the training to use.

MOTION: To approve continuation grant funding for the projects listed above and for the amounts noted above, and to consider additional funding for further advanced leadership and advocacy training.

MADE BY: Mary Durham

SECOND: Susan Vardell

The motion **passed** unanimously.

9. REVIEW PANEL RECOMMENDATIONS FOR OUTREACH AND DEVELOPMENT PROJECTS

Planning Coordinator Joanna Cordry provided a brief update on current Outreach and Development Projects. The Friends and Families of Asians with Special Needs project (FFASN) in Houston recently held its first conference for 66 families using part of the TCDD grant and funds from other private organizations. Cordry reminded members that she coordinates the review panel process for these projects with staff members Patrice LeBlanc and Angela Lello serving as reviewers to offer comments about whether applications meet the intent of the RFP, and to suggest possible public policy implications of proposed activities.

Cordry reviewed applications received from five organizations. Light and Salt Association, which is a “splinter” group from FFASN, plans to provide advocacy training for families, which is similar to the activities being conducted by FFASN. Although both serve Asians living in the Houston area, Light and Salt Association is a Christian faith-based group and FFASN is a secular group that has a strong connection with the Tzu Chi Buddhist Compassion Foundation. Cordry noted that the Asian community in the Houston area is large enough to be served by both organizations.

MOTION: To approve funding of up to \$10,000 to the Light and Salt Association.

MADE BY: Mary Durham

SECOND: Brenda Coleman-Beattie

The motion **passed** unanimously.

A proposal from Pathways Educational Resources requested funds to provide training for families related to education. This application is from one individual who wishes to form a parent support group. Members discussed questions raised by the review panel including comments that budget items are not clear or justified, and that the proposal does not meet the intent of the RFP. The Committee did not take action on this proposal.

The Committee reviewed an application from the Barbara Jordan Endeavors Corporation that proposes to provide ancillary services to students with disabilities in the form of educational workshops to connect students with available resources.

MOTION: To approve funding of up to \$9,990 to the Barbara Jordan Endeavors Association.

MADE BY: Susan Vardell

SECOND: Mary Durham

The motion **passed** unanimously.

The Committee reviewed an application from MetroHaven of Love, Inc., in the Dallas-Fort Worth area. This organization is a “half-way” house that provides rehabilitation and recovery from substance abuse. Participants may have developmental disabilities, but the project likely serves many individuals with other disabilities. The proposed Developmental Disabilities Leadership Training would serve individuals with dual diagnosis of substance abuse and co-occurring mental health or behavioral disorders as well as individuals who are homeless. Members discussed if this was consistent with the intent of the RFP.

MOTION: To approve funding of up to \$10,000 to MetroHaven of Love, Inc.

MADE BY: Rick Tisch

The motion failed for lack of a second.

An application from S.E.M. Health and Wellness, Inc proposed a project to provide training for vocational rehabilitation staff to better support people from different cultures. The Committee did not take action on this proposal.

Cordry noted that TCDD staff have learned a great deal from the Outreach and Development Grant process including the needs of the applicants’ communities. Grants Management Specialist Sonya Hosey indicated that these projects take more time and effort than expected but agreed that good lessons have been learned. Staff made available a report prepared by Laura Poskochil summarizing the progress thus far and the barriers staff worked to overcome to develop positive relationships with the organizations funded. It is expected that some grant recipients will make presentations to the Council.

10. PROPOSED AMENDMENTS TO COUNCIL POLICIES & INTERNAL AUDITING PROCEDURE

Webb reviewed proposed amendments to Council Policies that reflect discussion during the November 2010 Committee meeting and a draft Internal Auditing Procedure. Proposed amendments to Policies would allow the Council Chair to approve one-time requests to increase grant funds above the amount previously approved by the Committee or Council; and would designate staff as the review panel for grant applications for projects which are less than \$15,000. The draft Internal Auditor Procedure limits contracts for internal auditing services to no more than ten years. The Committee approved by consensus to move these revisions to the Council for approval.

11. TCDD QUARTERLY FINANCIAL REPORT

Webb provided information regarding the TCDD budget and noted that there will be a surplus of FY 10 funds available for future projects. TCDD staff determine each year whether to use current year funds or prior year funds for each grant project based on various factors. (The DD Act allows Councils two full years to obligate funds and a third year for funds to be fully expended.) TCDD has fewer projects eligible for continued funding than in past years which results in a much larger balance of funds to obligate during the second year. Staff are coordinating with TEA to use remaining federal FY 2010 funds for FY 11 operating expenses. This will increase the balance of federal FY 2011 funds remaining for future projects. The Council has approved projects that are in various stages of the RFP process that will use a portion of those funds but funds will still be available for additional projects that further State Plan Goals. Project Development Committee Chair Susan Vardell noted that there are plenty of ideas for projects but acknowledged that it takes time to get through the process before funds are obligated. Coleman-Beattie suggested that the Committee might want to consider unsolicited proposals.

Operations Director Martha Cantu reviewed the Quarterly Financial Report and noted the reports have been revised to provide a better picture of TCDD funds. No concerns were noted.

12. CONFLICT OF INTEREST DISCLOSURES

Committee members reviewed Conflict of Interest disclosure statements from members and staff with no noted concerns. Updates will be made regarding the information provided by Coleman-Beattie earlier in the meeting.

13. EXECUTIVE SESSION REGARDING PERSONNEL MATTERS

Chair Coleman-Beattie announced that the Executive Committee of the Texas Council for Developmental Disabilities would meet in closed session pursuant to Section 551.74 of Government Code related to personnel matters. A quorum of the Committee is present. The time was 7:20 PM on May 4th, 2011.

At 7:35 PM on May 4th, 2011, the Executive Committee reconvened in open session. Chair Coleman-Beattie announced that the Committee did not take any action during its closed meeting discussion on personnel matters.

ADJOURN

Chair Coleman-Beattie adjourned the Council meeting at 7:40 PM.

Roger A. Webb
Secretary to the Council

Date

EXECUTIVE COMMITTEE CLOSED SESSION

Certified Agenda

Wednesday, May 4, 2011

COMMITTEE MEMBERS PRESENT: Brenda Coleman-Beattie, Chair, Mary Durham, Rick Tisch, and Susan Vardell

STAFF PRESENT: Martha Cantu, Operations Director

CALL TO ORDER

Chair Coleman-Beattie announced that a quorum of the Committee was present and called the meeting to order at 7:20 PM on Wednesday, May 4, 2011. The Committee met in closed session pursuant to Texas Government Code Chapter 551, Section 551.074, to discuss matters involving personnel.

I. EXECUTIVE DIRECTOR ANNUAL APPRAISAL

Chair Coleman-Beattie discussed matters related to the annual performance appraisal of Executive Director Roger Webb with members of the Committee. Coleman-Beattie and members discussed various accomplishments during the past year including development of succession planning and emergency preparedness procedures for TCDD.

II. RECESS

Chair Coleman-Beattie announced the closed session was concluded at 7:35 PM Wednesday, May 4, 2011. No actions were taken.

Certified Agenda approved by the Committee:

Brenda Coleman-Beattie, Chair

Date

Background:

- **Stipends Grants Applications Approved** - TCDD Policies provide for the Executive Director to make final decisions about applications for Stipend Grants. Stipend applications were approved during the quarter from the following two organizations:
 1. American Association on Intellectual and Developmental Disabilities – for up to \$6,000 for the Texas Chapter: *2011 AAIDD-TX Convention* on July 20 - 22, 2011, in San Antonio.
 2. Texas Advocates: for up to \$6,000 for the *2011 Convention* on August 26-28, 2011, in San Antonio.

- **State and Federal Affairs Update** – A summary of key bills passed by the 82nd Texas Legislature is enclosed. TCDD staff will also provide update about various state and federal matters during the meetings.

- **TCDD Planning Calendar** – We have again included a calendar of key activities that will be discussed in Council and Committee meetings during the next year. A few staff activities are also included.

- **Attendance Report** – A quarterly summary of attendance of Council members at meetings is also enclosed.

Important Terms:

Stipends Grants: Organizations may apply for up to \$6000 to pay for conference registration, hotel rooms, attendants, respite, travel expenses, etc. for self-advocates and their family members to attend conferences and other events.

Executive Committee

Agenda Item 5.

Expected Action:

The Executive Committee will review the information provided and may provide guidance to staff.

CONSUMER STIPENDS PROPOSALS

Date: 5/18/11

Executive Director Review

ITEM: 1

Organization: American Association on Intellectual & Developmental Disabilities-Texas Chapter (AAIDD-TX)
City, State: Austin, TX

Federal: \$ 6,000
Match: \$ 1,000

Event: Conference: 2011 AAIDD-TX Convention
Date: July 19-22, 2011
Location: The Westin Riverwalk
City, State: San Antonio, Texas

Previously Funded: Yes: 2000, 2001, 2002, 2003, 2005, 2008, 2009, 2010
Comments: The convention's purpose is to provide attendees with information regarding best practices, technology, leadership, civil rights, and self-determination so that people with developmental disabilities can be better supported and empowered.

Considerations: The conference sponsors propose to provide stipends to cover:

Lodging – 5 individuals		
(5 @ \$106/night for 3 nights)		= \$ 1,590
Total lodging cost = \$160/invididual for a total of \$2,400 (the remainder will be met by matching funds)		
Registration – 20 individuals		
(20 @ \$230/night for 3 nights)		= \$ 4,410
Total registration cost = \$230/invididual for a total of \$4,600 (the remainder will be met by matching funds)		
Total cost (federal):		= \$ 6,000
Applicant match registration difference:		
Registration – 20 individuals		
(\$4,600 - \$4,410)		= \$ 190
Lodging – 5 individuals		
(\$2,400 - \$1,590 = \$810)		= \$ 810
Total cost (match):		= \$ 1,000

Recommendation: Staff recommends funding. Proposal received 90 days prior to event.

Approved: **yes** **no** _____ **Date:** _____

Comments: _____



Bill Status Report

Updated: July 2011

BILLS WITH ADMINISTRATIVE IMPACT

PASSED

- HB 326** (Guillen) requires agencies to provide a list of all reports required by statute prior to undergoing sunset review. (Earliest effective date 6-17-11)
- HB 726** (Sheffield) requires agencies to provide information about publications to legislators electronically rather than by mail, and to provide reports to legislators only if required. (Earliest effective date 6-17-11)
- HB 1608** (Strama) allows retirees to make contributions to the charitable campaign via annuity deduction. (Earliest effective date 6-17-11)
- SB 602** (Rodriguez) allows information that must be withheld from disclosure to be redacted without requesting an AG opinion. (Effective 9-1-11)
- SB 652** (Hegar) Revises sunset review schedule for health and human services agencies (HHSC, DADS, DARS, DSHS, DFPS), GCPD, and TCDD to 2013. (Effective 9-1-11)
- SB 1269** (Wentworth) Provides that honoraria for public servants not be considered a political contribution. (Effective 9-1-11)
- SB 1638** (Davis, Wendy) allows employees to withhold emergency contact information from release under Public Information Act. (Earliest effective date 6-17-11)
- SB 1664** (Duncan) disallows payment to beneficiary convicted or adjudged of causing the death; allows retirees to make contributions to the charitable campaign via annuity deduction; modifies "Rule of 80" to require at least 10 years of service (vs. 5) of member hired after 9-1-09. (Effective date 9-1-11)

Employee Salaries and Benefits

- No cost-of-living increase for state employees
- No mandated furloughs or pay reductions
- Changes to employee benefits
 - State contributions stay at 100% / 50%, but cost will increase.
 - SB 1 would not require any changes to benefits, co-pays or deductibles. HB 1 would require changes.
 - Opt Out Incentive – \$60 incentive for employees to opt out of Group Benefits Plan.
 - Tiered Coinsurance – HB 1 directs ERS to implement a *tiered coinsurance plan* to add additional tiers of coinsurance at a 5 percent rate and a 2 percent rate on higher cost medical claims in order to share costs of and reduce utilization of higher cost medical procedures.
 - Tobacco User Premium Fee of \$30/month tobacco use surcharge for tobacco users.
 - ERS is required to either implement a Medicare Advantage program or change Medicare coordination of benefits to require retirees pay 30% coinsurance on GBP's portion of claims
 - State agencies and participating higher education institutions to contribute an amount equal to 1% of their base payrolls to the GBP

Did Not Pass

Agency Operations

- HB 176** (Jackson, Jim) provides that state agencies are not required to provide documents or website content in languages other than English.
- HB 608** (Zerwas) requires agencies to annually submit a report of cost of providing services or benefits to undocumented immigrants; and comptroller to provide a report to each legislature.
- HB 682** (Brown, Fred) requires agencies to contract with a private entity to lease advertising space on the agency's website. DIR to develop a standard contract for leasing advertising space that requires compliance with DIR rules re: content, composition and requirement for advertisements to be related to the purpose of the agency. Allows the leasing entity to retain administrative fees and remit remainder to the state general revenue fund.
- HB 1553** (Larson) requires agencies, nonprofits, etc. to identify citizenship before providing services; determine the cost of providing services to foreign citizens; provide information to comptroller. Requires Comptroller to provide report to Leadership & request reimbursement from foreign countries. Prohibits agencies from receiving appropriated funds unless complying with provisions.
- HB 1655** (Davis, Yvonne) requires agencies to promote purchase of goods manufactured, produced or grown in Texas or offered by Texas bidders and to give preference to such items unless the agency determines that such items are not reasonably available in sufficient quantities.
- HB 1850** (Elkins) requires proposed rules to be reviewed and approved by the standing committee of the House and Senate before adoption.
- HB 2977** (Hunter) prohibits members of a governmental body from transmitting electronic communications during a public meeting of the body.

Open Government

- SB 1571** (Watson) requires a corporation, business entity, or nonprofit that performs a public function, provides research or consulting services, or conducts a study at the request of a government body to comply with the Public Information Act, and requires contracts between an agency and those entities to include such requirements.
- SB 1826** (Gallegos) modifies provisions of the Public Information Act to include email, letter or other written communications in the term "deliberation" when such communications originate from a member of the governmental body, are circulated among a quorum of members, and concern an issue within the body's jurisdiction.
- SB 375** (Wentworth) & **HB 1044** (Solomons) modifies the Public Information Act to provide that date of birth of state employees is not exempt from release unless included in excepted information elsewhere within the Act.

Measures Impacting State Employees

- HB 2720** (Pitts) allows state agencies to require an employee to participate in involuntary furlough program without pay in order to balance the agency's budget. Employee continues to accrue service credit, vacation and sick leave and participate in the group insurance plan. The employee receives a salary during the furlough for the employee contribution to the retirement fund and for health insurance coverage selected by the employee.
- HB 2954** (Cain) proposes to eliminate longevity pay for state employees and limits merit raises.
- HB 3168** (Callegari) eliminates longevity pay for state employees; provides for merit pay; limits an agency to not more than \$200 per FTE yearly for merit pay; limits merit pay awards to not more than 10% of agency total and not more than 25% of an employee's base pay; requires agency workforce plans to include managerial training requirements & minimum annual training managerial requirements; requires each agency governing board to have agreements with upper management positions that include performance measures and targets.
- HB 3373** (Murphy) limits state contribution to 90% of the cost of group benefit plan for a spouse who participates in lieu of participating in another health benefit to which the spouse is eligible.
- HB 3496** (Darby) authorizes ERS to develop "health reimbursement arrangements" for retirees who are covered by Medicare that can pay cost of supplemental insurance or medical care.
- HB 3801** (Davis, Sarah) allows employees to request withholding of personal cell phone number, email addresses and date of birth.

Other Items

HB 1579 (Brown, Fred) and **HB 1599** (Rodriquez) allow non-profit organizations to access prison made articles and products.

HB 1851 (Reynolds) requires agencies to give 1st preference to HUBs, 2nd preference to Texas vendors, unless bids are more than 105% of the bid from vendors from other states; and other provisions.

HB 2550 (Elkins) proposes to abolish the Sunset Commission.

Various Bills allow agencies to reduce expenses by consolidating reports, contracting with another agency to carryout duties; using electronic means for billing, receipts, etc; adopting fees for performing functions.

TCDD Planning Calendar

August 2011

August 2011

- **Quarterly Meetings**
 - **Council**
 - ✓ **Approve Operating Expense Budget for Following Year** – Executive Committee
 - ✓ **Preliminary Review of Biennial Disability Report Recommendations** (even-numbered years) – Committee of the Whole
 - ✓ **Approve State Plan / Amendments** – Committee of the Whole
 - ✓ **Approve extension and/or revisions to Memorandum of Understanding with TEA** – Executive Committee
 - ✓ **Approve Biennial Disability Report Special Focus**, (odd-numbered years) – Committee of the Whole
 - ✓ **Consideration of Possible TCDD Projects or Activities (every year)**; Summary of Texas Legislative Session (odd-number years)– Public Policy Committee
 - **Executive Committee**
 - ✓ **Review/Approve & Continuation Grant Awards**
 - ✓ 2012: Initial Review of TCDD Rules for Re-adoption
 - **Audit Committee**
 - ✓ **Review Status of Internal Auditing Activities for Current Year** (Optional)
 - **Project Development Committee**
 - ✓ **Consideration of Unsolicited Ideas**
- **State Plan / Amendments** – submitted electronically to ADD by August 15th
- 2013: TCDD Sunset Self-Evaluation Submitted (Estimated)
- 2014: TCDD Sunset Review update.

September 2011

- **State Fiscal Year begins September 1**

October 2011

- **Council and Federal Fiscal Year begins October 1**
- **Audit Committee Reviews and Approves Annual Internal Audit Report & Internal Audit Plan**

November 2011

- **Annual Internal Audit Report and Audit Plan submitted to State Auditor & others by November 1st**
- **Quarterly Meetings**
 - **Council**
 - ✓ **Nominating Committee established**
 - ✓ **Approval of prior year Internal Audit Report and current year Internal Audit Plan**
 - ✓ **Biennial Report Recommendations Finalized** (even-numbered years) – C.O.W.
 - ✓ **Approval of TCDD Public Policy Priorities** (even-numbered years) – Public Policy Committee
- **Executive Committee – Approve Pool of Review Panel Members** (even-numbered years)
- 2012: Approval to Publish TCDD Rules for Re-adoption
- Fall 2013: Sunset staff prepare TCDD report; Sunset Commission holds public hearing, determine recommendations
- 2014: TCDD Sunset review update.

December 2011

- 2012: Biennial Report submitted to Governor, Lt. Governor, Speaker, and HHSC Executive Commissioner – December 1st of **even** numbered years

January 2012

- **Annual Report (PPR) submitted electronically submitted to ADD by January 1st**
- January 10, 2013: 83rd Texas Legislature convenes (2nd Tuesday of January)
- 2015 Only: Monitor Sunset Legislation to Reauthorize TCDD during 84th Legislature

February 2012

- **Quarterly Meetings**
 - **Council**
 - ✓ **Vice-Chair elected**
 - ✓ **Consumer Member-at-large to Executive Committee elected**
 - ✓ Feb 2012: TCDD Sunset Review Update
 - **Project Development Committee**
 - ✓ **Consideration of Unsolicited Ideas**
 - **Executive Committee**
 - ✓ **Executive Session re: Personnel Matters**
 - Time allowed for Members to visit Senator and/or Representative (odd years)
- Terms of 1/3 of public members expire February 1 of odd years
- 2012: Final approval of TCDD Rules for Re-adoption
- 2014: TCDD Sunset review update
- 2015: Sunset Commission report for TCDD submitted to 84th Texas Legislature

March 2012

- **Audit Committee Meeting**

April 2012

- **Executive Committee**
 - **Consideration of Continuation Grant Awards**

May 2012

- **Quarterly Meetings**
 - **Council**
 - ✓ **Approve Draft State Plan / Amendments for Public Comments** – Proj Dev. Committee
 - ✓ 2013 Only: Review TCDD Sunset Review Process; Timeline for Self-Evaluation
 - ✓ 2014 & 2015: TCDD Sunset Review Update
 - **Executive Committee**
 - ✓ **Consideration of Continuation Grant Awards**
 - **Public Policy Committee**
 - ✓ **Initial Consideration of Biennial Report Special Focus, if any (odd-numbered years)**
- May 28, 2013: 83rd Texas Legislature Adjourns Sine Die after 160 days in session

June 2012

- **Beginning of Grant Projects Annual Budget Cycle (most projects)**

July 2012

**TCDD QUARTERLY COUNCIL MEETINGS
ATTENDANCE REPORT
August 2009 – May 2011**

Council Member	5/11	2/11 meeting cancelled	11/10	8/10	5/10	2/10	11/09	08/09
B. Coleman-Beattie	P	NA	P	P	P	EA-Th P-FR	P	P
H. Adkins	P	NA	P	P	P	P	P	P
K. Bissmeyer	EA	NA	EA – Th P - Fr	P	P	P	P	P
K. Blackmon	P	NA	P	EA	P	P	EA- Th P-Fr	P
K. Cox	P	NA	EA – Th P - Fr	P	P	P	P	P
A. Crim	P	NA	P	P	P	P	EA	P
M. Delgado	P	NA	P	P	P	P	P	P
M. Durham	P	NA	P EA – Fr	P	EA	P	P	P
M. Dwyer	P	NA	EA	P	EA	EA	P	P
C. Johnston	EA	NA	P	P	P	P	P	P -Th EA-Fr
D. Kern	EA	NA	P	P	EA	P	P	P-Th EA-Fr
J. Morris	P	NA	P	P	EA	P	EA	P
D. Perry	EA	NA	P	EA	P	P	EA	P
D. Rasmussen	EA	NA	P	P	P	EA	P	P
J. Rivas	P	NA	P	P	P	P	P	P
L. Taylor	P	NA	EA	P	P	P	P	P
R. Tisch	P	NA	P	P	P	P	P	EA
S. Vardell	P	NA	EA	P-Wed EA-Th & Fr	P	P	P	P
DRT (AI)	P	NA	P	P	P	EA-Th P-Fr	P	P
UT CDS	EA	NA	EA	P	A	EA	P	P
A&M CDD	EA	NA	EA	P	P-Th EA-Fr	P	P	P
DADS	P	NA	P	P	P	P	P	P
DARS	P-Th EA-Fr	NA	EA	P	P	P	P	P
DSHS	P	NA	P	P	P	P-Th EA-Fr	P	P
HHSC	P	NA	EA	P-Th EA-Fr	P	P	P	P
TEA	P	NA	EA	P	P	P	P	P

Key: P = Present
A = Absent
EA = Excused Absence
NA= Not Applicable

Background:

- **Independent Audit Status Report** – Grants Management Staff will review the Independent Audit Status report which summarizes the status of desk reviews of annual independent audits submitted by grantees.
- **Grants Monitoring Exceptions Report** – The Grants Monitoring Exceptions Report enclosed summarizes concerns noted by TCDD Grants Management staff in their ongoing monitoring activities, and the status of resolving those concerns.

Executive Committee

Agenda Item 6.

Expected Action:

The Executive Committee will review the information provided and may provide guidance to staff.

TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES

INDEPENDENT AUDIT STATUS REPORT

GRANTEE	FYE	DATE RECEIVED	AUDIT FIRM	EXCEPTIONS NOTED	RECOMMENDATIONS/ RESOLUTIONS
Baylor College of Medicine	6/30/2010	11/22/2010	Deloitte & Touche LLP	None.	The last two audits and the current audit have an unqualified opinion; therefore, it's not required to be sent to Don Mikeska, CPA, for desk review.
Brighton School, Inc.	8/31/2010	12/28/2010	Cundiff, Rogers & Solt	None.	The last two audits and the current audit have an unqualified opinion; therefore, it's not required to be sent to Don Mikeska, CPA, for desk review.
Community Healthcore (formerly Sabine Valley Center)	8/31/2010	2/1/2011	Davis, Kinard & C., P.C.	None.	The last two audits and the current audit have an unqualified opinion; therefore, it's not required to be sent to Don Mikeska, CPA, for desk review.
Easter Seals	8/30/2010	2/2/2011	Atchley & Associates, LLP	None.	The last two audits and the current audit have an unqualified opinion; therefore, it's not required to be sent to Don Mikeska, CPA, for desk review.
Knowbility, Inc	12/31/2010	3/29/2011	Allman & Associates, CPA	None.	None/Done.
Parents Anonymous, Inc.	9/30/2008	4/7/2011	Smith Marion & Co., CPA	None.	A letter from the Grants Management Director sent to grantee requesting items. 4/18/11. Response received 4/21/11. Done.

Key: Audits were submitted to TCDD during the fiscal year (Oct. 1, 2010 – Sept. 30, 2011). Independent Audit Reports are due not later than nine months after the end of the grantee's fiscal year(s) for which an audit is performed. This document includes audits that were received after the due date, but during the fiscal year.

GRANTEE	FYE	DATE RECEIVED	AUDIT FIRM	EXCEPTIONS NOTED	RECOMMENDATIONS/ RESOLUTIONS
Parents Anonymous, Inc.	9/30/2009	4/7/2011	Smith Marion & Co., CPA	None.	A letter from the Grants Management Director sent to grantee requesting items. 4/18/11. Response received 4/21/11. Done.
Paso del Norte Children's Development Center aka (El Paso Rehabilitation Center)	8/31/2010	3/24/2011	Gibson, Ruddock, Patterson LLC	None.	The last two audits and the current audit have an unqualified opinion; therefore, it's not required to be sent to Don Mikeska, CPA, for desk review.
Region 17 ESC	8/31/2010	12/28/2010	Bolinger, Segars, Gilbert & Moss, LLP	None.	The last two audits and the current audit have an unqualified opinion; therefore, it's not required to be sent to Don Mikeska, CPA, for desk review.
Region 19 ESC	8/31/2010	2/22/2011	Gibson, Ruddock Patterson, LLC	None.	The last two audits and the current audit have an unqualified opinion; therefore, it's not required to be sent to Don Mikeska, CPA, for desk review.
Texas Tech University	8/31/2010	6/1/2011	State of TX	None.	Forward for Desk Review.

Key: Audits were submitted to TCDD during the fiscal year (Oct. 1, 2010 – Sept. 30, 2011). Independent Audit Reports are due not later than nine months after the end of the grantee's fiscal year(s) for which an audit is performed. This document includes audits that were received after the due date, but during the fiscal year.

Continuation Grant Awards

Tab 4

Background:

Two current grant projects will be reviewed this quarter for an additional year of funding. The Executive Summary for one project is included. The summary for the second project will be provided as a handout at the Executive Committee meeting.

- A. Arc of Texas: *Texas Microboard Collaborations*
- B. Parents Anonymous: *African American Family Support Conference*

Important Terms:

Continuation Grant Awards: For each grant project funded by TCDD, the number of years of funding available (usually 3 to 5 years) is approved by the Council, but projects must reapply for funding each year.

Executive Committee

Agenda Item 7.

Expected Action:

The Executive Committee will review the information provided and consider approving funding for a continuation award as requested by each grantee.

Council

Agenda Item 16. A.

Expected Action:

The Council will receive a report on Executive Committee decisions.

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 08/03/11

Review of Proposed Activities & Budget

ITEM: A

Grantee: The Arc of Texas

Year: 4 of 5

Project Title: Texas Microboard Collaboration

Project Location: Austin

TCDD RFP Intent:

The primary goal of this project is to provide individuals with disabilities a system or vehicle that supports self-determination and real support from people who know and care about them. The concept of microboards will provide a self-determined, supported lifestyle for Texans with disabilities. TCDD has approved funding of up to \$115,000 per year for up to five years.

Project Goals and Accomplishments for Year(s) 1-3:

Goal1: Real Life and Microboards will provide the knowledge and support needed to advocate for services and supports for individuals with disabilities to promote independence and community inclusion. This service will also provide a system designed to help the individual(s) support the dream for their life.

Goal 2: The Texas Microboard Collaboration provides a self-determined system of support for community living by partnering with individuals and families to develop microboards for Texans with disabilities.

Accomplishments per goal: 47 microboards were formed and 33 presentations were provided over Years 1 through 3. In the third year, the Collaboration began providing PATH (Planning Alternative Tomorrows with Hope) person-centered planning facilitator trainings.

Goals and Objectives for Year 4:

Goal1: The Texas Microboard Collaboration provides a self-determined system of support for community living by partnering with individuals and families to develop microboards for Texans with disabilities.

Goal 2: Roll out a "train the trainer" model of PATH facilitation.

Objectives: Form 5 additional provider & 20 natural support microboards; provide 1 PATH facilitator training; provide 8 presentations to regional coordinators; & conduct quarterly continuing education meetings via webcam.

Staff Considerations: Public Policy considerations: none noted. The Council approved increased funding (\$9200) for year 3; with the condition that project budget would be reduced by that amount over the remaining years of the grant. Budget for year 4 has been reduced by \$4,628 with an additional reduction of \$4,572 planned for year 5.

Continuation Budget Detail Summary				
		Federal	Match	Totals
Amount expended for year 1		\$83,475	\$34,074	\$117,549
Amount expended for year 2		\$78,772	\$34,862	\$113,634
Amount expended for year 3 (based on 8 months)		\$55,169	\$15,004	\$70,173
Amount requested for budget:				
I.	Personnel services	42,880	22,941	65,821
II.	Travel	7,105	0	7,105
III.	Purchased services (\$14,400 consultant services)	16,600	2,400	19,000
IV.	Property/Materials	1,720	0	1,720
V.	Rental/Leasing	100	1,200	1,300
VI.	Utilities	1,488	0	1,488
VII.	Other	0	0	0
Budget period totals		\$69,893	\$26,541	\$96,434

GRANTS MONITORING EXCEPTIONS REPORT

GRANTEE <i>PROJECT TITLE</i>	TYPE OF ONSITE	DATE OF ONSITE	CONCERNS NOTED	CORRECTIVE ACTIONS	STATUS
Texas Parent to Parent <i>Public Policy Collaboration</i>	Initial	3/10/11	Provide copies of: personnel activity report, project advisory com nominations, financial review, travel log, equipment list & utility invoice.	Documents requested: 3/10/11 Documents received: 4/15/11 Documents received: 5/18/11	Complete
Arc of San Angelo <i>Volunteer Supported Decision-Making Pilot</i>	Initial	4/11/11	Provide copies of: personnel activity report, project advisory com nominations, travel & copy logs, equipment list & match costs.	Documents requested: 4/11/11 Documents received: 5/18/11	Complete
Syracuse University <i>Advocacy U Resource Center</i>	Final	5/9/11	Provide copies of: personnel activity report for all staff, and A-133 audit.	Documents requested: 6/22/11 Documents due by: 8/03/11	Pending
SafePlace <i>Meaningful Relationships</i>	Initial	5/12/11	Provide copies of: personnel activity report, lease agreements, utility invoice & match costs.	Documents requested: 5/12/11 Documents received: 6/13/11	Complete
Texas A&M <i>Statewide Advanced Leadership & Advocacy Training</i>	Follow up	5/26/11	Provide copies of: personnel activity report, travel logs from 12/10-03/11.	Documents requested: 6/01/11 Documents received: 6/02/11	Complete
Region 17 ESC <i>Positive Behavior Intervention Support – Head Start</i>	Follow up	6/1/2011	None	Documents received: 6/01/11	Complete
Region 17 ESC <i>Positive Behavior Intervention Support – Disproportionate Impact</i>	Follow up	6/1/2011	None	Documents received: 6/01/11	Complete
Texas Tech <i>Project IDEAL</i>	Follow up	6/2/2011	Provide copies of: Evidence of insurance, plan of action to modify personnel activity reports.	Documents requested: 6/02/11 Documents due by: 7/14/11	Pending
Texas A&M <i>Statewide Youth Leadership & Advocacy</i>	Final	6/15/11	Provide copies of: A-133 audit (reviewed via website), evidence of accrual basis accounting, travel log or comparable document, purchased services summary & property/materials invoice.	Documents requested: 6/23/11 Documents received: 6/24/11	Complete
SER – Jobs for Progress <i>Local Advocacy Training</i>	Final	6/29/11	Provide copies of: personnel activity report, fiscal review, project advisory committee meeting & match logs, rental/leasing & utilities invoices.	Documents requested: 6/29/11 Documents due by: 8/09/11	Pending
The Arc of Greater Tarrant County <i>Local Advocacy Training</i>	Final	6/29/11	Provide copies of: personnel activity report, fiscal review, travel logs & reimbursements, rental/leasing & utilities invoices.	Documents requested: 6/29/11 Documents due by: 8/09/11	Pending

Consideration of New Grant Awards**Tab 5****Background:**

TCDD has received applications in response to the following Requests for Proposals:

RFP title	Due Date	Number Received
<i>Higher Education for People with Developmental Disabilities, Revised</i>	June 29, 2011	13
<i>Expansion of Existing Leadership Development & Advocacy Skills Training Projects</i>	July 1, 2011	6

Staff are currently coordinating independent review panels. Summaries of the recommendations from those panels will be included in the meeting folders.

Executive Committee**Agenda Item 8.****Expected Action:**

The Executive Committee will review recommendations from the Review Panels and make final decisions concerning proposals to accept for funding.

Council**Agenda Item 16. A.****Expected Action:**

The Council will receive a report on the Executive Committee decisions.

RISK ASSESSMENT FOR CONTINUATIONS
06/01/11 – 05/31/12

Item	Grantee	TCDD Funds	Other Fed Funds	Risk Activity	Risk Code
A	The Arc of Texas - Microboard Collaboration	\$69,893	\$80,950	2	
B	Parents Anonymous – African American Family Support Conference	\$35,000	\$500,000	2,6	

KEY

	Extensive Risk Management (all levels of control plus audit)
	Considerable Risk Management (most levels of control plus independent review by CPA)
	Moderate Risk (operating & monitoring controls & agreed upon procedures engagement by CPA)
	Monitor or Accept (basic monitoring only)

**TCDD RISK MATRIX
FY 2011**

<i>Risk Activities</i> ↓	<i>Award Amounts</i> →	- \$75,999.	\$76,000. – \$199,999.	\$200,000.- \$499,999.	\$500,000. +
1. New Grantee (i.e., no previous project or no project within 2 year period)		LH	MH	HH	HH
2. Awards within Award (e.g., consultants, presenters, sub-contractors, etc.)		LH	MH	HH	HH
3. Funding Issues (e.g., budget/procurement concerns, match, sustainability, etc.)		LM	LM	MM	HM
4. Compliance Issues (e.g., OMB, UGMS, TCDD policy, oversight issues, etc.)		LM	LM	MM	HM
5. Performance Issues (e.g., unmet goals, milestones, special conditions, etc.)		LM	LM	MM	HM
6. Legal Actions		LL	LL	ML	HL
7. Fiscal Office Located Out-Of-State		LL	LL	ML	HL
8. No Audit Prior To Grant Award		LL	LL	ML	HL

KEY: 1st letter denotes impact; 2nd letter denotes probability.

	HM, HH	Extensive Risk (all levels of control plus audit)
	MM, MH, HL	Considerable Risk (most levels of control plus independent review by CPA)
	LH, ML	Moderate Risk (operating/monitoring controls + agreed upon procedures by CPA)
	LL, LM	Acceptable Risk (basic monitoring only)

Use for Risk Management Plan:

	Audit work performed and the Executive Director performs oversight via quarterly report* provided to ensure supervisory and operating controls are working.
	Department heads reporting to Executive Director perform oversight functions to ensure supervisory and operating controls are working.
	Department staff perform oversight functions to ensure supervisory and operating controls are working.
	Department staff perform basic oversight functions to ensure controls are in place.

Use for Annual Audit Plan:

	Red indicates areas to be audited by contracted internal audit services provider.
	Yellow indicates areas to be covered through oversight, supervisory and operating controls with guidance from the contracted internal audit services provider.
	Green indicates areas to be covered through staff oversight with guidance from the contracted internal audit services provider as needed.
	Gray indicates areas to be covered through basic staff oversight and reporting.

***Grants Monitoring Exceptions Report provided to E.D. and Council quarterly for review. No risk activities means monitoring strategies will be performed at the lowest level under the award amount. NOTE: Risk Matrix reviewed annually with TCDD staff and Internal Auditor; updated when needed.**

**MONITORING STRATEGIES
FY 2011**

STIPENDS (\$6,000. or less):

Website instructions	Special Conditions (GMD letter)
Technical support (Budget Support Specialist)	Review FROE & other reports submitted

GRANT PROJECTS:

Level 1 GRAY

Orient Orientation	Approvals (e.g., equipment, travel, speakers, etc.)
Onsite Review = Initial	Project Advisory Committee Meetings
Program Performance Review = Annual	Final Program Performance Report
RAR Documentation Review	Other as determined necessary (e.g., audit desk review)

Level 2 GREEN

Orientation	Project Advisory Committee Meetings
Onsite Review = Initial & 3 rd year	Final Program Performance Report
Program Performance Review = Quarterly	Agreed upon Procedures Engagements CPA
RAR Documentation Review	Other as determined necessary (e.g., audit desk review)
Approvals (e.g., equipment, travel, speakers, etc.)	

Level 3 YELLOW

Orientation	Project Advisory Committee Meetings
Onsite Review = Initial & 3 rd & 5 th years	Final Program Performance Report
Program Performance Review = Quarterly	Independent Review by CPA = Annual (A-133 Audit at \$500k or more)
RAR Documentation Review	Project Staff Meeting (1X per annum)
Approvals (e.g., equipment, travel, speakers, etc.)	Other as determined necessary (e.g., audit desk review)

Level 4 RED

Orientation	Final Program Performance Report
Onsite Review = Initial & Annual	A-133 Audit = Annual (Independent under \$500k)
Program Performance Review = Quarterly	Audit Desk Review = Annual
RAR Documentation Review	Project Staff Meeting (2X per annum)
Approvals (e.g., equipment, travel, speakers, etc.)	Interim Program Performance Report
Project Advisory Committee Meetings	

ADDITIONAL MONITORING STRATEGIES FOR GRANT PROJECTS

To be selected and implemented on an as needed basis.

- Re-orient
- Add milestones or special conditions
- Move up to the next level of monitoring (see above tables)
- Payment holds (reimbursement only no advance or no reimbursement & no advance)
- Require additional onsite reviews

Background:

The Executive Committee has discussed methods to assist self-advocates with developmental disabilities and family members to provide input to the Council given the travel constraints for many individuals across the state. Staff have explored options to provide financial support for individuals who wish to provide comments and have drafted an Executive Summary for a project which could provide that support as requested by the Committee.

Executive Committee

Agenda Item 9.

Expected Action:

The Executive Committee will review the draft Executive Summary and determine appropriate action.

Council

Agenda Item 12. F.

Expected Action:

The Council will consider Executive Committee recommendations and determine appropriate action.

Discussion Draft Only

Executive Summary Support for Public Input

Background

The TCDD Executive Committee expressed interest during an April 2009 meeting in strategies to encourage and support more public comment and input at TCDD business meetings. Members discussed ways to encourage public input on Council activities in a way that allows a dialogue, not just brief comments, and discussed how TCDD might facilitate such participation in the future. TCDD staff often receive comments and input at various meetings, conferences, grantee on-site visits, etc., and TCDD receives input electronically on proposed State Plan activities and other matters. However, members noted that it is difficult for individuals from outside of central Texas to provide comments in-person at Council meetings. During the May 2009 TCDD Executive Committee meeting, members continued this discussion, noting in particular the desirability of cultivating a “standard practice” that promotes and encourages further solicitation of public comments and input on various issues that come before the Council.

State Plan Goal

As the Council developed proposed Goals and Objectives for the 2012-2016 State Plan, the workgroup included an objective and an activity related broadly to the Committee’s discussion:

Goal 7: Each year the Council and its Committees receive staff and administrative support to effectively implement the Council’s mission and goals.

Objective 2: Each year of the State Plan, coordinate the Council’s planning, project development, evaluation, and reporting processes, with special attention to strategies to address issues related to the diversity of ethnicity, age, income, and geographic areas of Texas.

Activity 2: Coordinate outreach activities to ensure that Council members and TCDD staff receive relevant and timely public input from diverse audiences.

Expected Outcome

This activity is expected to result in 1-3 individuals from different areas of the state whom TCDD would not otherwise hear from providing input to the Council during each quarterly business meeting.

Project Description

TCDD staff propose soliciting proposals for one organization to manage obtaining advance airline tickets when appropriate, and/or reimbursing for travel and associated expenses for those accepted to provide input each quarter, and would work with individual travelers to secure lodging, airfare, ground transportation and other travel arrangements. The selected organization would be required to assist individuals with disabilities in securing accessible travel accommodations as needed. Grantee staff could assist the organization in securing personal assistance and/or respite services for travelers with disabilities and/or caregivers of people with disabilities, if needed, in order to attend TCDD quarterly meetings to provide public input.

TCDD staff would manage the solicitation and approval of applications for individuals seeking funds to travel to a Council meeting. TCDD may choose to solicit input based on specified topic areas; target populations; geographic areas; or other additional factors as determined in consultation with the Council.

Proposed Funding Amount

Based on past experiences, TCDD staff estimate that an organization may request \$15,000+ per year to coordinate travel arrangements and reimbursements for necessary expenses. Actual travel expenses for those approved to provide public input to TCDD each quarter would be in addition to this amount and are estimated at (\$x to \$x) based on the location and support needs of the traveler.

Proposed Duration

Up to three years for all activities related to this Executive Summary.

Limitations

Staff of current grant projects and staff proposed in grant applications under review would not be eligible for travel assistance through this project.

Background:

State law establishing TCDD requires “the Council to enter into a Memorandum of Understanding with the designated state agency that delineates the roles and responsibilities of the designated state agency” in providing administrative services and support to TCDD. Council Policies expect the Council to review the MOU each year. The current MOU with the Texas Education Agency, the Council’s designated state agency, is attached and includes suggested revisions for FY 2012.

Executive Committee

Agenda Item 10.

Expected Action:

The Executive Committee will consider any proposed revisions to the MOU with TEA and determine a recommendation to the Council.

Council

Agenda Item 20.

Expected Action:

The Council will consider the recommendations from the Executive Committee concerning the MOU with TEA for FY 2012 and determine final action.

Memorandum of Understanding

Texas Council for Developmental Disabilities and The Texas Education Agency

I. PURPOSE

This Memorandum of Understanding ("MOU") is entered into between the Texas Council for Developmental Disabilities, 6201 East Oltorf, Suite 600., Austin, Texas, hereafter referred to as the "TCDD," and the Texas Education Agency, 1701 North Congress Ave., Austin, Texas, hereafter referred to as the "TEA". The TCDD is established pursuant to the federal Developmental Disabilities Assistance and Bill of Rights Act as amended (42 USC 15001), hereafter referred to as the "DD Act", and by state statute at Chapter 112, Title 7, Texas Human Resources Code, hereafter referred to as the "State Act." Consistent with the DD Act, the Governor of Texas has designated TEA as the "designated state agency" to receive, account for and disburse funds available to TCDD and to provide administrative support to TCDD as appropriate. The purpose of this MOU is to identify the responsibilities of TEA as the designated state agency and the responsibilities of TCDD consistent with the DD Act and the State Act.

II. GENERAL AGREEMENTS

The State Act establishes the TCDD as a separate entity under state law, and delegates authority to the TCDD for all programmatic activities conducted with funds available to the TCDD. The State Act also establishes the Executive Director of the TCDD as the executive head of agency for the TCDD. TEA is responsible as the Designated State Agency to provide the services and support as indicated in this Memorandum of Understanding.

TCDD staff will be subject to the administrative rules and policies of the State of Texas and of its cognizant federal authorities. Pursuant to the State Act, the TCDD is responsible for selecting and hiring the Executive Director, when that position becomes vacant, and supervising the Executive Director consistent with state personnel policies and procedures of the TCDD. The TCDD Chair will prepare an annual performance evaluation of the TCDD Executive Director and serve as the "supervisor's supervisor" when required by state law or regulations.

The parties agree that TCDD staff will be responsible solely for TCDD activities and responsibilities and will not be assigned other duties nor guided in implementing activities by the TEA. It is TCDD's intent to be responsive to the limitations of TEA set forth in state law and regulation related to personnel decisions. In like manner, it is TEA's intent to be responsive to the intent of the DD Act that provides for the Council to determine the numbers and types of staff necessary to carryout TCDD responsibilities and activities. At any time that the Council determines the need to increase the number of TCDD staff positions above 18 currently authorized FTE's, TCDD and TEA shall jointly determine the procedure and timing for that increase to occur. Unless otherwise separately agreed by TCDD, those positions are available only to the TCDD and are not subject to staffing reductions of the TEA.

TCDD will work cooperatively with TEA to establish procedures for the processing of TCDD grants, contracts and personnel actions, recognizing that state and federal law vest fiscal, personnel, and rulemaking authority in the Council concerning activities carried out with funds available to TCDD. Federal law establishes that the TEA, and any other agency, office, or entity of the State, will not interfere with the advocacy, capacity building, and systemic change activities, budget, personnel, State plan development, or plan implementation of the Council.

TEA will provide administrative support services to the TCDD as detailed in this MOU. The provision of these services are subject to TEA's then-current operating procedures and systems. Nothing in this MOU obligates TEA to provide or purchase for TCDD any administrative service or support not regularly available or provided by TEA. Any requests by TCDD for modification to TEA services or support shall be subject to negotiation at the time of the request and to additional reimbursement as allowed by the DD Act. TCDD agrees to cooperate with TEA in providing any information needed by TEA to carry out its duties.

III. FINANCIAL, BUDGETING AND ACCOUNTING SERVICES

TEA has the following responsibilities and duties in state and federal law:

- A. Receive, account for and disburse funds on behalf of TCDD in accordance with the state and federal law and as authorized by TCDD staff, provided that TEA shall not encumber any funds available to TCDD, transfer any funds between TCDD budget categories or from TCDD to any other entity, or otherwise initiate charges or expenses against funds available to TCDD without specific authorization in advance by TCDD.
- B. Provide the fiscal controls and fund accounting procedures necessary for proper disbursement of and accounting for TCDD funds.
- C. Prepare required state and federal financial reports regarding TCDD funds, including TCDD review prior to submittal.
- D. Provide payroll services consistent with state and federal requirements.
- E. Provide timely financial information to TCDD to allow for the preparation of required fiscal reports to state and federal authorities.
- F. Provide or assist TCDD in securing the non-federal share of the cost of projects as required by federal law.
- G. Support TCDD in developing required state budget, strategic plan, performance measures, and appropriations request materials and related items (and other state reporting).

IV. HUMAN RESOURCES

TEA agrees to provide the following Human Resources services to TCDD:

- A. For state payroll and benefits purposes, administratively maintain TCDD employees as TEA employees.
- B. TEA agrees to provide recruitment, posting and processing of applications for TCDD positions.
- C. TEA will ensure compliance with EEO and ADA related matters and will act as the TCDD Executive Director's designee to implement a program of equal opportunity employment for the TCDD as required by the Texas Commission on Human Rights and state law.
- D. Other HR services as appropriate.

V. INFORMATION TECHNOLOGY SERVICES

TEA agrees to provide the following information technology services to TCDD:

- A. **Information technology (IT) support to TCDD shall be provided through TEA Interagency agreements with the Department of Information Resources (DIR) and the state Data Center Service.**

- B. TEA IT support to TCDD includes but is not limited to security oversight and operational functions to ensure compliance with the DIR TAC §202 requirements
- C. TEA IT support includes monitoring, provisioning and support for desktop and laptop computers, printers, networking server and network infrastructure, E-mail accounts, network connections (including LAN equipment and data circuits) and related hardware and software applications. As required to meet confidentiality requirements.
- D. TCDD will follow TEA Operating Procedures pertaining to information security and encourage TCDD employees to attend TEA information security classes.
- E. TEA IT support shall be provided in a manner that assures separate identity for TCDD computer functions including website (www.txdcc.state.tx.us) and email (e.g. Roger.Webb@tcdd.state.tx.us)

VI. OTHER ADMINISTRATIVE SERVICES

TEA agrees to provide the following administrative services to the TCDD unless TEA and TCDD jointly agree for TCDD to contract for such services separately:

- A. Provide appropriate assurances for the TCDD State Plan and consult with TCDD to maintain consistency of the State Plan with state law.
- ~~B. Information technology support for TCDD shall be provided through TEA interagency agreements with the Department of Information Resources and the state Data Center Service including desktop and laptop computers, printers, networking, server and infrastructure, E-mail accounts, network connection (including LAN equipment and data circuits), and related hardware and software. TEA support shall be provided in a manner that assures separate identity for TCDD computer functions including website (www.txdcc.state.tx.us) and email (e.g. Roger.Webb@tcdd.state.tx.us).~~
- C. Purchasing and procurement services that will enable TCDD to procure and receive goods and services consistent with state requirements and upon its own authority, including support and assistance concerning lease space for TCDD offices. TCDD personnel responsible for contract development and processing will consult with appropriate TEA personnel and participation in related TEA training.
- D. Training, **professional development**, and consultation to designated TCDD personnel for contract processing and development **services provided through TEA (Office of Organizational Effectiveness) to TCDD personnel** as appropriate.
- E. Bulk mail services directly or through contract with another state agency.
- F. **TEA will include TCDD in their Business Continuity Plan for systems and business recovery.**

VII. OTHER UNDERSTANDINGS

- A. TEA understands that TCDD shall develop and authorize funding activities to implement goals and objectives in the approved TCDD State Plan within the limitations of available funds and applicable state and federal regulations. TCDD shall manage all aspects of the application, review, and approval processes for grants and contracts and shall provide ongoing project development and grants management oversight to funded projects. DD funded grant projects shall abide by all terms of the grant award and with all applicable federal and state requirements including the Uniform Grant Management Standards (UGMS) developed by the Governor's Office of Budget, Planning and Policy, and federal rules promulgated by the Office of Management and Budget (OMB) where applicable. Except as otherwise stated in this agreement, TCDD is solely responsible for the grant selection, award, and management

activities of the Council. The TCDD Executive Director or his designee is the authorized signatory for all TCDD grants and contracts.

- B. TCDD, as a separate state entity under law, will comply with State of Texas administrative rules and policies applicable to State agencies of similar size regarding the provision of internal audit services. It is understood by the parties that TCDD currently contracts separately for Internal Audit Services to ensure compliance with State requirements. Should TCDD determine not to continue to separately acquire such services, it promptly will notify TEA and the parties will mutually agree on the provision of such services by or through TEA, as may be necessary.
- C. TCDD will provide updated designations of TCDD personnel with approval authority for various TCDD financial and personnel actions, which personnel shall correspond, as closely as possible, with the equivalent positions and authority of TEA employees.

VIII. COMPENSATION FOR ADMINISTRATIVE SERVICES

TCDD agrees to reimburse TEA for the administrative services provided under this MOU consistent with provisions of the DD Act. TCDD will reimburse TEA not more than \$50,000 each fiscal year for basic services of accounting, budget, purchasing and HR services provided that TEA provides at least an equal share from non-federal resources as state match through the application of the indirect cost rate. Information technology support (as noted in Section V.B.) and all other services provided to TCDD by TEA will be reimbursed by TCDD to the extent allowed by state and federal law. TEA will provide TCDD documentation of the cost and allocation method for those services.

IX. GENERAL PROVISIONS

Dispute Resolution: Disputes concerning implementation of this MOU between TCDD and TEA must first be resolved at the staff level if possible. If either party determines that the dispute cannot be resolved at the executive staff level, TCDD and TEA agree to pursue resolution through the use of mediation pursuant to the Government Dispute Resolution Act, Chapter 2009 of the Texas Government Code as applicable.

X. TERM OF AGREEMENT

This MOU shall commence on September 1, **2011** and shall terminate on August 31, **2012**. This MOU will be reviewed annually by the parties and will be renewed for additional (1) year periods to commence at the beginning of each fiscal year. This MOU may be expanded, modified, or amended at any time upon the mutual written agreement of TCDD and TEA.

This agreement may be terminated by mutual agreement of both parties. Either party may terminate the agreement by giving the other party written notice of its intent to terminate. Written notice may be sent by any written method which provides verification of receipt, and the 30 days will be calculated from the date of receipt. Such actions, however, do not alone affect the status of the Governor's designation of TEA as the TCDD designated state agency pursuant to provisions of the DD Act. In the event any provision of this agreement becomes unenforceable or void, such will not invalidate any other provision of this agreement.

THE UNDERSIGNED PARTICIPATING PARTIES do hereby certify that (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the effected agencies of State Government, (2) the proposed arrangements serve the interest of efficient and economical administration of the State Government, and (3) the services, supplies, or materials in this MOU are not required by Section 21 of Article 16 of the Constitution of Texas to be supplied under Contract given to the lowest responsible bidder.

TCDD further certifies that it has the authority to receive the above services by authority granted in:
Executive Order RP-37.

TEA further certifies that it has authority to perform the above services by authority granted in:
Executive Order RP-37.

Texas Council for Developmental Disabilities

Texas Education Agency

By: _____
Brenda Coleman-Beattie
TCDD Chair

By: _____
Shirley Beaulieu,
Associate Commissioner for Finance and
Operations/CFO (Acting)

Date: _____

Date: _____

DRAFT

Background:

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- Summary of Funds FY 2009-2012 – Revenues and expenditures budgeted and expended/projected for each federal fiscal year allotment are summarized, with a projected year end balance. Note that these expenditures are tied to the fiscal year grant award to TCDD regardless of whether those funds are expended during the 1st, 2nd, or 3rd year.
- FY 2011 Expense Budgets – Shows expenses from October 1, 2010, thru July 6, 2011. All expenses are reported by expense category and by type of staff activity, and show that expenses remain within approved budget for the fiscal year.
- Current Grants/Contracts Projections – Reports expenditures/anticipated awards for each grant project, both current and planned. Shows years from 2009 – 2012.
- Stipends Expenditures – Provides a summary of funds awarded or expended for each stipend grant award, the number of individuals benefiting from a stipend from each grant, and how many of those participants also received stipend support previously from that organization.

Notes:

- ♦ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ♦ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

Executive Committee

Agenda Item 11.

Expected Action:

The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.

Council

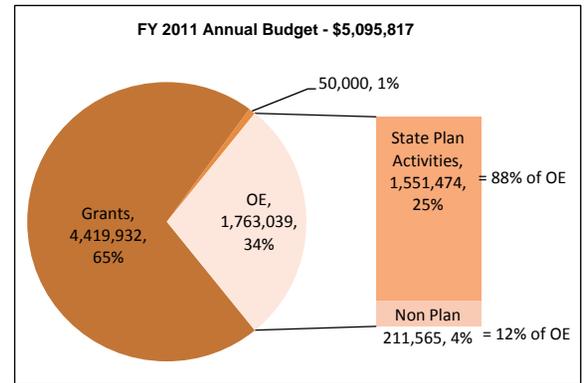
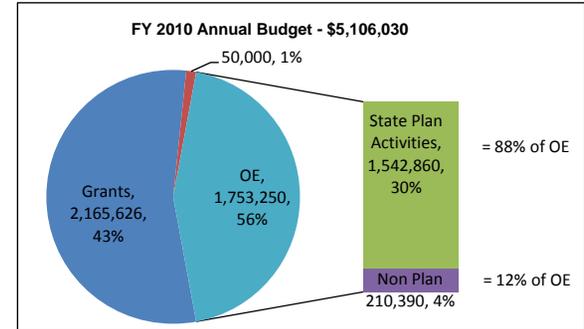
Agenda Item 16. B.

Expected Action:

The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report and may also provide additional guidance.

**Texas Council for Developmental Disabilities
Summary of Funds FY 2009 - 2012
July 2011**

Model Key				
Numbers in black represent budget numbers or actuals for the current or prior years.				
Numbers in blue represent forecast numbers.				
	10/1/2008-9/30/2011	10/1/2009-9/30/2012	10/1/2010-9/30/2013	10/1/2011-9/30/2014
Line Item	FY 2009	FY 2010	FY 2011	FY 2012
REVENUES				
Federal Funds				
Estimate of budget award	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
Award amount	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
Budget difference (Estimate of budget award - Award amount)	\$0	\$0	\$0	\$0
Prior year difference (Current FY Award - Prior FY Award)	\$222,013	\$70,264	(\$10,213)	\$0
EXPENDITURES				
Operating Expenses				
Approved Budget	\$1,654,071	\$1,803,250	\$1,813,039	\$1,844,229
Expenses	\$1,526,278	\$2,940,404	\$675,885	\$1,844,229
Balance for Grants (Budget - Expenses)	\$127,793	(\$1,137,154)	\$1,137,154	\$0
Grants and Projects Expenses				
Available	\$3,381,695	\$2,165,626	\$4,419,932	\$3,251,588
Actual	\$3,509,488	\$2,152,052	\$700,857	\$882,551
Current Projects Difference (Available - Actual)	\$0	\$13,574	\$3,719,075	\$2,369,037
Planned	\$0	\$0	\$3,102,975	\$2,970,000
Current & Planned Projects Difference (Available - Actual - Planned)	(\$127,793)	\$13,574	\$616,100	(\$600,963)
Total Expenditures	\$5,035,766	\$5,092,456	\$4,479,717	\$5,696,780
BALANCE AVAILABLE FOR FUTURE YEARS & PROJECTS	\$0	\$13,574	\$616,100	(\$600,963)



NOTES:

- 1) Final Allotment per ADD Notice for FY 2008-FY 2010; Notice of Estimated Allotment for FY11 is \$5,106,030.
- 2) 2009 Balance was fully obligated by the end of Sept. 2010.
- 3) Funds awarded or anticipated to be awarded for authorized projects are included in projections of Grants and Project Expenses.
- 4) Remaining balance of funds is available for award in subsequent year.
- 5) Grants - When OE expended is less than OE budgeted, the funds available for grants will increase; a negative variance represents an increase in funds for grants.
- 6) Funds awarded each Fiscal Year (FY) can be expended within 3 FY periods.
- 7) Planned Grants & Projects Expenses include projects planned and approved but not initiated. Total amounts authorized are reflected although actual awards approved may be less.

Texas Council for Developmental Disabilities

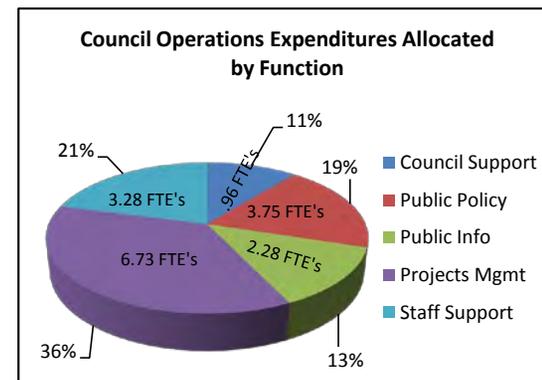
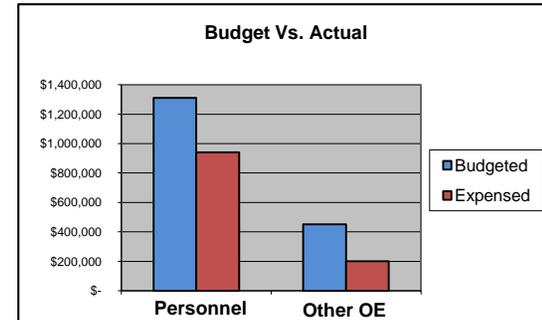
FY 11 Admin & Expense Budget

Oct. 1, 2010 thru
Jul. 6, 2011

Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
Personnel (18 FTEs)				
Salaries	1,020,785	765,589	719,068	46,521
Benefits	290,028	217,521	220,599	(3,078)
Total Personnel	\$ 1,310,813	\$ 983,110	\$ 939,667	\$ 43,442
Operating				
Professional Services ¹	87,680	65,760	31,047	34,713
Travel - Council ²	59,500	44,625	18,005	26,620
Travel - Staff ³	22,000	16,500	7,909	8,591
Supplies	12,000	9,000	6,307	2,693
Utilities	41,700	31,275	26,552	4,723
Rent - Building - Space	79,546	59,660	43,965	15,694
Rent - Computers - Equip ⁴	64,220	48,165	28,179	19,986
Capital Expenditures	-	-	-	-
Other OE ⁵	85,580	64,185	37,609	26,576
Total Operating	\$ 452,226	\$ 339,170	\$ 199,575	\$ 139,595
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	1,763,039	1,322,279	1,139,242	183,037
Admin Reim to TEA	50,000	75.0%	64.6%	
TOTAL	\$ 1,813,039		\$ 1,189,242	
Expenditures by Function				
Council Support	Public Policy	Public Info	Projects Mgmt	Staff Support
\$ 123,138	\$ 217,611	\$ 147,719	\$ 412,540	\$ 238,235

NOTES:

- ¹ Auditor - \$25,000/7,325; CPA Desk Reviews - \$10,000/\$0; Legal Svs - \$3,000/\$0
 Other Professional Services (Web Hosting & Surveys) - \$1,800/\$7,569; Data Center Services - \$22,380/\$13,269
 Other Professional Services (Mass DD Council, Reviewers) - \$13,000/\$2885
- ² Travel - In-State Council - \$48,000 /\$16,403; Out-of-State Council - \$11,500 /\$1,602
- ³ Travel - In-State Staff - \$15,000 /\$6,170; Out-of-State Staff - \$7,000 /\$1,739
- ⁴ Computer lease - \$22,800/\$11,802; AV Equipment - \$35,000/\$11,826; Copier - \$6,420/\$4,550
- ⁵ Other OE - NACDD Dues - \$19,471, interpreter svcs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



GRANTS/CONTRACTS PROJECTIONS

Grantee Name	Project Title	2009		2010		2011	2012
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Apalachicola Creek Indians	Outreach & Development1			10,000	10,000		
Barbara Jordan Endeavors Corp	Outreach & Development4					9,855	
Baylor College of Medicine	Transition Medicine Program	100,000	100,000				
Biennial Report	Biennial Report-Printing & Production	30,581	8,750	125,000	7,800		125,000
Brighton School, Inc.	L&A Specialized Advocacy Training 1	150,000	150,000	15,106			
Community Healthcare (formerly Sabine Valley Center)	Peer to Peer Self-Advocacy Training: Self-Advocates Working All Together	31,072	23,745				
Community Healthcare (formerly Sabine Valley Center)	Self-Employment 1	111,811	106,015	275,000	34,122	25,000	
Easter Seals	ASSET	125,000	122,785	25,000			
Easter Seals	TX Disability Policy Consortium	106,103	95,994				
Family to Family Network Inc	L&A Local Basic Advocacy Training 1	118,990	118,990	81,010	31,010	25,000	
Friends and Families of Asians with Special Needs	Outreach and Development3			9,866	3,239		
Goodwill Industries of Central East Texas	Youth Leadership Training 2	51,463	50,683				
Imagine Enterprises Inc	Self-Determination	70,768	70,768				
Imagine Enterprises Inc	Youth Leadership Training 3	50,000	50,000	50,000	41,108		
Knowbility, Inc	Field-Initated Employment 1	198,082	198,082				
Light & Salt Association	Outreach & Development5					10,000	
Lower Rio Grande Valley Workforce Development Board	Field-Initated Employment 2	70,222	52,190				
NAMI Texas	L&A Specialized Advocacy Training 2	150,000	147,536	7,450			
Parents Anonymous, Inc.	African American Family Support Conference			50,000	26,194	35,000	15,000
Parents Anonymous, Inc.	Statewide Advocacy Network	100,000	97,965			25,000	

Grantee Name	Project Title	2009		2010		2011	2012
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Paso del Norte Children's Development Center aka (El Paso Rehabilitation Center)	Peer to Peer Self-Advocacy Training: Training Tomorrow's Mentors Today	19,275	19,275				
Project DOCC, Inc.	Houston Project DOCC II	52,000	52,000				
Region 17 ESC	PBS-HS	200,000	200,000	160,000	40,000		120,000
Region 17 ESC	PBS-ID	215,000	215,000	130,000	15,000		115,000
Region 19 ESC	Youth Leadership Training 5	81,099	75,893	18,901	7,222		
SafePlace	Meaningful Relationships			105,475	14,528	125,000	125,000
SER Jobs for Progress	L&A Local Basic Advocacy Training 2	135,349	135,240	33,402	8,179		
Syracuse University	L&A Advocacy U	50,000	50,000	43,750	21,606		
Texas A&M Research Foundation	Field-Initiated Employment 3	125,000	114,426				
Texas A&M Research Foundation	Youth Leadership Training Statewide	75,000	75,000	75,000	45,533		
Texas A&M University	L&A Statewide Advanced Training	250,000	215,146	71,136	7,481	125,000	150,000
Texas Advocates	Peer to Peer Self-Advocacy Training: Led by People with Disabilities	127,877	127,877	72,072	45,998		
Texas Center for Disability Studies	Support for Advisory Committee Member Travel	36,697	25,858	49,385	7,575	30,000	30,000
Texas Parent to Parent	Public Policy Collaboration Activities			65,588		65,033	65,033
Texas Tech University	Teacher Preparation for Inclusive Education Project	169,452	169,452	380,456	133,668	49,999	
The Arc of Greater Houston	Outreach & Development2			7,170	1,317		
The Arc of Greater Tarrant County	L&A Local Basic Advocacy Training 3	149,968	137,439	19,390			
The Arc of San Angelo	Alternatives to Guardianship-Volunteer Advocate Pilot Program			74,922	4,550	75,000	75,000
The Arc of Texas	L&A Specialized Advocacy Training 3	75,000	69,788	93,724	53,745		
The Arc of Texas	Texas Microboard Collaboration	117,650	98,901	108,000	57,941	69,970	62,518

Grantee Name	Project Title	2009		2010		2011		2012	
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
TIRR/Independent Living Research Utilization (ILRU)	Accessible New Housing Project	45,350	45,350	20,000	752				
United Cerebral Palsy	TX Disability Policy Consortium 1	31,431	31,431						
VSA Arts of Texas	Self-Employment 2	176,617	176,617	100,000	16,179	25,000			
KEY: Budget/Expenses in Bold = Grant Closed	Sub Totals	3,596,857	3,428,196	2,276,803	634,747	694,857		882,551	
	Stipends	75,000	61,269	75,000	54,263	75,000	6,000	75,000	0
	Total Grants	3,671,857	3,489,465	2,351,803	689,010	769,857		957,551	

Grantee Name	Project Title	2009		2010		2011		2012	
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
PLANNED GRANTS/CONTRACTS PROJECTIONS									
College Education Program Project	College Education Program Project					675,000		675,000	
Enabling Technologies	Enabling Technologies					750,000		750,000	
Grants for Outreach & Development	Grants for Outreach & Development					62,975			
Health & Fitness	Health & Fitness					500,000		500,000	
Inclusive Faith Based Communities	Inclusive Faith Based Communities					300,000		300,000	
Leadership and Advocacy Projects-Extensions	Leadership and Advocacy Projects-Extensions					240,000		120,000	
Leadership and Advocacy Training Projects	Leadership and Advocacy Training Projects					450,000		450,000	
Outreach Consultant Activities	Outreach Consultant Activities								
Outreach Training Activities	Outreach Training Activities								
PP Committee-Capacity Building	PP Committee-Capacity Building-Balance					50,000		50,000	
Regional Network Development	Regional Network Development							75,000	
Statewide Leadership Advocacy Training Network	Statewide Leadership Advocacy Training Network					75,000		50,000	
TDHCA/TCDD Trng on Accessibility Issues	TDHCA Trng on Accessibility Issues								
Planned Grant Totals						3,102,975		2,970,000	

Grantee Name	Project Title	2009 Budget/Expenses	2010 Budget/Expenses	2011 Budget/Expenses	2012 Budget/Expenses
	Federal Allotment:	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
	Operating Expenses:	1,526,278	2,940,404	675,885	1,844,229
	Available for Grants:	3,434,488	2,090,626	4,344,932	3,176,588
	Available for Stipends:	75,000	75,000	75,000	75,000
	Total Available Funds:	3,509,488	2,165,626	4,419,932	3,251,588
	Grants/Stipends Awarded/ Final Obligations:	3,509,488	2,152,052	700,857	882,551
	Stipends Balance:	13,731	20,737	69,000	75,000
	Grants Balance:	-13,731	-7,163	3,650,075	2,294,037
	Balance/Deficit:	\$0	\$13,574	\$3,719,075	\$2,369,037
	Est Available for Reobligation-OE	0	0	0	0
	Current Grants Projected Balance/Deficit	\$0	\$13,574	\$3,719,075	\$2,369,037
	Planned Grants Totals	\$0	\$0	\$3,102,975	\$2,970,000
	Current and Planned Grants Total Projected Balance/Deficit	\$0	\$13,574	\$616,100	(\$600,963)
<p>Note: Obligations of federal funds must be completed within 24 months of beginning of fiscal year. Funds may be expended during 36 months from beginning of fiscal year. 10 balance will be obligated Sept 11.</p>					

S T I P E N D E X P E N D I T U R E S

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
FYE 9-30-11					
Volar Center for Independent Living	Oct-2010	5,995	58	1	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Oct-2010	5,386	23	8	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2010	5,980	52	2	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2011	6,000	27	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2011	1,400	8	2	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2011	1,200	20	2	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Apr-2011	6,000	24	4	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2011	2,973	15	10	<input checked="" type="checkbox"/>
Brain Injury Association of Texas	Apr-2011	1,366	11	2	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2011	6,000			<input type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2011	6,000			<input type="checkbox"/>
Texas Advocates	Aug-2011	6,000			<input type="checkbox"/>
TOTALS:		\$54,300	238	31	

FYE 9-30-12

NOTE: Budgeted amount used if stipend not closed.

Background:

A proposed Operating Budget to support staff and Council operations for Fiscal Year 2012 is enclosed. This proposed budget estimates increases for various expense categories and includes various assumptions about activities and expenditures. Funds not required for Council and staff support will be made available for grant projects as the fiscal year progresses.

The proposed budget includes funds for 17 full time staff positions. Funds for the 18th FTE authorized for TCDD are included in "Other Operating Expenses (OE)" as a contingency at this time.

Executive Committee

Agenda Item 12.

Expected Action:

The Committee will discuss the proposed FY 2012 Operating Expense Budget and may make revisions before recommending to the Council for approval.

Council

Agenda Item 18.

Expected Action:

The Council will consider the FY 2012 Operating Expense Budget recommended by the Executive Committee and make final decisions.

TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES
PROPOSED FY 2012 BUDGET

	BUDGETED FY 2011 (10/10-9/11)	% OF WHOLE	PROJECTED YEAR END EXPENDITURES FY 2011 (10/10-9/11)	% OF WHOLE	PROPOSED BUDGET FY 2012 (10/11-9/12)	% OF WHOLE	VARIANCE	NOTES
Revenues								
<i>Federal Allotment</i>	\$5,095,817	100.0%	\$5,095,817	100.0%	\$5,095,817	100.0%	\$0	1
		0.0%		0.0%				
Total Revenues	\$5,095,817	100.0%	\$5,095,817	100.0%	\$5,095,817	100.0%	\$0	
Expenses								
<i>Council Operations</i>	18 FTE		18 FTE		17 FTE			
Salaries	\$1,020,785	20.0%	942,975	18.5%	\$960,403	18.8%	(\$60,382)	
Benefits	290,028	5.7%	255,885	5.0%	287,138	5.6%	(2,890)	
Professional Services	87,680	1.7%	41,396	0.8%	97,000	1.9%	9,320	2
Travel - Council	59,500	1.2%	32,007	0.6%	61,500	1.2%	2,000	3
Travel - Staff	22,000	0.4%	10,546	0.2%	24,000	0.5%	2,000	3
Supplies	12,000	0.2%	8,409	0.2%	10,000	0.2%	(2,000)	
Utilities	41,700	0.8%	35,403	0.7%	41,700	0.8%	0	4
Rent - Building - Space	79,546	1.6%	58,621	1.2%	79,618	1.6%	72	5
Rent - Computers - Equip	64,220	1.3%	37,572	0.7%	64,220	1.3%	0	6
Capital Expenditures	0	0.0%	0	0.0%	0	0.0%	0	
Other Oper. Expenses	85,580	1.7%	50,146	1.0%	168,650	3.3%	83,070	7
Total Operating Expenses	\$1,763,039	34.6%	\$1,472,960	28.9%	\$1,794,229	35.2%	\$31,190	
Admin. Reimb. To TEA	\$50,000	1.0%	\$50,000	1.0%	\$50,000	1.0%		
Available for Grants	\$3,282,778	64.4%	\$3,572,857	70.1%	\$3,251,588	63.8%	(\$31,190)	
TOTAL EXPENSES	\$5,095,817	100%	\$5,095,817	100%	\$5,095,817	100%	\$0	

NOTES:

¹ Level funding with FY 2011

² Professional Services: Training - \$3,000; Auditor - \$25,000; CPA Desk Reviews - \$10,000; Legal Services - \$3,000; Facilitator/Tech Writer - \$3,000; Review Panelist - \$8,000; DD Suite - \$3,000; Temp. Employment Agencies - \$0; Web Hosting - \$2,000; Computer Programming w/TEA \$15,000; Other contracted \$3,000

³ Travel - In-State Council - \$50,500; Out-of-State Council - \$15,500
Travel - In-State Staff - \$12,500; Out-of-State Staff - \$9,500

⁴ Utilities -\$9,660; Telecommunications - \$21,180; Dedicated Circuit - \$10,860

⁵ Rent-Building & Space: Office & Storage Space - \$44,546; Meeting Rooms - \$35,000

⁶ Rent-Machine - Rental of laptops - \$22,800; Rental of AV for meetings - \$35,000; Rental of copier - \$6,420

⁷ Other OE: Membership - \$21,000; Printing - \$8,000; Contingency for 18th FTE - \$50,400, Registration, Publications, Maintenance & Repair, Postage, Cleaning, Delivery, Advertising, Interpreter/translator, Security, Furniture & Equipment, Software, Phone and Awards - \$87,750

Background:

Since the Project Development Committee and Public Policy Committee will not meet separately this quarter, minutes of the May Committee meetings, Committee of the Whole meeting, and Council meeting will all be considered and approved during this Council meeting. Minutes for the following meetings are included for your review:

- Project Development Committee, May 5, 2011
- Public Policy Committee, May 5, 2011
- Committee of the Whole, May 5, 2011
- Council Meeting, May 6, 2011

Council**Agenda Item 3. A.****Expected Action:**

The Council will review, revise as appropriate, and approve the minutes from the May meetings.

TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES

PROJECT DEVELOPMENT COMMITTEE

THURSDAY, MAY 5, 2011

DRAFT MINUTES

COMMITTEE MEMBERS PRESENT

Susan Vardell, Chair	Kristen Cox	John Morris
Kimberly Blackmon	Andrew Crim	Joe Rivas
Margaret Christen, TEA	Kathy Griffis-Bailey, DSHS	Mary Durham

COMMITTEE MEMBERS ABSENT

Diana Kern
Deneesa Rasmussen
Dana Perry

GUESTS PRESENT

Leticia Finley - Attendant
Amanda Dunnavant - Attendant
Gretchen Clayborne – Internship Supervisor

STAFF PRESENT

Jeri Barnard	Sonya Hosey	Melissa Loe
Martha Cantu	Wendy Jones	Laura Poskochil
Joanna Cordry	Patrice LeBlanc	Roger Webb
Cynthia Ellison		

CALL TO ORDER

The Project Development Committee met on Thursday, May 5, 2011, in the Wildflower Suite at the Hilton Austin Airport, 9515 Hotel Drive, Austin, Texas 78719. Chair Susan Vardell called the meeting to order at 2:25 p.m. A quorum was present.

1. INTRODUCTION OF COMMITTEE MEMBERS, STAFF AND VISITORS

Committee members, staff and guests were introduced.

2. PUBLIC COMMENTS

No public comments were offered.

3. APPROVAL OF MINUTES

The Committee reviewed minutes of the November 3, 2010, Committee meeting.

MOTION: To approve the minutes of the November 3, 2010, Project Development Committee meeting minutes as presented.

MADE BY: Kathy Griffis-Bailey

SECOND: John Morris

The motion **passed** without opposition.

4. CHAIR'S REPORT

Chair Susan Vardell had nothing to report.

5. MEMBER ADVOCACY REPORTS

Committee members received reports from Council members Kimberly Blackmon, Andrew Crim, John Morris, and Joe Rivas about their activities related to Council business and/or advocacy.

6. GRANTS AND PROJECTS REPORT

A. Projected Available Funds Update

Grants Management Director Patrice LeBlanc discussed with the Committee the funding trends for the next few years, citing the need for more projects to be authorized by the Council as soon as possible to ensure all funds available to TCDD are fully used.

B. Staff Activities Report

The Committee received reports that were presented by Communications Coordinator Melissa Loe on the TCDD public information plan; by Intern Laura Poskochil on current outreach and diversity projects, and by Planning Coordinator Joanna Cordry on public input and focus groups.

7. CONSIDERATION OF FUTURE FUNDING ACTIVITIES

A. Higher Education

Cordry reviewed the proposed Executive Summary for a Higher Education project for individuals with developmental disabilities. No applications were received when the RFP was previously released. Cordry discussed information from applicants who indicated that funding was not enough for the Council's expected outcomes. The Committee agreed to recommend Council approval to reissue the Higher Education RFP with funding increased from \$125,000 per year to \$225,000 per year and to increase the number of projects available for funding from 1 to up to 3 projects, each eligible for up to 5 years for funding.

MOTION: To recommend Council approval to reissue the Higher Education RFP funding available increased from \$125,000 per year to \$225,000 per year, for up to 3 projects each eligible for up to 5 years of funding.

MADE BY: John Morris

SECOND: Joe Rivas

The motion **passed** without opposition.

B. Inclusive Faith Based Symposium Project

The Committee discussed and recommended Council approval to re-release the RFP for the Inclusive Faith Based Symposium Projects, with new funding amounts of between \$50,000 to \$75,000 per year, for up to 3 years, for up to 4 projects.

MOTION: To recommend Council approval to re-release the Inclusive Faith Based Symposium Project RFP with funding of between \$50,000 to \$75,000 per year, for up to 3 years, for up to 4 projects.

MADE BY: John Morris

SECOND: Kathy Griffis-Bailey

The motion **passed** without opposition.

C. Enabling Technology Project

The Committee reviewed the executive summary for an Enabling Technology Project that was approved by the Council in August 2009 and recommended Council approval of revisions to the Executive Summary in the following way: total funding available of up to \$750,000 per year total for up to 3 projects, with projects eligible for no longer than 5 years of funding. The Committee also directed staff to add language to the RFP to indicate that projects should be focused on improving educational and/or employment outcomes for people with developmental disabilities and to indicate that reimbursements will be contingent upon meeting approved milestones.

MOTION: To recommend Council approval of a revised Executive Summary for Enabling Technology Projects with funding available for up to 3 projects, with up to \$750,000 total available per year for all projects and with funds available for no longer than 5 years and to add a requirement that reimbursement is contingent on a project reaching milestones in a timely manner.

MADE BY: Kristen Cox

SECOND: Andrew Crim

The motion **passed** without opposition.

D. Youth Leadership Advisory Council

The Committee received a report from Project Development Intern Poskochil on a proposed Youth Leadership Advisory Council. The report was discussed, but no action was taken. The Committee asked for more about what actions people took as a result of current youth leadership training after the training was completed.

E. Health and Fitness Promotion Project

The Committee reviewed and recommended Council approval of an Executive Summary for Health and Fitness Promotion Projects presented by Grant Specialist Wendy Jones.

MOTION: To recommend Council approval of the Health and Fitness Promotion Projects Executive Summary allowing funding of up to \$250,000 per project for up to 5 years, for up to 2 projects.

MADE BY: Andrew Crim

SECOND: John Morris

The motion **passed** without opposition.

F. Unsolicited Ideas

The Committee reviewed information from the Unsolicited Ideas workgroup provided by Cordry and determined that no action was warranted.

8. FUTURE PROJECT FUNDING PRIORITIES

The Committee reviewed and revised the Future Funding Activities Priority List by moving Outreach Activities from priority #3 to priority #7, Enabling Technology Projects from priority

#7 to priority #3, added the new Health and Fitness Promotion projects as priority #8, and moved the Funders' Roundtable activities (no funds) to priority #9.

MOTION: To recommend Council approval of revisions to the Future Funding Activities Priority List as discussed by the Committee.

MADE BY: John Morris

SECOND: Kristen Cox

The motion **passed** without opposition.

9. TCDD GRANT PROJECT AND AWARD APPROVAL PROCEDURES

Committee members had no further discussion about the Grant Project and Award Approval Procedures that was discussed during the Committee of the Whole meeting.

10. OTHER DISCUSSIONS ITEMS

Planning Coordinator Cordry reviewed with the Committee the changes that will be made to the State Plan Goals and Objectives in response to the discussion by the Committee of the Whole. The revised draft TCDD State Plan Goals and Objectives for FY 2012-2016 will be presented to the Council for approval during the meeting Friday. That action allows public comments to be solicited on the draft Goals and Objectives prior to the August quarterly meetings. Final State Plan Goals and Objectives will need to be approved during August meetings. The Committee had no further comments.

ADJOURN

There being no further business, adjourned the meeting at 5:10 PM.

Roger A. Webb, Secretary to the Council

Date

**PUBLIC POLICY COMMITTEE MEETING
DRAFT MINUTES
MAY 5, 2011**

COMMITTEE MEMBERS PRESENT

Rick Tisch, Chair	Patty Anderson, DRT	Lora Taylor
Marcia Dwyer, Vice-Chair	Jeff Kaufmann, DADS	Mateo Delgado
Hunter Adkins		

COUNCIL MEMBER PRESENT

Brenda Coleman-Beattie, Council Chair

COMMITTEE MEMBERS ABSENT

Michael Benz	Frank Genco	Sara Kendall
Kristine Bissmeyer	Cindy Johnson	Penny Seay

STAFF MEMBERS PRESENT

Belinda Carlton	Angela Lello	Melissa Rosser
Cassie Laws-Fisher	Melissa Loe	Lucy Walker

CALL TO ORDER

The Public Policy Committee convened on Thursday, May 5, 2011, in the Longhorn Room of the Hilton Austin Airport, 9515 Hotel Drive; Austin, TX 78719. Committee Chair Rick Tisch called those present to order at 2:25 PM.

1. INTRODUCTION

Committee members and staff were introduced.

2. PUBLIC COMMENTS

No public comments were offered.

3. APPROVAL OF MINUTES

The Committee reviewed the minutes from the August 5, 2010 and November 3, 2010, Public Policy Committee meetings.

MOTION: To approve the minutes of the August 5, 2010 and November 3, 2010, Public Policy Committee meetings as presented.

MADE BY: Mateo Delgado

SECOND: Marcia Dwyer

The motion **passed** unanimously.

4. MEMBER ADVOCACY REPORTS

The Committee received updates on member advocacy during the 82nd Legislative Session of the Texas Legislature from Hunter Adkins and Lora Taylor. Adkins has met with legislative staff of Reps. Paul Workman, Jim Jackson, and Jason Isaac as well as Senators Lucio II and Watson. Taylor said she has worked to inform a local coalition about decisions regarding the

Early Childhood Intervention (ECI) program and emailed Senator John Whitmire to thank him for supporting ECI funding. She also met with Congressman John Culbertson earlier in the week.

5. PUBLIC POLICY ISSUES

A. State Policy Issues

Public Policy Director Lello provided an overview of the history and purpose of the Economic Stabilization Fund and under what circumstances it can be utilized.

The Committee discussed Utilization Reviews as a means to make sure that home and community-based services are evaluated to make sure that individuals are not receiving more services than necessary. Patty Anderson explained the types of information that may be requested of individuals during an evaluation. Jeff Kaufmann discussed that part of the purpose of the Utilization Review is to ensure that there is no waste, fraud, and abuse in home and community-based services. Members requested further information at the August 2011 Committee meeting.

B. Update on State Supported Living Center Monitoring Activities

The Committee discussed the efforts of the Department of Aging and Disability Services (DADS) to comply with the U.S. Department of Justice Settlement Agreement (SA) regarding state supported living centers (SSLCs). Jeff Kaufmann said that progress is being made in many areas, but DADS is still in the process of complying by hiring additional staff and supervisors. The department's hiring freeze does not affect SSLCs, which are authorized to fill vacancies. Chair Tisch asked about the time frame for complying with the SA, and Jeff Kaufmann said the SA expects each SSLC to be in compliance with the provisions of the SA in five years. However, the SA may still have effect over other provisions.

C. Federal Policy Issues

The Committee discussed specific federal policy issues currently under consideration by the US Congress, including the reauthorization of education laws.

6. REVIEW OF UNSOLICITED PROJECT IDEAS

Chair Tisch explained that TCDD received three Unsolicited Ideas during the last two quarters, which were reviewed by the Sub-Committee according to the Council's current process for considering Unsolicited Ideas. The Sub-Committee recommended that the Public Policy Committee discuss an idea received from the Texas Early Childhood Education Coalition (TECEC). Public Policy Director Lello gave an overview of the TECEC proposal to establish a statewide task force to develop public policy recommendations on how to improve access to and quality of early childhood education programs for children with developmental disabilities ranging in age from birth to five years old.

MOTION: To develop this idea into a funded TCDD activity, to be considered by the Council in August.

MADE BY: Mateo Delgado

SECOND: Lora Taylor

The motion **passed** unanimously.

7. PUBLIC INFORMATION REPORT

Communication Coordinator Melissa Loe reported to the Committee about staff public information and outreach activities. She also went over the TCDD Strategic Communications Outline, which details ongoing efforts of staff to conduct public outreach and disseminate public information through email announcements, the TCDD website, the FYI Newsletter, social media, and stakeholder groups and list serves. Loe reported that there is a significant amount of traffic on the TCDD website, with 31,000 unique visitors since January 2010. She reported that staff will look into ways to improve the website. Committee members provided feedback to Loe regarding the implementation of Strategic Communications and public information activities.

8. PRELIMINARY DISCUSSION OF 2012 BIENNIAL DISABILITY REPORT

Public Policy Director Lello reviewed statutory requirements for completing the Biennial Report, as provided by Title IV, Chapter 531, Section 531.0235 of the Texas Government Code, which requires TCDD to prepare a biennial report on the state of services to persons with disabilities in this state. Mateo Delgado expressed an interest in the topics of employment, education, and transportation. Rick Tisch indicated that he would be interested in a report on education. Hunter Adkins said she would be interested in the topic of healthcare. Mateo Delgado and Lora Taylor discussed the possibility of structuring the report to focus on education and cover education at all stages in life, incorporating the effect of education on employment prospects. Jeff Kaufman discussed the importance of improving the availability of direct support workers in the community. Patty Anderson suggested examining the impact of budget cuts on the areas identified by the Committee. The Committee members expressed support for this direction. Lello stated that Public Policy staff will research the recommendations of the Committee and develop a draft special focus area that the Committee will consider at the August meeting.

9. OTHER DISCUSSION ITEMS

The Committee discussed the draft State Plan Goals and Objectives as presented during the Committee of the Whole. Committee members expressed interest in changing Council Committee structures to align with State Plan Goals and incorporate the review of both policy issues and funded-activities by each individual Committee.

10. ADJOURN

There being no further business, Tisch adjourned the meeting at 4:22 PM.

Roger A. Webb
Secretary to the Council

Date

**COMMITTEE OF THE WHOLE
DRAFT MINUTES
MAY 5, 2011**

COUNCIL MEMBERS PRESENT

Brenda Coleman-Beattie, Council Chair	Andy Crim Mateo Delgado	Sara Kendall, DARS John Morris
Hunter Adkins	Mary Durheim	Joe Rivas
Patty Anderson, DRT	Marcia Dwyer	Lora Taylor
Kimberly Blackmon	Kevin Estes, HHSC	Rick Tisch
Margaret Christen, TEA	Kathy Griffis-Bailey, DSHS	Susan Vardell
Kristen Cox	Jeff Kaufmann, DADS	

COUNCIL MEMBERS ABSENT

Mike Benz, A&M CDD	Diana Kern	Deneesa Rasmussen
Kris Bissmeyer	Dana Perry	Penny Seay, UT CDS
Cindy Johnston		

STAFF MEMBERS PRESENT

Roger A. Webb, Executive Director	Wendy Jones Patrice LeBlanc	Laura Poskochil, Intern Melissa Rosser
Martha Cantu	Angela Lello	Koren Vogel
Joanna Cordry	Melissa Loe	

GUESTS PRESENT

Amanda Dunnivant, attendant	Leticia Finely, attendant	Adam Perez, A-V Tech
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CALL TO ORDER:

The Committee of the Whole of the Texas Council for Developmental Disabilities convened on Thursday, May 5, 2011, in the Chennault Room of the Hilton Austin Airport, 9515 Hotel Dr . Austin, TX 78719. Council Chair Brenda Coleman-Beattie called the meeting to order at 9:32 AM.

1. INTRODUCTIONS

Committee members, staff and guests were introduced.

2. PUBLIC COMMENTS

No public comments were offered.

3. CHAIR'S REMARKS

Coleman-Beattie and Executive Director Roger Webb presented a plaque to Rosalinda Lopez, TCDD Web Administrator, recognizing her 31 years of service to the state of Texas; 27 of those years were dedicated to TCDD. Lopez plans to retire from service on June 30, 2011.

4. REVIEW OF KEY AGENDA ITEMS

Public Policy Committee Chair Rick Tisch and Project Development Committee Chair Susan Vardell reviewed key topics of discussion for their committee meetings.

5. TCDD 2012 – 2016 STATE PLAN GOALS AND OBJECTIVES

Planning Coordinator Joanna Cordry reviewed the draft TCDD 2012-2016 State Plan Goals and Objectives with members and noted that following Council approval, this document will be posted for public comment. Comments will be considered during the August Council meetings

and revisions can be made at that time prior to final submission to the Administration on Developmental Disabilities (ADD) by August 15, 2011.

She reminded members of past Council discussions including identifying the seven issue areas as the basis for the plan and identifying strengths, weaknesses, opportunities and threats in each area. Because the Council did not meet as planned in February, a work group consisting of Andy Crim, Mateo Delgado, John Morris, Lora Taylor and Rick Tisch was appointed to develop the draft goals and objectives based on those issue areas. Public input was also obtained through target focus groups, public events focused on disabilities, and through surveys available on the TCDD website.

Cordry reviewed each goal as outlined in the draft. Chair Coleman-Beattie noted that this is truly a collaborative document and although Cordry drafted the goals and objectives following workgroup discussions, each goal and objective is representative of input previously provided by members.

Further input was then provided which included:

- Adding access to technology as an educational objective in addition to employment so that individuals with disabilities will already have training on technological accommodations as they begin their careers
- Amending Goal 5, Objective 4 to include wording about reallocating existing funding toward community resources
- Clarification of language regarding “sustainability” of projects vs. TCDD funding since the reader may not understand the point that grant project sustainability is expected
- Consider wording such as “community first” which would be seen as a positive instead of “eliminate,” “reduce”, etc.

Council members discussed the Council position of reducing state supported living center (SSLC) admissions. A suggestion was offered for stronger language or a specific goal regarding ending admissions of children to SSLCs. Executive Director Webb noted that the Council has been clear about advocating this position in other areas such as Position Statements, Public Policy Priorities, and the Biennial Report. The State Plan highlights this position in Goal 7 which calls for staff to effectively implement the Council’s mission and goals. Workgroup members noted that reducing the number of SSLC admissions is not something the Council can “be in control of” but by implementing the activities outlined in the goals and objectives such as better access to health care, employment, etc.; services will be available that will allow individuals to live in the community and not have a need for SSLC placement. It was also suggested that increasing the interaction in the community of individuals with disabilities would lead to a reduced need for SSLCs. Cordry noted that ADD expects to hold Councils accountable for meeting the goals and objectives. An objective to reduce admissions may not be achievable. Failing to meet goals and objectives will most likely not reflect well on the Council and could potentially result in decreased future funding for the Council. A suggestion was also offered to include this position in a forward to the State Plan as a statement of “philosophical principals.”

6. TCDD GRANT PROJECT AND AWARD APPROVAL PROCEDURES

Webb presented an overview of current Council procedures for developing and approving grant awards including the staff activities to implement approved projects. He discussed the background concerning these procedures which have evolved following the Council’s Sunset Review in 1999. However, the Council can modify these procedures if desired. Webb reviewed various alternative ways to structure approval processes such as final approval by the Council. Council member Kristen Cox indicated that she raised this matter when she realized that the Executive Committee approves grantees and awards on behalf of the Council. Cox proposed a “hybrid” with Executive Committee recommendations reviewed by the Council for final approval.

Other suggestions included a sub-committee consisting of members from the Public Policy Committee and Project Development Committee to review grant applications instead of the Executive Committee. Members noted time constraints might require a “restructure” of all committees and questioned if grant continuations would be reviewed by a “grants” committee or only new project applications. Others noted that the Executive Committee currently includes members from both committees and suggested that additional members could be added to the Committee if the Council desires. It was also noted that all Council members are welcome to attend Executive Committee meetings and participate in discussions even though they are not able to vote. In most instances, Executive Committee materials are made available to all Council members so that members can ask questions if unable to attend a meeting. In response to questions, Webb noted that some Councils form committees around “issue areas” with each committee discussing policy issues and grant activities related to that topic.

Coleman-Beattie polled members to determine if there was a consensus of members who preferred for the approval of grant awards to be made by the full Council. Only four members indicated this preference. After further discussion, members agreed to not recommend changes to current procedures.

7. PUBLIC POLICY UPDATE

Public Policy Director Angela Lello provided a brief update on status of bills in the current Texas Legislature and the impact of those bills on people with disabilities. She reviewed deadlines to pass bills as the session concludes and indicated that a special session may be necessary for the Legislature to reach consensus on the budget in addition to any other issues the Governor may choose to include. TCDD staff have tracked several hundred pieces of legislation this session. Lello also provided updates on various federal legislative matters including appropriations. Members discussed the impact of pending budget cuts to services for people with disabilities.

8. CONFERENCE REPORTS

Webb provided a brief update on the ADD “Envisioning the Future” Forum in November 2010 where Council members Joe Rivas and Dana Perry provided comments on existing services and supports for people with disabilities. A summary of that event was included in meeting materials.

ADJOURN

Chair Coleman-Beattie adjourned the Committee of the Whole at 2:08 PM.

Roger A. Webb, Secretary to the Council

Date

**COUNCIL MEETING
DRAFT MINUTES
MAY 6, 2011**

COUNCIL MEMBERS PRESENT

Brenda Coleman-Beattie, Council Chair	Andrew Crim	John Morris
Hunter Adkins	Mateo Delgado	Joe Rivas
Patty Anderson, DRT	Mary Durheim	Lora Taylor
Kimberly Blackmon	Marcia Dwyer	Richard Tisch
Margaret Christen, TEA	Frank Genco, HHSC	Susan Vardell
Kristen Cox	Kathy Griffis-Bailey, DSHS	
	Jeff Kaufmann, DADS	

COUNCIL MEMBERS ABSENT

Kristine Bissmeyer	Diana Kern	Penny Seay, UT CDS
Cindy Johnston	Dana Perry	Amy Sharp, A&M CDD
Sara Kendall, DARS	Deneesa Rasmussen	

STAFF MEMBERS PRESENT

Roger Webb, Executive Director	Sonya Hosey	Laura Poskochil
Jeri Barnard	Wendy Jones	Melissa Rosser
Martha Cantu	Cassie Laws-Fisher	Koren Vogel
Joanna Cordry	Patrice LeBlanc	Lucy Walker
Cynthia Ellison	Angela Lello	
	Melissa Loe	

GUESTS PRESENT

Amanda Dunnavant	Adam Perez, A-V Technician	Michael Vardell
Leticia Finley	Jaye Stepp	

CALL TO ORDER

The Texas Council for Developmental Disabilities met on Friday, May 6, 2011, in the Chennault room of the Hilton Austin Airport Hotel, 9515 Hotel Drive, Austin, TX 78719. Council Chair Brenda Coleman-Beattie called the meeting to order at 8:30 AM.

1. INTRODUCTIONS

Council members, staff and guests were introduced.

2. PUBLIC COMMENTS

No public comments were presented.

3. CONSENT ITEMS

Chair Coleman-Beattie reviewed excused absences for this meeting for Mike Benz, Center for Disability and Development, TX A&M; Penny Seay, Center for Disability Studies at UT-Austin; Kris Bissmeyer; Cindy Johnston: Diana Kern; Dana Perry; and Deneesa Rasmussen.

Coleman-Beattie asked for a motion to approve minutes of the November 2010 Council and Committee of the Whole meetings and the excused absences for this meeting.

MOTION: To approve the minutes of the November 2-3, 2010, Committee of the Whole and the November 3, 2010, Council meetings and the excused absences as reviewed by the Chair.

MADE BY: Kristen Cox

SECOND: John Morris

The motion **passed** unanimously.

4. CHAIR'S REPORT

Coleman-Beattie discussed pending appointments to the Council to fill the vacancy for Rene Requenez's position and to replace Mary Durham and Marcia Dwyer. Durham is not eligible for another term and Dwyer is not seeking reappointment. Kris Bissmeyer and Joe Rivas are both eligible and are seeking reappointment. The Governor's appointments staff focus on appointments requiring Senate confirmation while the Legislature is in session. Coleman-Beattie hopes that TCDD appointments will occur following the session. Chair Coleman-Beattie thanked both Ms. Dwyer and Ms. Durham and asked if they had any comments they wanted to share with the Council in the event this is their last Council meeting. Durham and Dwyer expressed how meaningful and important their involvement as Council members has been, and remarked about the many fond memories they will take with them from their time on the Council.

Coleman-Beattie informed members of her recent appointment to the Board for Austin-Travis County Integral Care representing the Central Texas Health Care Board, and indicated that she is now Vice-Chair of the University of Texas School of Social Work Advisory Board.

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Roger Webb provided an update on staff activities including Angela Lello's upcoming interview for a Joseph P. Kennedy Foundation Fellowship in Public Policy. Webb also thanked Laura Poskochil, a UT School of Social Work intern who has work with TCDD since January. Poskochil will complete her internship mid-May and has been assisting Planning Coordinator Joanna Cordry on State Plan and other activities.

Webb provided information on the status of federal appropriations, noting that TCDD has not received a final grant award for FY 2011. Appropriations for DD Councils are subject to a 0.2% across-the-board reduction as are appropriations for other non-military domestic programs. Webb estimates that funds for TCDD will be approximately \$10,000 less than FY 2010.

Webb indicated that none of the bills pending in the Texas Legislature have a major impact on TCDD administrative operations, and do not negatively impact employee salaries or benefits in a significant manner. TCDD Web Administrator Rosalina Lopez will retire from state employment June 30, 2011, after 27+ years with TCDD. Webb indicated that her position will not be refilled at the current time. Staff plan to contract or use a temporary services agency to provide staffing for some of the technical functions of the position on a part-time basis. Some job functions will also be absorbed by other TCDD staff. Webb noted that staff will re-evaluate refilling this position after the legislative session concludes.

Coleman-Beattie reminded members that future Council meetings are currently scheduled for August 3-5 and November 2-4, 2011 and February 8-10 and May 2-4, 2012. Council member Mateo Delgado proposed holding one of those meetings outside of Austin. Coleman-Beattie noted that it had been a number of years since the Council has had a "retreat" and suggested that a location outside of Austin might be considered for such an event. El Paso and The Woodlands were suggested and Coleman-Beattie encouraged members to offer other suggestions to herself or Webb. Staff were asked to review information about various options with the Executive Committee.

6. ELECTION OF VICE CHAIR AND CONSUMER MEMBER-AT-LARGE TO THE EXECUTIVE COMMITTEE

Coleman-Beattie thanked Nominating Committee Chair Joe Rivas and members Dana Perry and Mateo Delgado for their time and efforts to consider nominations for the positions of Council Vice-Chair and for the Consumer Member-at-Large to the Executive Committee. She offered sincere thanks to Cindy Johnston for her active participation as the Consumer Member-at-Large for the past 4 years to the Executive Committee and for her encouragement in the use of technology to provide information to Council members. Coleman-Beattie also thanked Mary Durham for her involvement not only as Council Vice-Chair but as Audit Committee Chair and for assuming Council Chair responsibilities in Coleman-Beattie's absence.

Rivas indicated that the Nominating Committee discussed their nominations with both individuals and they are willing to accept.

MOTION: The Nominating Committee nominates John Morris for the position of Council Vice-Chair, and Hunter Adkins for the position of Consumer Member-at-Large to the Executive Committee.

MADE BY: Joe Rivas for the Nominating Committee
(Motions from Committees do not need a second.)

No other nominations were offered from the floor. The motion **passed** unanimously.

7. TCDD AUDIT COMMITTEE REPORTS AND CHARTER

Coleman-Beattie reminded members that due to quorum issues in November, the Council deferred approval of the prior year's audit reports until the February meeting. However, that meeting was cancelled due to the weather event in north Texas. Audit Committee Chair Durham presented the following reports for approval:

- TCDD Internal Audit Charter
- TCDD FY 2010 Annual Internal Audit Report
- TCDD Internal Audit Report #2010-1: TAC 202
- TCDD Internal Audit Plan for FY 2011

(Reports are available from TCDD staff.)

Durham noted that the Audit Committee met in October 2010 to review the reports and did not have any concerns. The Committee approved submission of these reports to the State Auditor's Office on behalf of the Council as allowed by Council Policies, subject to review by the Council. Internal Auditor Jaye Stepp provided highlights of each report and indicated that there are no changes recommended to the Internal Audit Charter from the previous year. Stepp explained that the Annual Internal Audit Report is a summary of the audit activities conducted throughout the year. The TAC 202 audit is a state required review that focuses on information systems security. That audit was conducted in conjunction with TEA to determine if TCDD was included in the TEA business continuity plan. Stepp indicated that the focus of the FY 2011 Internal Audit Plan will be on grantee monitoring.

MOTION: To accept the TCDD Internal Audit Charter, the FY 2010 Audit Reports, and FY 2011 Audit Plan as presented and reviewed by the Auditor.

MADE BY: Mary Durham for the Audit Committee

The motion **passed** unanimously. Coleman-Beattie expressed gratitude to Stepp and her firm, Rupert and Associates, for the great working relationship with TCDD.

8. TCDD FY 2012 – 2016 STATE PLAN GOALS AND OBJECTIVES

Planning Coordinator Joanna Cordry presented a revised draft of the FY 2012 – 2016 State Plan Goals and Objectives that incorporated changes discussed by the Committee of the Whole (Attachment 1). Once approved, TCDD will request public input on the draft State Plan Goals and Objectives. Any input will be reviewed during August meetings. At that time the Council will be asked to approve final State Plan Goals and Objectives for FY 2012 – 2016 which must be submitted by August 15th. Councils can revise State Plan Goals and Objectives each year if desired. Members agreed the revisions reflected discussions of the Committee of the Whole and thanked Cordry for her facilitation of this process.

MOTION: To approve the draft TCDD FY 2012 – 2016 State Plan Goals and Objectives for public comment.

MADE BY: John Morris

SECOND: Kathy Griffis-Bailey

The motion **passed** unanimously.

9. TCDD GRANT PROJECT AND AWARD PROCEDURES

Coleman-Beattie noted that the Committee of the Whole discussed the Councils current procedures to approve applicants for new grant projects, and to approve continuation awards each year. The Committee of the Whole did not recommend any changes to procedures at this time. Therefore no action is required by the Council.

10. REVISIONS TO STIPENDS GRANT REQUEST FOR PROPOSALS

Webb reviewed proposed revisions to the Request for Proposals (RFP) for Event Stipends Grants. (Attachment 2) Those revisions include an increase in the amount allowed per event if more than one organization is collaborating to host a joint event, and revisions to allow stipend funds to be used for travel expenses.

MOTION: To accept revisions to the Event Stipends Grant RFP as presented.

MADE BY: John Morris

SECOND: Mary Durham

The motion **passed** unanimously.

11. CONSIDERATION OF FUTURE FUNDING PROJECTS

Project Development Committee Chair Susan Vardell reviewed Committee discussions about the current request for proposals (RFP) for a project focusing on higher education for people with disabilities. Vardell indicated that staff received feedback from some interested organizations that the funding authorized in the RFP is not sufficient to achieve the outcomes required. The Project Development Committee recommends increasing the funds authorized for the project from \$125,000 per year to \$225,000 per year per project, and recommends allowing funding for up to five years for up to 3 projects.

Vardell next reviewed the Committee's recommendation to repost the Inclusive Faith-Based Communities Symposium RFP allowing funding for up to 4 projects with up to \$75,000 per year authorized for each project for up to 3 years.

The Committee favorably reviewed an Executive Summary for Health and Fitness Promotion projects that authorizes funding for 2 projects with up to \$250,000 per year per project for up to 5 years. These projects are intended to provide health and recreation opportunities for people with disabilities. (Attachment 3)

Vardell reported that the Committee was also favorable to revisions to the previously approved Executive Summary for Enabling Technology projects. (The Executive Summary as previously approved is Attachment 4) Since the scope of the project has been broadly defined and outcomes will be determined based on proposals, some projects may require more funding than others. The Committee recommends approving funds for up to three projects for a total of \$750,000 per year for 5 years for all projects combined. The Committee asked staff to consider reimbursements for these projects contingent on the grantee meeting approved milestones. Council member Kristen Cox asked staff to explore options for TCDD to retain some ownership rights for these projects so that future profits can be used for other projects. Grants Director Patrice LeBlanc noted that discussions concerning ownership rights could become complicated and difficult to monitor. Staff will review this matter with TCDD's general counsel.

Further discussion of the Youth Leadership Advisory Council was deferred until a future meeting.

Public Policy Committee Chair Rick Tisch reported that the Public Policy Committee will explore further an unsolicited idea from the Texas Early Childhood Education Coalition that proposes a statewide taskforce to develop policy recommendations regarding early childhood education programs for children with developmental disabilities. Council member Margaret Christen (TEA) noted there is already a statewide group known as Expanding Opportunities that has a similar mission and volunteered to coordinate with Public Policy Director Angela Lello on this item prior to the August meeting to gather more information.

Vardell indicated that other unsolicited ideas reviewed by the Project Development Committee were not considered as appropriate for further discussion by the Council.

MOTION:

To approve the following:

- Revise and repost the Higher Education for People with Disabilities RFP and approve funding for up to 3 projects at up to \$225,000 per year per project for up to 5 years
- Repost the Inclusive Faith Based Communities Symposium projects RFP and approve funding for up to 4 projects at up to \$75,000 per year per project for up to 3 years
- Request proposals for Health and Fitness Promotion projects for 2 projects at up to \$250,000 per year per project for up to 5 years
- Request proposals for Enabling Technology projects for up to 3 projects with up to \$750,000 per year available for all projects each year for up to 5 years

MADE BY: Susan Vardell for the Project Development Committee

The motion **passed** unanimously.

12. FUTURE FUNDING PROJECT PRIORITIES

The Project Development Committee also reviewed the Future Funding Activities Priority List and recommended revising the order for various projects and including new activities as discussed previously. Vardell noted that some projects are already beginning and RFPs will be released soon for others. The Committee recommends activities in the following priority order:

- 1) Higher Education for People with Disabilities
- 2) Public Policy Collaboration
- 3) Enabling Technology
- 4) Meaningful Relationships
- 5) Alternatives to Guardianship
- 6) Leadership and Advocacy Next Steps
- 7) Outreach and Development
- 8) Health and Fitness Promotion
- 9) Funder's Roundtable

MOTION: To approve revisions to the Future Funding Project Priorities as presented.

MADE BY: Susan Vardell for the Project Development Committee.

The motion **passed** unanimously.

13. EXECUTIVE COMMITTEE REPORT

Coleman-Beattie reported that an omission was noted in the Executive Committee minutes. Patty Anderson of Disability Rights Texas (formerly Advocacy, Inc) and Jeff Kaufmann of DADS both attended the tour of Austin State Supported Living Center with other Council members and Executive Director Webb. Although already approved, the Executive Committee minutes will be revised to reflect that addition.

Coleman-Beattie shared information about six continuation grant awards approved by the Executive Committee and indicated that funding was authorized for two outreach and development projects. (See Executive Committee minutes). The Committee also reviewed appeals from two organizations of funding decisions approved by the Committee at the May meeting. The Committee received comments from one appellant and determined to not modify either decision.

Webb provided information on proposed amendments to Council Policies recommended by the Executive Committee. Council Policies require that notice of any proposed amendments be provided to members at least 10 days in advance. These amendments will be considered by the Council at the August meeting. The Executive Committee recommends:

- Authorizing the Council Chair to approve a one-time adjustment to grant awards provided the amount is no more than 10% of the amount previously approved or \$10,000.
- Designating Council staff to serve as the review panel for grant proposals of \$15,000 or less.
- Limiting contracts for internal audit services to no more than 10 consecutive years. This recommendation was previously approved by the Council.

Members offered suggestions for clarifications on a few items.

Operations Director Martha Cantu reviewed the Quarterly Financial Report and noted that the Committee did not have any concerns. Cantu noted revisions to report formats this quarter intended to provide a better picture of all TCDD funds. Coleman-Beattie commented that these changes should make the financial records more easily understood. Webb commented that since TCDD does not usually know its final federal allotment at the beginning of the fiscal year,

operating expenses are charged to the previous fiscal year's funds for the first quarter each year. The summary reporting actual expenditures will thus show different amounts than the amount budgeted for operating expenses during a twelve month period.

Webb also reviewed the authority in the DD Act for Councils to obligate funds over a two year period and spend those funds over a three year period. He noted that some projects have been approved by the Council, but specific activities have not yet been identified. Funds approved for those projects are reflected in projected expenditure data to hold funds for those projects. When activities are still pending, those projected expenses are moved to the next future year which frees funds for the current year. Staff generally can obligate the remaining balance of funds during the second year for continuation awards. However, TCDD currently has fewer projects available for awards than in past years. Staff plan to use remaining prior year (FY 2010) funds for current year operating expenses so that all FY 10 funds are spent.

Coleman-Beattie indicated that the Executive Committee reviewed the Conflict of Interest Disclosure reports and found no concerns. She reminded members to update their information with the forms provided.

The Executive Committee met in executive session to provide input to the Chair for the annual performance appraisal of Executive Director Webb. Coleman-Beattie asked for input from staff and other Council members again this year. Once completed, she will review the appraisal with Webb as per procedures. She noted several achievements during the past year including the development of succession planning and emergency preparedness procedures for TCDD.

Webb and Coleman-Beattie discussed opportunities for Council members to attend conferences in the upcoming months including the ADD Technical Assistance Institute in Washington DC in July, the Southwest Disability Institute in Albuquerque, New Mexico in October, and the NACDD Fall Conference in Baltimore in November. Members are asked to advise Coleman-Beattie or Webb if interested in attending any of these events.

14. PROJECT DEVELOPMENT COMMITTEE REPORT

Project Development Committee Chair Vardell discussed the Public Information Report that was presented by Communication Specialist Melissa Loe. The Committee was impressed with the Council's efforts in outreach and social media. The Committee also received a report from TCDD Intern Laura Poskochil on information learned from outreach and development "mini-grants." The Committee took no action on a proposed Youth Leadership Advisory Council this quarter, or on any of the unsolicited ideas reviewed by the Committee. Vardell reported that the "Advocacy U" project now has a live website and encouraged members to visit that site.

The Committee received a report on recent advocacy efforts from members Kimberly Blackmon, Andy Crim and John Morris.

15. PUBLIC POLICY COMMITTEE REPORT

Public Policy Committee Chair Tisch reported on discussions of the Committee including updates from Hunter Adkins and Lora Taylor on their recent advocacy efforts. Council Member Jeff Kaufmann (DADS) provided updates to the Committee on state supported living center monitoring activities.

The Committee had an initial discussion on the possible special focus area for the 2012 Biennial Disability Report. Staff are asked to develop activities to help people navigate through the utilization and review process and asked for a presentation from DADS staff during the August meetings on this topic. The Committee would like to consider funding public policy activities related to this topic.

16. ANNOUNCEMENTS AND UPDATES

There were no further announcements or updates.

ADJOURN

Chair Coleman-Beattie adjourned the Council meeting at 10:26 AM.

Roger A. Webb
Secretary to the Council

Date

Background:

Planning Coordinator Joanna Cordry will review public comments received on the Draft TCDD State Plan Goals and Objectives for FY 2012-2016. The comments received are in red in the document located behind this Tab.

The Council must approve final State Plan Goals and Objectives which must be electronically submitted to the Administration on Developmental Disabilities by August 15, 2011. Minor changes in wording may be made at this time; however, any substantive changes made in response to these public comments will need to be reposted for public comment for another 45 days before being adopted. Staff therefore recommend holding any major changes for amendments that can be submitted August 2012.

You will also note a later agenda item entitled “State Plan Implementation” on the agenda for Friday’s meeting. The Goals and Objectives enclosed here will also be used to facilitate a discussion to determine and prioritize specific activities to be taken in the next 3-6 months.

Council

Agenda Item 7.

Expected Action:

The Council will review comments submitted on the draft State Plan Goals and Objectives and make decisions for any desired changes prior to submittal by August 15, 2011.

Texas Council for Developmental Disabilities (TCDD)
Draft FY2012 – FY2016 State Plan Goals and Objectives

General Comments on State Plan as a Whole:

1. Thank you for offering opportunities for growing, learning and change.
2. Thanks for the opportunity to provide comments and recommendations for the state plan. We are happy to provide additional detail if needed. We look forward to continuing a strong collaboration with the Council and supporting its strategic goals. Disability Rights Texas
3. Excellent goals, of course the question would be "where will the resources come from?"
4. This plan apparently addresses issues related to those individuals with developmental disabilities who can be helped to function at some level in society. Does the plan take into account those individuals with developmental disabilities who will always be dependent on caregivers for their well being?

Goal 1: Build collaborations within at least one geographic region served by an Education Service Center (ESC)ⁱ to demonstrate ways to create measurable improvement in at least two identified indicators of educational success for students with developmental disabilities by 9/30/2016.

General Comment on Goal 1:

1. It's extremely critical to get families and parents aware of their rights and comfortable in expressing their needs.

Objective 1: Evaluate achievements of Project IDEALⁱⁱ relative to the impact the program might have on the identified indicators of educational success and determine next steps by February 28, 2014.

Activity 1: Fund, monitor, and provide technical assistance for Project IDEAL.

Activity 2: Work with grantee to create final report for Council to include analysis of relationship between achievements and identified indicators of educational success.

Activity 3: Determine next steps and consider amendments to State Plan if needed.

Objective 2: Identify two indicators of educational success and key criteria to solicit interest from organizations for partnering on activities in a region, by September 30, 2012.

Activity 1: Determine process through which indicators and criteria will be identified.

Activity 2: Identify availability/accessibility of data that will be used to measure indicators.

Activity 3: Use process to identify at least four indicators and three regions.

Activity 4: Select two to three indicators and one region and record baseline data.

Objective 3: In the selected ESC region, provide training and/or intervention to support active engagement by at least one family member for every four students who have developmental disabilities, by 9/30/2015.

Comment on Obj. 3:

1. Promote self-advocacy development in grade school youth; link to using technology as appropriate
Assist parents of children ages 0 - 6 to plan for the future.

Activity 1: Develop relationships with partner organizations that can reach the identified populations, and members of the appropriate Texas Advanced Leadership and Advocacy Conference (TALAC)ⁱⁱⁱ regional leadership teams and Texas Advocacy Training Network (TATN)^{iv} region taking into account the demographics of the region and strategies suggested by the demographics.

Activity 2: Explore partnership and roles for Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act)^v Network Partners (the State P&A and the University Centers on Excellence) in establishing project.

Activity 3: Determine what type of training, information, and/or technical assistance is to be provided and develop implementation plan.

Activity 4: Implement plan.

Activity 5: As possible, provide training, information, and technical assistance to other regions.

Objective 4: Partner with other organizations to develop and evaluate a user-friendly template for a summary report of educational outcomes of students with developmental disabilities within a school district or school that may be used by organizations to provide information to parents, by 9/30/2015.

Activity 1: Work with other stakeholder organizations, including the DD Act Network Partners and TALAC regional leadership teams, to determine the scope and identify the necessary components of the summary report.

Activity 2: Monitor and participate as possible in workgroups and/or task forces to advocate for widespread adoption of a summary report model.

Activity 3: Review existing data, including data available through Lonestar Reports^{vi}.

Activity 4: Develop and pilot summary report and user instructions.

Activity 5: Evaluate and refine as necessary.

Activity 6: Determine next steps.

Objective 5: Demonstrate how appropriate assistive technology can enable students with developmental disabilities to reach their educational goals, by 3/31/2016.

Comments on Obj. 5:

1. Link the use of technology to student's abilities to perform tasks; specifically work on job task development.
2. Is this objective related only to a student's IEP goals? If so, the objective should specify that. If the objective is meant to encompass other activities, opportunities or methods, the objective should clarify that.

Activity 1: Collaborate with other stakeholders to develop scope of work.

Activity 2: Determine plan of action.

Activity 3: Implement plan.

Activity 3: Evaluate success of plan and determine next steps.

Goal 2: Establish at least two programs that assist Texans with developmental disabilities to gain competitive employment and/or to increase their personal income and assets, and that continue to operate after the completion of a maximum of 3-5 years of TCDD funding, by 9/30/2016.

General Comment on Goal 2:

1. We must have -- in Texas -- ongoing partnerships between corporations and organizations representing/advocating for people with disabilities, both working together to ensure that people with exceptional abilities can contribute and grow and expand their potential.

Objective 1: Implement a program that provides supports and on-the-job learning opportunities to students with developmental disabilities in a post-secondary program that results in at least 80 percent of students who participate for two or more years in the program gaining jobs related to their desired careers within six months of completing their education, by 3/31/2016.

Comments on Obj. 1:

1. Promote development of the employment option in the Medicaid waivers; increase policy and advocacy for integrated work settings.
2. Develop policy that will assist people with disabilities to be integrated when they are not at work - not stuck in day hab programs.

Activity 1: Continue to fund, monitor, and offer technical assistance to the selected grantee.

Activity 2: Track development and success of other programs that offer support for education for students with developmental disabilities learning in a post-secondary environment.

Activity 3: Develop comparison report for existing programs.

Objective 2: Develop and implement a plan to demonstrate to employers, people with developmental disabilities, and/or family members how available assistive technology can increase job performance and employment options, by 3/31/2016.

Comment on Obj. 2:

1. Consider adding ARD committee members and school district employees to list of people being educated about assistive technology. Also consider specifically targeting the special education transition planning process and building collaboration between schools, state agencies, service providers, potential employers and the students.

Activity 1: Collaborate with other stakeholders to develop scope of work.

Activity 2: Determine plan of action.

Activity 3: Implement plan.

Activity 3: Evaluate success of plan and determine next steps.

Objective 3: Partner with other organizations to expand and evaluate the impact of Project SEARCH^{vii} in Texas, by 9/30/2016.

Activity 1: Collaborate with other stakeholders to determine plan of action.

Activity 2: Implement plan.

Activity 3: Evaluate success of plan and determine next steps.

Objective 4: Each year, advocate for legislative and/or policy change to increase the assets a person receiving SSI and/or Medicaid can retain without losing benefits and to remove other policy-related barriers to full-time or part-time employment.

Comment on Obj. 4:

1. Assuming this is implemented by the staff, if not already accomplished, the staff should become a certified CWIC under the SSA-WIPA guidelines.

Activity 1: Monitor and/or participate in multiagency workgroups related to policy regarding SSI and assets.

Activity 2: Partner with other organizations to explore and evaluate the impact of other asset and/or income development models and job options other than full time work, by 9/30/2015.

Activity 3: Provide recommendations related to legislative and/or policy change as appropriate.

Goal 3: Conduct ongoing educational campaigns in collaboration with community leaders, organizations, and businesses to enable them to better support, include, and/or provide services to people with developmental disabilities by 9/30/2016.

Objective 1: Develop, implement, and evaluate at least two targeted educational campaigns to increase awareness of specific issues and/or to reduce stigma that may negatively impact the life of a person who has a developmental disability, by 9/30/2014. (*example: conducting a mass media or grassroots campaign to publicize reasons why van accessible parking spots should be reserved for people in vans with lifts.*)

Activity 1: Develop process by which issues will be selected.

Activity 2: Develop and maintain data to be used to identify specific goals, define target populations, develop successful strategies, and evaluate resulting outcomes.

Activity 3: Establish and maintain partnerships with organizations that are highly motivated to create change and/or are able to have a significant impact in their community.

Objective 2: Provide increased level of support to TCDD during legislative sessions as needed to implement communication activities and to provide information requested by members of the legislature and/or the media.

Objective 3: Provide information and/or technical assistance to at least four organizations that promote general community development so that they may better include, support, and address the needs of community members who have developmental disabilities.

Comment on Obj. 3:

1. Promote self-advocates as leaders; replace the old DPC with a cadre of self-advocates from across the state (not just Austin) who are supported adequately to actively participate in the policy and legislative process.

Activity 1: Establish partnerships with organizations that are motivated to improve their ability to include, support, and address the needs of community members who have developmental disabilities.

Activity 2: Identify technical assistance needs, develop and implement technical assistance plans.

Objective 4: Work with others to provide information to at least 200 community organizations and/or businesses to better support inclusion of people with developmental disabilities more fully by 9/30/2016.

Comment on Obj. 4:

1. Target Hispanic organizations; Seek greater Hispanic leadership.

Activity 1: Collaborate with DD Act Network Partners and others to determine information products to be developed and/or updated.

Activity 2: Develop and/or update materials to be provided to community organizations and/or businesses to support inclusion of people with developmental disabilities in the community by 9/30/2013.

Activity 3: Implement dissemination plan and track demand of product(s).

Goal 4: In at least one Health and Human Service (HHS) region^{viii}, increase the percent of people with developmental disabilities surveyed who report they have access to the transportation they need to participate in their community in the manner they wish, by 9/30/2016.

General Comment on Goal 4:

1. I really like this one!

Objective 1: Partner with disability advocacy groups, public transportation advocacy groups, and/or leadership and advocacy training programs to increase the number of individuals with disabilities who serve on transportation planning entities and are active in transportation planning by 9/30/2015.

Activity 1: Publicize the success of past Council transportation efforts to increase interest in participation.

Activity 2: Develop and post a Request for Proposals for at least one project to increase the number of individuals with disabilities who serve on transportation planning entities and are active in transportation planning efforts.

Activity 3: Implement, monitor, and evaluate project(s).

Objective 2: Build the capacity of at least four local organizations in that Region to provide transportation training to people with developmental disabilities by 9/30/2016.

Activity 1: Explore promoting the use of widely available technology to assist people to navigate public transportation.

Activity 2: Explore the past effectiveness of grassroots efforts to develop and implement transportation training.

Activity 3: Develop and implement strategies to build the capacity of local organizations to provide transportation training.

Goal 5: Demonstrate how to prevent unnecessary admissions to State Supported Living Centers (SSLC) by supporting community organizations in at least 1 HHS Region to increase their capacity to provide community-based services that support people with developmental disabilities to improve and maintain their health and to have access as needed to necessary healthcare, behavior supports, and/or respite, by 9/30/2016.

General Comments on Goal 5:

1. The damage done in this legislative session is so daunting - I can't even think about this one.
2. Yes, this is critical. We do not need nor want to have our kids in institutions!!
3. Thank you for including prevention of institutionalization in Objective #5. A missing component from Goal 5 is an objective(s) to address availability and access to safe, affordable, accessible and integrated housing and housing options in the community. A housing goal addressed within Goal 5 or as a separate goal, would complement TCDD's priorities of education, employment, transportation and other supports that facilitate full community inclusion.
4. We strongly recommend including "community services" in Goal 5 following "...to have access as needed to necessary healthcare, community services, behavior supports, and/or respite by 9/30/2016."

Objective 1: Determine evaluation methodology and gather baseline data.

Activity 1: Explore use of National Core Indicators^{ix}, data on the numbers of people entering State Supported Living Centers from various HHS regions and the reasons they are entering, information from Community Centers that serve individuals with Intellectual and Developmental Disabilities, and/or input from other stakeholders.

Activity 2: Identify 3 possible target HHS region(s) based on data.

Activity 3: Select HHS region(s) in which activities will be implemented.

Objective 2: Provide funding to enable at least 10 organizations working in the target region(s) to implement plans that will increase their capacity to provide healthcare services, behavior supports, and/or respite to support people with developmental disabilities living in the community by 9/30/2016.

Comment on Obj. 2:

1. Add "community services" after healthcare services.

Activity 1: Facilitate, to the extent feasible, collaboration between previous TCDD healthcare-related grantees (Project DOCC^x grantees, PBIS^{xi} projects, Baylor College of Medicine^{xii}), other interested partners, and organizations from the selected HHS region(s) to explore strategies and to develop a cohesive plan that will maximize available resources.

Activity 2: Fund implementation of selected strategies.

Activity 3: Provide support to non-medical community leaders (such as ministers) & service providers (such as speech pathologists) to collaborate with others to support people with developmental disabilities to gain access to necessary healthcare services, behavior supports, and/or respite.

Comment on Obj. 2, Activity 3:

1. Add "community services" after healthcare services.

Objective 3: As funds are available, demonstrate and evaluate other strategies to support individuals with developmental disabilities to improve and/or maintain their health and well-being.

Comment on Obj. 3:

1. Please add "and prevent institutionalization" at the end of the sentence.

Activity 1: Demonstrate and evaluate at least one strategy to support individuals with developmental disabilities to develop and maintain meaningful relationships based on common interests.

Activity 2: Demonstrate and evaluate at least one strategy to support individuals with developmental disabilities to participate in activities to improve their health and physical fitness.

Activity 3: Support completion of the initiated Alternatives to Guardianship/Supported Decision-Making Project and evaluate the supported decision making process as it applies to health-related decisions.

Objective 4: Each year of the plan, advocate for reallocation and/or more efficient use of existing resources, necessary policy changes, and/or increased funding to enable individuals with developmental disabilities to access necessary healthcare services, behavioral supports, and respite in the communities in which they wish to live and to prevent unnecessary institutionalization.

Comment on Obj. 4:

1. Add "community services" after ...access necessary healthcare services....

Objective 5: Beginning in FY 2013, develop opportunities to partner with people who have developmental disabilities, families, providers, medical schools, licensing and certification boards, agencies, and/or community-based organizations to provide or develop training and/or practice guidelines that include knowledge related to disability and incorporate components of successful TCDD projects.

Goal 6: Work with others to double the number of identified leadership development and advocacy training programs that are able to provide culturally appropriate training for people with developmental disabilities without ongoing grant funding from TCDD, by 9/30/2016.

General Comment on Goal 6:

1. Sounds great

Objective 1: *Each year of the plan, provide funding or technical assistance to establish and/or strengthen at least one program for the direct funding of a state self-advocacy organization led by individuals with developmental disabilities.*

Activity 1: At least once every 2 years, provide funding for at least one specific public policy advocacy activity implemented by individuals who have developmental disabilities and are working with a state self-advocacy organization led by individuals with developmental disabilities.

Activity 2: At least once every 2 years, offer funding to support individuals with developmental disabilities to work with a state self-advocacy organization to implement a grassroots effort to organize and/or educate members of their community.

Comment on Obj. 1, Activity 2:

1. Many nonprofit organizations are restricted from conducting activities that are defined as grassroots organizing or lobbying. The Council may consider describing the activities they are seeking so there is no misunderstanding about the types of activities that are being sought or supported by the Council.

Activity 3: Each year, evaluate the effectiveness of Council efforts to establish and strengthen state self-advocacy organization(s) and consider alternate strategies.

Objective 2: *Each year of the plan, support opportunities for individuals with developmental disabilities who are considered leaders to provide leadership training to individuals with developmental disabilities who may become leaders.*

Activity 1: Each year provide opportunities for groups organizing disability-related conferences to apply for stipends to support speakers, mentors, or facilitators who have developmental disabilities and who have a philosophy consistent with that of TCDD.

Activity 2: Evaluate the feasibility and possible benefits of working with groups and/or individuals who offer training to improve presentation and/or training, to adapt their training to meet the needs of individuals with developmental disabilities.

Objective 3: *Each year of the State Plan, support and expand participation of individuals with developmental disabilities in cross-disability and culturally diverse leadership coalitions.*

Activity 1: As appropriate, provide direct funding to support people with developmental disabilities to serve on cross-disability and culturally diverse boards, committees, and workgroups.

Activity 2: Develop and/or provide support for at least one cross-disability and culturally diverse leadership coalition.

Objective 4: Each year of the plan, support individuals who have developmental disabilities, their family members, and their allies to improve their skills related to self-advocacy, public advocacy, and leadership.

Activity 1: Develop at least 5 new culturally competent leadership and advocacy training programs for people who strongly identify with a specific ethnic minority culture and have a developmental disability or are have a family member who has a developmental disabilities.

Activity 2: Continue to provide funding to support and/or expand leadership development and advocacy training programs that serve diverse groups of people.

Activity 3: Continue to promote coordination between grantees and other organizations that provide leadership development and advocacy skill training so they may share information and maximize resources.

- Activity 4:** Provide opportunities for groups organizing conferences to apply for stipends to support participation by people who have developmental disabilities and their family members.
- Activity 5:** As appropriate and as deemed necessary, provide direct funding for people with DD to be on boards, committees, and workgroups.
- Activity 6:** Provide technical assistance and/or information to assist leadership and advocacy grantees to develop sustainability for leadership and advocacy training programs.
- Activity 7:** Each year of the plan, continue to provide support to maintain Advocacy U, an online clearinghouse that maintains current information about leaders and advocacy training programs.
- Activity 8:** As funding allows, support collaborative public policy activities.

Goal 7: Each year the Council and its Committees receive staff and administrative support to effectively implement the Council's mission and goals.

General Comment on Goal 7:

1. Sounds like a lot of work.

Objective 1: Each year of the State Plan, provide input representing the philosophies and positions of the Council on public policy issues affecting people with developmental disabilities and, when possible, offer concrete policy alternatives to ensure that individuals and families can access and maintain self-directed community-based services and supports of their choice.

Activity 1: Provide information and technical assistance to Council members to support Council decision-making processes and to assist individual members in advocacy activities.

Activity 2: Provide input on policies and legislation as requested.

Activity 3: Participate in workgroups at the state and national level.

Activity 4: Produce required reports and policy analyses.

Activity 5: Provide grantees with information technical support and information related to policy, legislation, and/or advocacy strategies.

Objective 2: Each year of the State Plan, coordinate the Council's planning, project development, evaluation, and reporting processes, with special attention to strategies to address issues related to the diversity of ethnicity, age, income, and geographic areas of Texas.

Activity 1: Provide information and technical assistance to Council members to facilitate planning, project development and evaluation activities.

Activity 2: Coordinate outreach activities to ensure that Council members and TCDD staff receive relevant and timely public input from diverse audiences.

Activity 3: Support the Council to develop and fund projects to explore innovative ideas and/or provide timely solutions to emerging needs, as funds allow.

Activity 4: Work with outside entities, as appropriate, to evaluate Council activities.

Activity 5: Provide information and technical assistance as appropriate to grantees and/or organizations applying for a grant from TCDD.

Activity 6: Coordinate development and submission of TCDD's 5 Year State Plan, Annual Amendments, and the Annual Program Performance Report

Objective 3: Each year of the State Plan, support the Council to effectively use grant funding to reach identified goals.

Activity 1: Provide information and technical assistance to Council members to facilitate oversight of grant projects.

Activity 2: Monitor grant projects to ensure that budgetary requirements are met and program activities are implemented as planned.

Activity 3: Provide information and technical assistance, as appropriate, to help grantees reach goals and to support use of best practices.

Activity 4: Work with other staff to develop and implement strategies to maximize the impact of grantee projects.

Objective 4: Each year of the State Plan, support and coordinate meetings of the Council and Committees and provide leadership and administrative coordination to implement Council approved activities.

Activity 1: Support the Council and Committees to conduct business.

Activity 2: Support Council members to participate in national level workgroups, conferences, and/or trainings as appropriate.

Activity 3: Provide oversight of staff activities.

Objective 5: Each year of the State Plan, implement outreach and strategic communication activities to reach specific goals.

- Activity 1:** Provide information and technical assistance to Council members to identify specific strategic communication goals.
- Activity 2:** Develop and maintain productive relationships with other representatives from other organizations to maximize the impact of outreach and strategic communication efforts.
- Activity 3:** Coordinate external communications related to staff, Council member, and grantee activities to implement the strategic communication plan.
- Activity 4:** Coordinate messaging, marketing, and branding activities as directed by the Council.
- Activity 5:** Evaluate the effectiveness of strategic communication activities and provide recommendations to the Council for improvement as necessary.

ⁱ For a map of ESC Regions, see <http://www.tea.state.tx.us/index.aspx?id=2147494810>

ⁱⁱ Project IDEAL is a TCDD grant project that began in June, 2007 and will end March 31, 2012. The grantee is Texas Tech University, College of Education. Project IDEAL (Informing & Designing Education for All Learners) is designed to help prepare prospective general-education teachers to work more effectively with students who have disabilities. For more information, see: <http://cms.educ.ttu.edu/research/special-projects>

ⁱⁱⁱ TALAC is a TCDD grant project that began September, 2008 and will end in August, 2013. The grantee is Texas A&M. The project provides advanced leadership and advocacy training plus broad networking opportunities through an annual, three-day conference for disability advocates in Texas. The project also provides financial support for 15 of the conference participants to attend the statewide Youth Leadership Forum training as role models to support cross-generational mentoring and to facilitate networking between experienced advocates and developing youth leaders.

^{iv} The Texas TATN is a TCDD grant project that began September, 2008 and will end in 2011. The grantee is Parents Anonymous, Inc. The project has been developing a network organizations and individuals across the state to participate in advocacy.

^v To read the DD Act, see: <http://www.acf.hhs.gov/programs/add/ddact/DDACT2.html>

^{vi} To access Lonestar Reports and see summary information about Texas' schools and school districts, see: <http://loving1.tea.state.tx.us/lonestar/Home.aspx>

^{vii} Project SEARCH is an employment-related program that has been implemented successfully in many different states and assistance with implementing Project SEARCH in Texas has been requested multiple times by individuals and organizations. To read more about Project SEARCH: <http://www.projectsearch.us/>

^{viii} To see a map of the Texas HHS regions: http://www.hhs.state.tx.us/aboutHHS/HHS_Regions.shtml

^{ix} To review the Texas' most recent data on the National Core Indicators, see the Department of Aging and Disability Services Long-Term Services and Supports Quality Review 2010 Report at: http://www.dads.state.tx.us/news_info/publications/legislative/ltssqr2010/ltssqr-2010.pdf

^x Project DOCC is a teaching and training program that involves families of children with chronic illness/disabilities as faculty to transfer the families' acquired knowledge and life experience to the pediatric resident physicians. Residents spend time with families in their homes as a teaching forum to gain first-hand experience on issues parents face in caring for a child with a disability or chronic illness, which expanded the residents' skills in family-centered care and provide insight into the value of the parent-physician partnership. TCDD provided grant funding to expand Project DOCC to multiple sites in Texas.

^{xi} TCDD funded multiple projects that successfully provided training and established teaching programs to expand the use of Positive Behavioral and Intervention Services in Texas schools, day cares, and communities.

^{xii} TCDD provided funds to expand the work of the Baylor College of Medicine Transition Clinic, which trained health care workers on how to care for people with chronic illnesses/disabilities and provided outreach to community health care providers and families of children with disabilities.

Background:

Title IV, Chapter 531, Section 531.0235 of the Texas Government Code requires TCDD, jointly with the Office of Prevention of Developmental Disabilities, to prepare a biennial report on the state of services to persons with disabilities in this state. This report is due to the governor, lieutenant governor, speaker of the House of Representatives, and the commissioner of health and human services no later than December 1st of even-numbered years, prior to the beginning of each regular session of the Texas Legislature.

Six reports have been submitted to date. In addition to including recommendations to address the specific issues around health and human services delineated in the Government Code, TCDD has tailored each report to focus on an area that significantly impacts persons with disabilities. Key focus areas of previous Biennial Reports were:

- ✓ Overview of Current Services, Supports, and Needs (2000)
- ✓ Special Focus on Personal Assistance Services (2002)
- ✓ Special Focus on Housing (2004)
- ✓ Employment (2006)
- ✓ The state’s allocation of Resources to Provide Long-Term Services and Supports (2008)
- ✓ Representative Profiles of the Needs and Situations of People who are Waiting for Services in Texas (2010)

The Council has also approved funding for specific activities related to development of the Biennial Reports. These have included data collection activities (e.g. direct mail surveys), special focus research (e.g. HSRI *Closing the Gaps* report), and providing assistance for a Legislative Policy Symposium. Staff have reviewed discussion of the Public Policy Committee during the May meeting and developed recommendations for the 2012 Biennial Report Special Focus Topic and related activities, along with additional background information.

Council

Agenda Item 9.

Expected Action:

The Council will consider and make a final decision concerning the special focus topic(s), and related activities, for the TCDD 2012 Biennial Disability Report.

BIENNIAL DISABILITY REPORTS

GOVERNMENT CODE

Title IV, Chapter 531, Section 531.0235

Sec. 531.0235. BIENNIAL DISABILITY REPORTS. (a) The commissioner shall direct and require the Texas Planning Council for Developmental Disabilities and the Office for the Prevention of Developmental Disabilities to prepare a joint biennial report on the state of services to persons with disabilities in this state. The Texas Planning Council for Developmental Disabilities will serve as the lead agency in convening working meetings, coordinating and completing the report. Not later than December 1 of each even-numbered year, the agencies shall submit the report to the commissioner, governor, lieutenant governor, and speaker of the house of representatives.

(b) The report will include recommendations addressing the following:

- (1) fiscal and program barriers to consumer friendly services;
- (2) progress toward a service delivery system individualized to each consumer based on functional needs;
- (3) progress on the development of local cross-disability access structures;
- (4) projections of future long-term care service needs and availability; and
- (5) consumer satisfaction, consumer preferences and desired outcomes.

(c) The commission, Texas Department of Human Services, and other health and human services agencies shall cooperate with the agencies required to prepare the report under Subsection (a).

As enacted by SB 374, 76th Texas Legislature

Topics of previous Biennial Reports:

2000: Overview of Current Services, Supports and Needs

2002: Special Focus on Personal Assistance Services

2004: Special Focus on Housing

2006: Special Focus on Employment

2008: The state's allocation of Resources to Provide Long-Term Services and Supports

2010: Representative Profiles of the Needs and Situations of People who are Waiting for Services in Texas

2012 Biennial Disability Report

Recommended Focus:

Impact of Funding on Specific Services

Background:

During the May 2011 meeting the Public Policy Committee made many suggestions for the focus of the 2012 Biennial Report. Suggestions by the committee included focuses on healthcare, education across all stages of life and its impact on employment, improving the availability of direct support workers in the community, and public transportation. Specifically, the Committee recommended that the quality, quantity and availability of these services be examined in light of reduced public funding for specific programs. The Council is now tasked with finalizing an area of focus for the 2012 biennial report.

Staff recommend that the focus of the 2012 Biennial Report examine the interconnectivity of education and employment and how funding reductions have impacted those discrete services as well as ancillary community supports (such as healthcare and transportation) that may help people with disabilities become employed and independent in the community.

Why this focus?

- Successful transition to independent, adult life in the community for people with developmental disabilities depends on adequately addressing key life areas related to education, work, recreation and leisure, home living, community participation, and opportunities to continue learning.
- The DD Council believes the service delivery system should provide comprehensive services and supports that meet people's needs, are easy to access and are cost effective and the Council has expressed a high interest in education and employment.
- In 2009 only 72% of students with a disability graduated high school after four years and 63% of the Texas population with any type of disability is not employed.
- The adequacy of funding is directly tied to the ability of any service system to meet the many complex and varied needs of people with developmental disabilities.
- The dropout rate of students with disabilities has steadily increased since 2004.
- The Texas Education Agency Part B performance plan 2005-2012 reported that not post-school students enrolled in a postsecondary training, technical school, community college or university and employed (72%), the second most common situation, representing 59% were enrolled in higher education or competitively employed and 26% reported they were enrolled by not employed, 28% reported that they were neither enrolled or employed.

What types of information will be included under this focus?

- Functions of local, state, and national government entities in education, employment, healthcare, community-based long-term services and supports and transportation.
- State of services and supports in Texas, including employment data and education indicators and other information that illustrates the need for services.
- Summary of recent policy and funding decisions impacting the quality, quantity and availability of services.
- Effectiveness of specific programs for children and youth with disabilities and how it influences their outcomes in achieving independence.

- Availability and effectiveness of specific programs for adults with disabilities that are specifically geared towards helping individuals achieve total independence, including becoming employed.

How we will acquire data?

- Quantitative data on certain federally-funded programs such as special education, vocational rehabilitation and Medicaid is produced by the administering state agencies. This data can be analyzed and included in the report findings.

It is anticipated that this activity would require three to four months and cost approximately \$15,000 to \$20,000.

- Additional quantitative data can be gathered from individuals with disabilities via a variety of methods, including online, print and telephonic surveys.

It is anticipated that this type of data collection would require four to 10 months and cost between \$18,000 and \$60,000 depending on the survey methods used.

- Qualitative data from individuals with disabilities and their family can be gathered via several focus groups of individuals with disabilities and their families throughout the state. This method would yield considerable detail from real people and could fulfill other goals and objectives of the Council.

It is anticipated that this type of data collection would require nine to 15 months and cost between \$90,000 and \$150,000.

Background:

Staff will provide updates on the following policy areas of interest:

82nd Texas Legislature:

Approximately 5,800 bills were filed during the Regular Session of the 82nd Texas Legislature which adjourned on May 30, 2011. Of these, Gov. Perry signed **1,458** bills, vetoed **24**, and allowed **27** to become law without his signature. TCDD Public Policy staff tracked a total of **591** bills that affect persons with disabilities during the regular session; of those, **112** passed and **three** were vetoed. On May 31st, the Governor called legislators into a Special Session immediately following adjournment of the Regular Session to consider a school finance plan, Medicaid reform and cost savings, Congressional redistricting and other issues. The Special Session ended on Wednesday, June 29, sending a variety of additional bills to the governor for his consideration.

A summary of key legislation that impacts people with developmental disabilities is provided in this packet along with a synopsis of budget appropriations for key programs serving people with disabilities.

DADS Utilization Review Process:

During the May 2011 Public Policy Committee Meeting, members received information about cost-containment strategies including "Utilization Review" (UR) now initiated by DADS. Members asked for additional information which is included in the Council materials. Council member Jeff Kauffman, DADS, has coordinated with DADS staff to provide an overview of DADS UR activities.

The goals for the DADS utilization management and review are to:

- Ensure DADS consumers receive the services they need - no more, no less.
- Comply with the legislative mandate to ensure the appropriate level and scope of services are provided to individuals receiving waiver services; and
- Ensure DADS policies and procedures are consistent with the intent of the program.

DADS also sends communications to consumers to notify and explain the expanded UR activities which will result in face-to-face visits for a random sample of individuals in the CLASS, HCS and TxHmL waiver programs. DADS has developed a power point presentation that outlines information about the UR activities. An archived webinar on UR activities is online at

http://www.dads.state.tx.us/providers/communications/alerts/index.cfm?PageNum_alist=2&ftype=HCS

State Supported Living Center Monitoring Activities:

The Council will receive an update on recent Department of Justice monitoring team reports of State Supported Living Centers. Staff will also discuss recent advocacy efforts and discussions in response to those reports. Materials are enclosed related to this item.

Council Meeting

Agenda Item 10.

Expected Action:

The Council will discuss various policy issues and may provide guidance to staff for possible activities.

Texas Council for Developmental Disabilities
82nd Texas Legislature - 2011
Bills Passed

Fiscal Matters Bills

Bill	Author	Caption	Bill Summary
HB 1	Pitts Ogden	General Appropriations Act.	"The Budget", officially the General Appropriations Act (GAA) for the FY 2012-2013 biennium. Total \$175 billion all funds. \$9 billion cuts in general revenue. \$5 billion in Medicaid appropriations left unfunded.
HB 4	Pitts Ogden	Relating to making supplemental appropriations and giving direction and adjustment authority regarding appropriations.	Prior to the Session, State leadership required state agencies to make cuts in their FY 2010-2011 budgets. HB 4 reduces appropriations to agencies to "assume" those funding reductions already in place.
HB 275	Pitts Ogden	Relating to making an appropriation of money from the economic stabilization fund for expenditure during the current state fiscal biennium.	Appropriates funds from the state's Economic Stabilization Fund ("Rainy Day Fund") to cover budget shortfalls in the 2010-2011 biennium. This bill plus HB 4 resulted in a balanced budget for FY 10-11.
SB 1 S	Duncan Shapiro Duell	Relating to certain state fiscal matters; providing penalties.	School finance bill includes \$4 billion in reductions to districts statewide, several payment deferrals and tax collection "accelerations". Expected to generate \$3.5 billion in revenue. Requires online retailers, such as Amazon.com to collect sales taxes.
SB 2 S	Ogden	Relating to appropriating money for the support of state government for the period beginning September 1, 2011, and ending August 31, 2013; and authorizing and prescribing conditions, limitations, rules, and procedures for allocating and expending the appropriated funds; and declaring an emergency.	A "clean-up" bill that includes appropriations items in HB1(R) that were contingent upon legislation that did not pass in the regular session.

Key: **R** = Regular Session **S** = Special Session

Note: All bills in the first column on the right are bills passed in the regular session unless the bill number is followed by an S.

Access

Bill	Author	Caption	Bill Summary
HB 1075	Anderson, R. Truitt Aliseda Johnson Zedler Davis Zaffarini	Relating to the consolidation of certain alert systems into a single statewide alert system and to the addition of other factors that will prompt an alert under the consolidated system.	Amends the “AMBER” Alert system to include adults with an intellectual disability or pervasive developmental disability who are reported missing or abducted.
SB 14	Fraser 110 co-sponsors	Relating to requirements to vote, including presenting proof of identification; providing criminal penalties.	Voter identification bill - amended to provide an exemption for people with disabilities who receive SSI and veterans with 60% disability from ID requirements. When voting, the person with a disability must provide written documentation from the U.S. Social Security Administration verifying the disability (SSI and/or SSDI).

Administrative

Bill	Author	Caption	Bill Summary
SB652	Hegar Bonnen	Relating to governmental and certain quasi-governmental entities subject to the sunset review process.	Determines Sunset review dates. Texas Council for Developmental Disabilities, along with HHSC, DARS, DADS, DSHS, Regional Education Services Centers, and others will be reviewed in 2015. Review dates for each bi-ennium through 2023 were assigned for around 60 entities.

Children and Families

Bill	Author	Caption	Bill Summary
HB 434	Parker Gonzalez, N. Laubenberg Davis, John Zerwas	Relating to the minimum standards for licensed child-care facilities and registered family homes.	Requires minimum standards to ensure that child care facilities and registered family homes follow the directions of a child's health care provider related to specialized medical assistance required by the child. Also requires that the standards ensure that such directions be maintained by facilities for a reasonable amount of time.
HB 452	Lucio, III Raymond	Relating to temporary housing between academic terms for certain postsecondary students who have been under the conservatorship of DFPS.	Seeks to ensure that former foster youths have living arrangements both during and between academic semesters. This bill requires institutions of higher education to help students find housing options to better support their education and social abilities.

HB 753	Raymond Zaffarini	Relating to the recruitment and retention of certain caseworkers employed by the DFPS.	Directs DFPS to use special assessment tools in screening applicants for employment and give hiring preference to applicants applying for entry level caseworker positions with a master's degree or bachelor's degree in social work when other skills are comparable.
HB 1615	Brown Ogden Nelson	Relating to the administering of medications to children in certain facilities.	Prohibits certain employees and volunteers of certain child-care facilities from administering a medication to a child without permission from the child's parent or guardian, providing penalties for violating this prohibition.
HB 3531	Strama Marquez Dukes Naishtat Nelson	Relating to the provision of certain prescription medications to a foster child.	As a result of increased exposure to emotional and psychological stress, some foster children are at risk of being placed on multiple medications and could be overmedicated. H.B. 3531 requires the HHSC to monitor the prescribing of psychotropic drugs for certain children in DFPS conservatorship.
SB 218	Nelson Dukes	Relating to procedures in certain suits affecting the parent-child relationship and the operation of the child protective services and foster care systems.	Foster care redesign bill for Department of Family and Protective Services (DFPS) to keep kids in their home communities. Directs DFPS to contract with providers who can individualize continuums of care and limits children being placed outside of the home.
SB 219	Nelson Van de Putte Gonzalez, N	Relating to health and mental health services for children in foster and kinship care.	Supports more effective health and mental health services for children in foster and kinship care by requiring trauma-informed training.
SB 221	Nelson Gonzalez, N.	Relating to DFPS protective services and investigations of abuse, neglect, or exploitation of elderly or disabled adults.	Definition of “exploitation” now includes attempted exploitation and using a client’s personal information for personal or monetary gain.
SB 260	West Shapiro Raymond	Relating to minimum training standards for employees of certain child-care facilities.	Increases from 15 to 24 the hours the annual training required for each employee and from 20-30 hours the required annual training for a director of a day-care or group day-care home.
SB 264	Zaffarini Guillen	Relating to certain information provided by local workforce development boards regarding certain child-care providers.	Seeks to help families and other caregivers make informed choices by requiring local workforce development boards to provide such information. Local workforce development boards are not currently required to include certain quality child-care indicators for subsidized child-care providers in the materials provided to parents, families, and other caregivers of infants and young children.
SB 265	Zaffarini Carter	Relating to training for employees and operators of certain child-care facilities.	Seeks to ensure that child-care employees and operators receive training from knowledgeable individuals with relevant expertise by establishing requirements for persons providing that training.

Education

Bill	Author	Caption	Bill Summary
HB 692	Farias	Relating to high school graduation requirements for a student who is unable to participate in physical activity due to disability or illness.	Provides that a student who because of a disability is unable to participate in physical education may substitute a course and still be eligible for distinguished credit.
HB 861	Patrick, Diane Davis	Relating to membership of the state continuing advisory committee for special education services.	Requires one member of Special Education Advisory Committee to be a special education educator.
HB 1130	Huberty Seliger	Relating to information provided by the Texas Education Agency to school districts regarding placement of students receiving special education services.	Deletes the requirement that TEA publish a list of campuses that have a larger-than-average percentage of students with disabilities receiving the majority of their education in special education classrooms. This list was redundant to existing federal reporting requirements, and the information will still be publicly available.
HB 1335	Allen Reynolds Van de Putte	Relating to certain resources available to teachers of a public school student with a disability.	Requires school districts to adopt a policy to allow regular education teachers to request a review of the student's IEP if they believe there is a problem.
SB 1788	Patrick, Dan Huberty	Relating to planning for students enrolled in public school special education programs.	Requires Texas Education Agency to develop a model Individual Education Plan (IEP) that may be used by independent school districts. Language in SB 596 by Shapiro and West that requires transition to begin at age 14 was amended to this bill.

Education – Discipline

Bill	Author	Caption	Bill Summary
HB 359	Allen Nash Patrick, Diane Shelton Torres Lucio	Relating to discipline in public schools, including the use of certain disciplinary methods and the prosecution of certain children for school-related offenses.	School districts statewide must allow parents to refuse permission for the school to use corporal punishment as a discipline method with their children. SB 536 by Davis was amended to this bill requiring school resource officers to report restraints.
HB 968	Strama Watson	Relating to expulsion from school or placement in a disciplinary alternative education program.	Allows a school to expel and place in alternative education any student who has committed a felony offense. HB 622 by Hochberg amended to this bill that prevents children from being expelled from alternative education for non-serious behaviors, such as chewing gum; defines

			serious behaviors and adds that a student can only be expelled for serious behavior if appropriate interventions have not succeeded. HB 3758 by Walle also amended to HB 968 and prohibits giving tickets to children younger than 13 (sixth grade) for minor misbehaviors in school.
HB 1942	Patrick Van De Putte 26 co-sponsors	Relating to bullying in public schools.	A comprehensive bullying bill that allows for the transfer of students involved with bullying. Requires the ARD committee to make change of placement decisions and discipline decisions in compliance with the Individuals with Disabilities Education Act (IDEA).
SB 49	Zaffirini West Guillen	Relating to school district requirements regarding parental notification and documentation in connection with disciplinary alternative education.	Requires schools to notify parents when certain disciplinary actions are taken against students who are placed in disciplinary alternative education programs.

Guardianship

Bill	Author	Caption	Bill Summary
SB 220	Nelson Naishtat	Relating to guardianships, including the assessment of prospective wards for, and the provision of, guardianship services by the Department of Aging and Disability Services (DADS).	Makes changes to DADS guardianship program with the intent of making it easier for families to navigate the system, increase due process and protect the assets of a ward. Did not include provisions to address or promote alternatives to guardianship.
SB 481		Relating to the removal of a guardian of an incapacitated person ordered by a court.	Seeks to ensure that any removed guardian will have notice of the removal and time to file for reinstatement. Requires notice to be personally served on a removed guardian not later than the seventh day after the court signs the order of removal. Extends time removed guardian may file for reinstatement from 10 to 30 days.
SB 1196	Rodriguez Hartnett	Relating to guardianships and alternatives to guardianship for persons who have physical disabilities or who are incapacitated.	Makes several needed changes to the probate code advocated by the State Bar of Texas, including allowing a guardianship hearing to be held in any suitable location that is not harmful to the ward. This could include a state supported living facility, for example.

Healthcare

Bill	Author	Caption	Bill Summary
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SB 293	Nelson Martinez, A. Davis, J.	Relating to telemedicine medical services, telehealth services, and home telemonitoring services provided to certain Medicaid recipients	Directs HHSC to establish and allow reimbursement under Medicaid for statewide in-home telemedicine medical services, telehealth services, and home telemonitoring services to certain Medicaid recipients. Expects to help address shortages of physicians, psychiatrists and lessen costs of healthcare through video consulting, diagnostics and remote monitoring of health care.
SB 7 S	Nelson Deuell Duncan Eltife Estes Patrick Seliger Shapiro Williams Zerwas	Relating to the administration, quality, and efficiency of health care, health and human services, and health benefits programs in this state.	<p>Combined SB 23, SB7, HB 32, HB 3537 and SB8 from Regular Session and HB 13 and SB 5 from Special Session.</p> <p><u>“Flexibility Waiver”</u> - Requires HHSC to seek a Section 1115 Medicaid waiver to provide flexibility in determining eligibility categories, income levels and benefits; consolidate funding streams; encourage personal responsibility through sliding scale, with fees paid at the point of service, and use of private insurance; and allows redesign of long-term care services and supports to increase access to patient-centered care in the most cost-effective manner.</p> <p><u>Individual and Provider Changes</u> - Requires co-pay for Medicaid and CHIP patients who make unnecessary emergency room visits; lets healthcare providers form collaborative to create a statewide system to quickly identify risk factors in individual patients; reward providers who reduce waste; restructures payment system for Medicaid and CHIP; and seeks repayment for health care of sponsored adult immigrants.</p> <p><u>“Block Grant”</u> – allows Texas to join an interstate compact to take on any and all federal health care programs including Medicare, Medicaid, CHIP, FQHCs and mental health block grants. Removes all federal rules for who is served and how they are served. Congress must approve.</p>

Housing

Bill	Author	Caption	Bill Summary
HB 1818	Harper-Brown, Hinojosa	Relating to the continuation and functions of the Texas State Affordable Housing Corporation (TSAHC)	Sunset bill continues TSAHC until 2023.

HB 1510	Hamilton Carona	Relating to the regulation of manufactured housing.	Addresses TCDD Sunset recommendations for consumer rights and protections in manufactured housing including right to statement of ownership and release of lien.
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Long-term Services and Supports

Bill	Author	Caption	Bill Summary
HB 1481	Truitt, King, Susan Naishtat Davis, John Raymond Menendez Zaffirini	Relating to the use of person first respectful language in reference to individuals with disabilities.	Initiates process to eliminate the R-word from state statutes, policies, and materials.
HB 3197	Coleman Duell	Relating to creating a pilot to implement the culture change model of care at certain state supported living centers.	Creates a pilot to implement the culture change model of care at one state supported living center to shift decision-making to about their daily and future lives to the individual with the disability.
SB41	Zaffarini, Davis, John	Relating to the use of restraints in state supported living centers.	Prohibits the use of mechanical or physical restraints in state supported living centers unless necessary to prevent physical injury to the resident or another. Directs staff to use least restrictive restraint and end restraint as soon as imminent risk ends. Bans the use of prone and supine holds and prohibits the use of strait jackets.
SB 37	Zaffarini, West, Naishtat Rodriguez	Relating to the duration of the interagency task force on ensuring appropriate care settings for persons with disabilities.	Continues Promoting Independence Advisory Committee (PIAC) until 2017.
SB 222	Nelson, Raymond	Relating to access to certain long-term care services and supports under the medical assistance program.	Directs DADS to increase utilization reviews of Medicaid waiver services and institute other cost-containment initiatives.
SB 1857	Zaffirini Truitt	Relating to the administration of medications for persons with intellectual and developmental disabilities	This extends to clients with intellectual and developmental disabilities the delegation by nurses to trained, unlicensed persons, the administration of medicine to individuals living in facilities or receiving certain home and community-based services.

Mental Health

Bill	Author	Caption	Bill Summary
HB 1386	Coleman Farrar Marquez Alvarado Walle, Ellis	Relating to the public health threat presented by youth suicide and the qualification of certain persons serving as marriage and family therapists in school districts.	Requires Texas Department of State Health Services in coordination with TEA to recommended best practice-based early mental health intervention and suicide prevention training programs to implement in public elementary, junior high, middle, and high schools within the general education setting.
HB 1829	Naishtat Nelson	Relating to an application for emergency detention and to the transfer to a mental hospital of a person admitted for emergency detention .	Allows hospital to approve transferring an individual admitted to an emergency room to an appropriate mental hospital. Also allows the electronic transfer of warrant for emergency detention.
SB 118	Uresti Menendez Naishtat	Relating to a court's authority to order a proposed patient to receive extended outpatient mental health services.	Changes from 60 consecutive to 60 total inpatient days for court to order extended outpatient treatment to enable a judge to assign lower-cost extended outpatient mental health services, when appropriate.
SB 219	Nelson Van de Putte Gonzales, N.	Relating to health and mental health services for children in foster care and kinship care.	Amends current law to ensure that children in foster care and kinship care receive needed mental health services, and that professionals understand the impact of trauma on a child's mental health and behaviors.
HB 35	Menendez Van de Putte	Relating to extending a local behavioral health intervention pilot project.	Two-year continuation of BexarCares, a local behavioral health care project that seeks to divert children at risk of alternative school placements, juvenile justice or CPS treatment centers.

Transportation

Bill	Author	Caption	Bill Summary
HB2651	Allen	Relating to the eligibility of visitors to use certain public transportation services for people with disabilities.	Requires transit authority to inform individuals who reside outside of a transportation provider’s service area within two days of an application if they are eligible to use the provider’s services while visiting.



TEXAS COUNCIL *for*
DEVELOPMENTAL
DISABILITIES

(512) 437-5432
(800) 262-0334
Fax (512) 437-5434

6201 E. Oltorf, Suite 600, Austin, TX 78741-7509
E-Mail: TCDD@tcdd.state.tx.us
Internet: <http://www.txddc.state.tx.us>

Brenda Coleman-Beattie, Chair
John C. Morris, Vice Chair
Roger A. Webb, Executive Director

**Impact on Texans with Developmental Disabilities
Of the
General Appropriations Act
2012-2013 Biennium**

Passed by the 82nd Texas Legislature

Appropriations for FY 2012-2013

This document includes a summary and comparison of funding levels for selected programs used by people with developmental disabilities. Funding for the current two-year budget fiscal years (FY) 2010-11 is compared to House Bill 1 (HB 1), the final budget passed by the 82nd Texas Legislature in 2011. The budget, or the General Appropriations Act (GAA) as it's officially known, provides \$175 billion in federal and state funds combined for the upcoming biennium, FY 2012-13. Those amounts include a reduction of \$9 billion in state (general revenue) funds compared to FY 2010-11. The Legislature also left an estimated \$5 billion in Medicaid entitlement programs unfunded until the beginning of the next legislative session in 2013. Expected caseloads are shown where applicable - some programs do not list caseloads and are reported as either an average daily*, monthly†, or yearly‡ caseload.

Texas Education Agency (TEA)

Public Education Funding: Public education programs will receive nearly \$4 billion less for FY 2012-13. These reductions are spread over two years with a 6 percent, across-the-board cut in FY 2012 and a \$2 billion reduction in FY 2013. In addition, a new school funding formula reduces funding for some schools more than others. Since more than 80% of education costs are personnel-related, districts across the state are expected to reduce the number of educators and result in larger class sizes. Many special programs will not be funded, and pre-kindergarten could be cut from full-day

classes to only half-day. The amount of funding available for public education is also dependent upon the amount of local revenue raised from property taxes.

Early Childhood School Readiness Program: This program provides an educational component for 45,000 students in public prekindergarten, Head Start, university early childhood programs, or private non-profit early childhood programs where there is an integrated program with a public school. Funding was reduced by more than 50%. Schools will compete for grants to implement early childhood readiness.

Prekindergarten Early Start Grant Programs: The Texas Education Code allows the Commissioner of Education to make grants to expand or implement Kindergarten and Prekindergarten programs. In FY 2010 - 11, 63,758 students attended public prekindergarten. HB 1 does not appropriate certain funds, but provides direction to the Texas Education

TEA	Funding	
Program	FY 10-11	FY 12-13
Public Education	\$22b	\$25b
Early Childhood School Readiness Program	\$15m	\$7m
Prekindergarten Early Start Grant Programs	\$25m	Not Known
Special Education FTEs	128,471	110,463
Percentage of Students with Disabilities who graduate HS	94.6%	77%

Agency (TEA) to use funds in the Foundation School Program Operations to certify each year of the biennium the maximum pre-kindergarten expenditures allowable under federal law as maintenance of effort for Temporary Assistance for Needy Families (TANF) and the state match for the Child Care Development Fund.

Additional Considerations: Each school district will determine how to respond to reductions in state revenue for the FY 2012-2013 biennium. Although special education services are not addressed specifically, any reductions to public education funding will likely impact students with disabilities in public schools.

Department of Aging and Disability Services (DADS)

Medicaid Waivers - When appropriations for the 13 community waivers are combined, appropriations for FY 12-13 are significantly reduced. However, the Legislature expects the number of people served in these programs to remain at August 2011 levels. DADS is expected to find ways to contain costs through utilization review, caps, and service limitations. Services considered non-essential are reduced to the 90th percentile in CBA, CLASS, HCS and MDCP waivers. CLASS specialized therapies are reduced to the 75th percentile. Provider rates were cut from 3% to 26.4% depending on the program. Currently over 130,000 individuals are on interest lists which are expected to continue to grow.

Intellectual Disabilities (ID) Community Services – These “safety net” services were cut significantly. Local authorities use these funds for a wide range of services to support individuals to live in the community while waiting for or ineligible for waiver services. When the Legislature cut funding in 2003 there was a 50% increase in admissions of children into State Supported Living Centers (SSLCs). The Legislature’s intent this session was for DADS to refinance many individuals into the Texas Home Living waiver program.

Texas Home Living Waiver – This waiver program supports people who live in their own homes or with their families. Funding was increased from \$21 to \$99 million to include many individuals previously receiving assistance from ID “safety net” community services. However, many individuals receiving safety net services are eligible not for this waiver.

In-Home Family Support (IHFS) – The IHFS program is level funded. IHFS provides support to families who would otherwise turn to institutional services.

ID In-Home and Family Support – Funding for IHFS services for individuals with intellectual disabilities was eliminated.

Promoting Independence Services – Funding for these services that allow children and adults to stay in the community or transition from institutions to community was reduced by one-third.

Intermediate Care Facility (ICF)/ID Services – The reduction in funding for this program is greater than the reduction in the number of people served. DADS will be required to reduce provider reimbursement rates, likely causing some providers to no longer participate in the program.

State Supported Living Centers (SSLC) – Funding increased to maintain all 13 Texas state-operated institutions, but there is a goal to reduce census of those facilities by approximately 740 individuals, to 3,595 by the end of FY 2013.

DADS Program	Funding	
	FY 10-11	FY 12-13
HCS Medicaid Waiver	\$1.55b	\$1.6b
	18,722†	20,539†
ID Community Services	\$204m	\$150m
	12,725†	9,955†
Texas Home Living Waiver	\$21.9m	\$99.2m
	994†	5,738†
In-Home Family Support	\$9.97m	\$9.97m
	5,491†	5,375†
ID In-Home and Family Services	\$11.4m	0
	3,060†	0
Promoting Independence Services	\$236m	\$156.9m
	6,301†	6,863†
ICF/ID Services	\$653m	\$594.1m
	6,063†	5,766†
State Supported Living Centers (SSLC)	\$1.13b	\$1.3b
	4,338†	3,713†

Additional considerations: The budget passed by the 82nd Texas legislature is short an expected \$4.8 billion that will be needed to fund Medicaid programs.

Department of Assistive and Rehabilitative Services (DARS)

Early Childhood Intervention Services (ECI) – ECI provides services to children with developmental delays that assist eligible children to gain skills or improve development. Funding was reduced by \$30 million from FY 2010-11. DARS is therefore changing from a “months-based” to the “percentage-based” calculation of a developmental delay and restructuring Family Cost Share. Children will continue to receive an average of two hours of direct service per month, which is below the level recommended by experts.

DARS Program	Funding	
	FY 10-11	FY 12-13
Early Childhood Intervention Services	\$373.9m 32,245+	\$342.1m 26,052+
Autism Program	\$6.6m 180‡	\$6.6m 180‡
Vocational Rehabilitation	\$456.3m 88,024‡	\$421.9m 85,187‡
Independent Living Centers	\$5.4m 6,632‡	\$5.4m 6,632‡
Independent Living Services	\$14.2m 1,785‡	\$13.4m 1,890‡
Comprehensive Rehabilitation	\$34.4m 583‡	\$34.2m 426‡

Autism Program – The DARS Autism Program provides intensive, evidence-based treatment to children age 3-8 with a diagnosis of Autism Spectrum Disorder. Autism Program funding was not cut, but this program serves only 180 children. The Texas Education Agency reports over 15,000 students with autism in public schools.

Vocational Rehabilitation - The Vocational Rehabilitation (VR) Program helps people with disabilities prepare for, find or keep employment. HB 1 reduces funding for VR which will result in fewer people gaining successful employment. With fewer funds for the program there will be no funds for anticipated for caseload growth during the biennium. State funds provided are insufficient to “match”

all of the federal dollars available to Texas.

Independent Living Centers (ILCs) – The proposed budget for Independent Living Centers allows the current network of ILCs to maintain current levels of services, but does not expand the number of the centers. Funding was maintained at FY 2010-11 levels.

Independent Living Services – Although HB 1 does not fully fund the Independent Living Services program, DARS is expected to serve slightly more individuals in the two-year biennium by reducing the annual service budget for individuals in the program, resulting in fewer services provided.

Comprehensive Rehabilitation Services (CRS) – Individuals with a traumatic brain injury or spinal cord injury can receive post-acute rehabilitative services in the CRS program. HB 1 slightly reduces funding to the CRS program. However, separate legislation calls for CRS to receive 9.8% of the surcharges on felony and misdemeanors charges (up from 5.3218%). This is likely to provide an estimated \$19.47 million for each year of the biennium.

Additional considerations: DARS’s evaluation of the ECI program determined that the amount of direct service hours currently received by ECI children is not sufficient for desired outcomes. Children who do not receive adequate early intervention often require more costly services, provided through special education, Medicaid, etc.

Department of Family and Protective Services (DFPS)

Child Protective Services programs (CPS) – HB 1 fully funds foster care, adoption subsidy and permanency care assistance caseloads using 2010–11 rates. HB 1 also maintains FY 2010–11 funding levels for the relative and other designated caregiver program (Kinship Care). If caseloads grow more than what is appropriated, CPS staff will not be able to devote the necessary time and effort to ensure that all children on their caseloads are safe from abuse and neglect.

Prevention programs – Prevention programs are designed to provide assistance to families so that children are not removed and placed in conservatorship. Without adequate funding for prevention programs, more children will be removed from their families and placed in foster care. Although, HB 1 cut “Other At-Risk Prevention Programs,” an amendment was added to restore \$4.6m in general revenue to the program. Prevention programs include Family Strengthening Services, Youth Resiliency Services, Community-Based Child Abuse Prevention and Statewide Youth Services Network.

DFPS Program	Funding	
	FY 10-11	FY 12-13
Child Protective Services	\$2.3b	\$2.3b
Prevention Programs	\$88m	\$62.0m
Adult Protective Services	\$134.4m	\$135.1m
Child Care Regulations	\$68.7m	\$73.6m

Adult Protective Services programs (APS) – HB 1 provides an increase in funding due to increased federal funds. The overall funding increase will allow DFPS to improve the timeliness of due process cases and restore emergency client services. APS mental health and MR (ID) investigators have the ability to provide emergency services to persons receiving Home and Community-based Service Waiver (HCS) services to protect a client from serious harm or death. Services may include paying an electric bill or fixing a window so the client can remain in their own home.

Child Care Regulations – HB 1 includes an increase for child care regulations to assist in timely due process hearings.

Additional considerations: DFPS is charged with protecting *all* children and adults from abuse, neglect and exploitation, including individuals with disabilities. Therefore, the budget does not reduce the number of children or adults served through DFPS. With less funding to serve the same or more people, DFPS will be forced to increase caseloads of its employees, which may negatively impact the quality of services provided.

Department of State Health Services (DSHS)

Adult Community Mental Health (CMH) – Through the mental health block grant, DSHS contracts with 37 local community mental health centers (LMHA’s) to provide mental health services and new generation medications statewide. Funding is restored to FY 2010-11 levels, but appears to be 4% less because Texas received one-time federal stimulus funds in FY 2010-11 and an increased Federal share of funding. With restored funding Texas ranks 51st in mental health services with 10,000 individuals on waiting lists at the end of 2010.

DSHS Program	Funding	
	FY 10-11	FY 12-13
Adult Community Mental Health	\$578.9m 73,484†	\$553.1m 73,484†
Mental Health Crisis Services	\$164.8m 10,000†	\$164.9m 10,000†
Children’s Community Mental Health	\$132.9m 12,206†	\$153.5m 16,714†
NorthSTAR Behavioral Health	\$201.5m 27,169†	\$225.2m 27,169†
Mental Health Hospitals	\$839.1m 2,562*	\$890.8m 2,662*
Children with Special Health Care Needs	\$83.4m 1,251‡	\$71.3m 900‡

Mental Health Crisis Services – This program provides mental health crisis hotlines, emergency psychiatric stabilization, peer support services and mobile crisis outreach teams that help prevent suicides and hospitalization. The lack of MH crisis services forces local police departments to jail or transport people in crises to local emergency rooms. Funding is restored with outpatient competency restoration.

Children’s Community Mental Health - A child with an untreated mental health disorder may endure unnecessary time in a hospital, delay in accessing medical treatment, misdiagnoses,

difficulty in school, or removal from his/her family. This program received a \$20.6m increase over FY 2010-11 funding.

NorthSTAR Behavioral Health – NorthSTAR managed care provides both mental health and chemical dependency services for Medicaid and indigent eligible children and adults in Dallas, Ellis, Collin, Hunt, Navarro, Rockwall and Kaufman counties. DSHS notes that the number of individuals served is not comparable to adult and children’s CMH because of the different service models. NorthSTAR received an increase of \$23.7 million for expansion.

Mental Health Hospitals – The eight state-operated psychiatric hospitals, pediatric facility and Rio Grande Center will receive a 1% increase in funding to maintain current services and increase psychiatric salaries. Five community-based psychiatric hospitals operated in connection with LMHAs maintained FY 2010-11 funding. Montgomery County hospital received \$30 million to add 100 beds to the state hospital forensic capacity. And Harris County received \$9.9 million for a 20-bed competency restoration unit. A budget rider will privatize a state MH hospital if a 10% savings can be realized.

Children with Special Health Care Needs (CSHCN) – This program serves children with special health care needs and people of any age with cystic fibrosis. Funding was reduced by \$12.1m to \$71.3m. It is possible some children will lose services they are currently receiving. As of April 30, 2011, there were 982 children on the waiting list.

Additional Considerations: DSHS, in coordination with TEA, will develop a Comprehensive Suicide Prevention Program for public school students in middle and high school.

Department of Housing and Community Affairs (TDHCA)

TDHCA is our state public housing authority, with 98% of its funding coming from the U.S. Department of Housing and Urban Development (HUD) to address the needs for low-income and unique housing needs. Funding goes to communities, low-income housing developers and individuals for new construction, renovation or rehabilitation of single and multi-family affordable housing. The TDHCA FY 2012-13 overall budget returns to \$379 million, the FY 2008-09 level prior to federal stimulus funds. TDHCA provides programs that address unique housing needs, including the needs of people with developmental disabilities.

Housing Trust Fund - The Housing Trust Fund (HTF) was established by the 72nd Legislature to address affordable housing needs that cannot be produced solely with existing federal resources. This program grew to \$22 million in FY 2010-11. The budget for FY 2012-13 is cut by 60% after \$1.2 million was transferred to the Veterans Commission for veteran's housing needs leaving \$10m for the HTF programs that currently include rural capacity building, homebuyer assistance, bootstrap loan, disaster recovery gap assistance, affordable housing match, HTF homeownership and the Amy Young Architectural Barrier Program, named after a TCDD staff member who advocated for its creation. The Amy Young program provides one-time grants for up to \$15,000 in home or rental unit modifications specifically needed for accessibility, and up to an additional \$5,000 in other rehabilitation costs correlated with the barrier removal project. Last year, the first for the program, \$1.9 million was awarded to nonprofit and local government entities to assist persons with disabilities with removal of barriers in their homes.

TDHCA Program	Funding	
	FY 10-11	FY 12-13
Housing Trust Fund	\$22m	\$11.3m
Homeless Housing and Services Program (HHSP)	\$20m	\$0

Homeless Housing - Studies show that people with disabilities are over-represented within the homeless population. They are more likely to have repeated episodes of homelessness and remain homeless for longer periods of time. The TDHCA Homeless Housing and Services Program request for a second year of \$20 million to be distributed among Texas' eight largest urban areas to help address homelessness was deleted although the budget authorizes the Governor's Enterprise Fund to transfer up to \$10 million from unused funds.

Additional Considerations - The Bootstrap Loan program is a self-help construction program, such as Habitat for Humanity, that is designed to provide very low-income families an opportunity to help themselves through the form of sweat equity. Texas state law requires \$3 million per year be available for this program, however HB 1 provides only \$3m for the biennium.

Expansion of Utilization Management and Review Activities

Questions and Answers from

Webinars Conducted November 18-22, 2010

DADS recently conducted five webinars on Expansion of Utilization Management and Review Activities. Following the webinars, DADS compiled the questions submitted by participants, and is providing responses below based on what is known as of this date regarding expansion activities. As explained in the webinars, the information was not intended at this time to be about **specific** programs, activities, or provider communities, but rather to provide an overview of general information about the objectives, methods, and other planned expansion activities. Additional information will be forthcoming as is available, and stakeholder input will be sought. Please note - if a question was submitted which related to program-specific policy, it will not be included in these responses related to utilization review (UR). Finally, DADS would like to address comments received about the webinar format used without a live exchange for questions and answers. Due to the space limitations for webinars, we were not able to include all providers and stakeholder groups at one time. The goal was to ensure everyone had the same information, including the questions/answers. Therefore, the webinar format was selected. DADS appreciates your patience and willingness to participate in this format. DADS looks forward to working with the provider and stakeholder communities as processes are developed.

Question 1: Will providers be given results of reviews whether positive or negative?

Response: As a result of utilization review (UR), outcomes are determined in part by the specific program, and the type of review - either prospective or concurrent. UR outcomes could include plan changes or no plan changes. As program-specific operational details are available, information will be shared which will include how results of UR are shared with providers.

Question 2: Is the appeal process for consumers on service plan changes the same?

Response: The appeal processes will remain the same in accordance with program specific procedures.

Question 3: Will there be additional responsibilities for providers (e.g. forms, reporting requirements, additional visits, new guidelines)?

Response: As program-specific operational details are available, information will be shared.

Question 4: If the potential outcome for example recommendations by UR is to decrease a service will DADS provide the recommendation to the consumer or CMA responsible to decrease service based on the outcome.

Response: As program-specific operational details are available, information will be shared.

Question 5: Will UR include consumers who use the CDS option?

Response: Consumers who use the CDS option are not treated differently and could be included in UR. Consumers enrolled in any of DADS programs may be selected for UR, regardless of their choice of service delivery option.

Question 6: Will we receive any certificates or documentation showing that we have attended this training?

Response: These webinars were not designed for continuing education credits. You may print your registration confirmation as proof of registration for the webinar.

Question 7: Why is the ARC of Texas training DADS staff on UR?

Response: Stakeholder participation to assist with training is one way organizations that have expertise working with individuals with developmental disabilities, such as the ARC of Texas, can partner with DADS to assist the agency with training curriculum regarding characteristics unique to individuals with developmental disabilities that may be important considerations during utilization review. Utilization review is not a medical activity, but rather an activity to ensure the needs of individuals are being met.

DADS Utilization Review

DADS Utilization Review

- Requirements for utilization review (UR)
- Objectives of UR
- Expansion
- Methods
- Outcomes
- Current activities

Requirements for UR

1. Centers for Medicare and Medicaid (CMS) Services

CMS requires services provided in waiver programs remain cost neutral. In order to maintain cost neutrality, the average cost of services cannot exceed 100 percent of the average cost of services provided in a hospital, nursing facility, or ICF/MR.

CMS requires measures are taken to protect the health and welfare of consumers.

Requirements for UR, Continued

2. Legislative

2010-2011 General Appropriations Act (Article II, Department of Aging and Disability Services, Rider 36, S.B. 1, 81st Legislature, Regular Session, 2009)
Rider 36, paragraph c, **Use of Utilization Management and Utilization Review Practices**, states:

“The department shall employ utilization management and utilization review practices as necessary to ensure that the appropriate scope and level of services are provided to individuals receiving services in Medicaid 1915(c) waivers administered by the department and to ensure compliance with the cost-effectiveness requirement of the Centers for Medicare and Medicaid Services.”

Requirements for UR, Continued

3. Texas Administrative Code (TAC)

TAC, Title 40, Social Services and Assistance, Part I, Department of Aging and Disability Services:

[http://info.sos.state.tx.us/pls/pub/readtac\\$ext.ViewTAC?tacview=3&ti=40&pt=1](http://info.sos.state.tx.us/pls/pub/readtac$ext.ViewTAC?tacview=3&ti=40&pt=1)

Objectives of UR

Information gathered through the utilization review process is used by DADS management to:

- Help ensure consumers are getting the services and supports that they need, no more and no less
- Comply with requirements for cost effectiveness
- Ensure DADS policies and procedures are consistent with the intent of the program.

UR Expansion

Current activities underway at DADS to expand UR will include changes in utilization management and review activities for its Medicaid community entitlement and waiver programs. The following programs are part of this expansion plan:

- Primary Home Care/ Community Attendant Services (PHC/ CAS)
- Day Activity and Health Services (DAHS)
- Community Based Alternatives (CBA)
- Community Living Assistance and Support Services (CLASS)
- Deaf Blind with Multiple Disabilities (DBMD)
- Home and Community-Based Services (HCS)
- Medically Dependent Children Program (MDCP)
- Texas Home Living (TxHmL)

UR Expansion, Continued

Expanded UR for the various programs will use some standardized processes; because of significant variance in number of consumers served and the intent of the programs, some variation in sampling and review methods will occur.

UR Methods

- Sampling
- Types of reviews
- Review activities
- UR staff
- Tools

Methods: Sampling

- Statistically valid random sample
- Non-random sample; based on specific program criteria

Review Types

- **Concurrent Review (Post-Authorization)**
The random sample selected for concurrent reviews includes consumers currently enrolled in the program.
- **Prospective Review (Pre-Authorization)**
Review of the requested services of selected consumers based on specific program criteria prior to authorization.

Review Activities

UR will include the following review methods:

- Desk reviews
- Scheduled face-to-face visits with consumer
- Combinations

UR Staff

Staff conducting reviews could include:

- Registered nurses
- Psychologists
- Program specialists
- Qualified MR professionals

DADS Utilization Management and Review Workgroup

- DADS has convened an internal workgroup dedicated to the development of UR expansion plans and functions.
- The workgroup is addressing three main areas of expansion:
 - Assessment tool development;
 - Data collection and management; and
 - Communication and training needs.

UR Assessment Tools

- Some programs already use assessment tools for UR, while others do not.
- The workgroup is working to develop UR assessment tools that will provide a framework for consistency in gathering information across DADS administered programs.
- At a minimum these tools will focus on the appropriate scope and level of service, and cost-effectiveness of services.
- DADS will share all draft tools with stakeholders and staff for feedback.

New Concurrent UR Reviews

As part of the expansion, DADS will begin to conduct concurrent, sampled face-to-face reviews in the following programs:

- Community Living Assistance and Support Services (CLASS);
- Home and Community-based Services (HCS); and
- Texas Home Living (TxHmL)

New Concurrent UR Reviews, Continued

- Prior to initiating this new activity, DADS will:
 - Share plans for concurrent reviews with individuals, families and stakeholders;
 - Share the draft assessment tool with stakeholders and staff;
 - Train UR staff on the tool, including procedures regarding implementation of the tool; and
 - Pilot the draft assessment tool.
- DADS hopes to accomplish these goals during the 2011 summer months.

UR Outcomes

What are the anticipated outcomes of UR for the individual receiving program services?

For providers?

For DADS?

Outcomes: Individual

- Services may increase, decrease or stay the same.
- UR findings may provide the opportunity to educate an individual or family regarding program services.
- Findings may identify the need to refer an individual for additional resources.

Outcomes: Providers

- Assessment results may necessitate service plan changes.
- No service plan changes.
- Results may provide the opportunity to educate a provider regarding program standards or related topics.

Outcomes: DADS

Findings from UR will inform DADS regarding the need for:

- New policy development and/or revisions
- Policy clarifications
- Overall process improvement

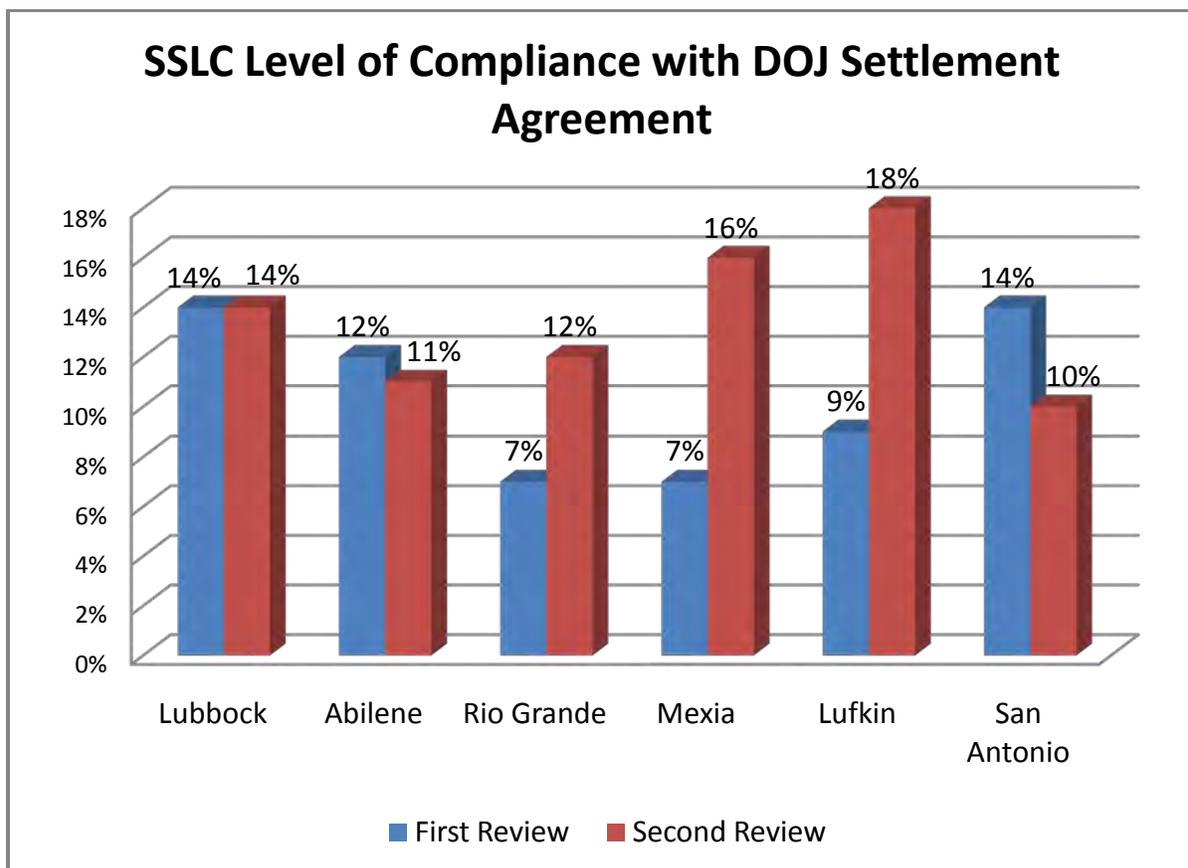
Current Activities

- Training of recently hired staff
- Development and refinement of UR tools and processes
- Development of data collection and management procedures
- Communication with individuals receiving program services, families and stakeholders

State Supported Living Center Compliance Reports, Round Two

In June 2009, the State of Texas/Department of Aging and Disability Services (DADS) and the U.S. Department of Justice (DOJ) entered into a Settlement Agreement (SA) that covers the 12 State Supported Living Centers (SSLC) and the ICF/MR component of Rio Grande State Center. As determined by the Settlement Agreement, three monitors are responsible for monitoring the facilities' compliance with the SA and related Health Care Guidelines. The monitoring teams examine activities in 20 different aspects of care provided to residents in each facility to determine the status of each facility's compliance with provisions of the U.S. DOJ Settlement Agreement. Within each section, there are a varying number of more specific provisions. Each provision is rated as substantial compliance or noncompliance with the terms of the Settlement Agreement. There are also provisions that are not rated if the monitoring team had insufficient information to rate a provision.

Baseline reviews of the facilities were conducted in January through May 2010. The first round of compliance reviews were completed from July 2010 to January 2011 to report on each facility's compliance with the SA. The second compliance reviews of each facility began in February 2011. As of mid-July, reports have been issued from reviews of nine SSLCs, three of which were covered in the May 2011 meeting. The text below discusses some of the observations made by the monitoring teams on each SSLC's compliance with the Settlement Agreement.



This chart compares the proportion of compliance with the SA by each SSLC in the first compliance review with the second review based on the number of provisions that were rated as substantially compliant.

Lubbock State Supported Living Center (LBSSLC)

LBSSLC was compliant in 23 of 162 provisions rated by the monitoring team, which comprises 14 percent compliance with the DOJ Settlement Agreement. The monitoring team commended LBSSLC staff on positive practices in a variety of areas including reducing the use of restraint, committing to eliminating abuse, neglect, and exploitation, as well as psychiatric care and services. However, there were 14 sections where the facility was 100 percent noncompliant, including in the areas of integrated protections and supports, medical and nursing care, and habilitation, training, and skill acquisition programs. The monitors observed that LBSSLC was not identifying supports in the community that could help individuals move to the most integrated setting and was reducing the community integration of its skill acquisition programs.

Abilene State Supported Living Center (ABSSLC)

ABSSLC was compliant in 18 of the 163 provisions assessed by the monitoring team, or 11 percent compliance with the SA. There were 15 sections evaluated wherein the facility was 100 percent noncompliant in all provisions that were rated. These sections included use of restraint, clinical services, treatment of at-risk individuals, medical care, nursing care, and habilitation and skill acquisition programs. The monitoring team commented that a significant amount of staff training was completed since the last review in the areas of abuse, neglect and incident management as well as integrated protections and supports, and treatment of at-risk individuals. Psychology staff was also seeking certification in Applied Behavior Analysis. The monitoring team observed significant concerns with nursing care in the Infirmary, identifying this as a priority to be addressed in order to reduce the risk to individuals being treated there.

Rio Grande State Center (RGSC)

Only 12 of 163 provisions examined at RGSC were rated compliant, which constitutes seven percent of provisions. There were 16 sections that were 100 percent noncompliant, including clinical services and care, care of at-risk individuals, medical and nursing care, and habilitation and skill acquisition programs. The monitoring team noted improvements in a number of categories, including the use of restraint as well as abuse, neglect, and incident management. However, the team did document late reporting or lack of reporting on some incidents. Communication assessments were not sufficiently comprehensive to identify strengths or needs to develop appropriate action plans. Many individuals were not provided with services to improve communication. According to the report, RGSC routinely failed to provide formal and informal training to individuals on campus or integrated into the community. RGSC's policy on making sure that residents were in the most integrated setting was based on whether residents or legally appointed representatives approached RGSC staff about moving into the community.

Mexia State Supported Living Center (MSSLC)

Monitors rated 26 of 163 provisions assessed compliant at MSSLC, which comprises 16 percent compliance with the DOJ Settlement Agreement. Of the 20 areas covered in the monitoring report, 14 were compliant in 100 percent of the provisions assessed. Among the areas in complete noncompliance with the SA include clinical, medical, dental, and nursing care as well as skill acquisition programs and physical and occupational therapy. Although the use of restraint was in decline since the previous monitoring team visit, there was a significant spike at that time. DFPS confirmed that there were 28 confirmed cases of abuse, neglect, exploitation, and emotional or verbal abuse from September to December 2010. The monitoring team expressed great concern that individuals at MSSLC continued to be at risk for harm. The monitoring team noted improvement in habilitation, training, education, and skill acquisition programs in terms of tracking data and improving training of individuals in the community. The monitoring team documented some positive practices with moving individuals to the

most integrated community setting, though planning was found to lack individualization and there were some problem placements in the community.

Lufkin State Supported Living Center (LSSLC)

Of the 163 provisions evaluated by the monitoring team, 29 or 18 percent were rated as compliant. Fourteen of the sections evaluated were entirely noncompliant, including the areas of clinical, medical, nursing, and dental services as well as communication and skill acquisition programs. The monitoring team documented a slight increase in the use of restraint. Although there were 16 confirmed cases of abuse, neglect, or exploitation, this was a decrease from the previous quarter. In the communication provision, the monitoring team noted that only 10 evaluations were complete and not all individuals who needed communication supports received them. There was improvement in determining appropriate skill acquisition programs for individuals and establishing individual engagement goals. The number of individuals who were in the process of being referred and placed in the most integrated community setting was low. Of the nine individuals who were placed in the community since the last onsite review, two of them were readmitted to LSSLC due to failed community placements.

San Antonio State Supported Living Center (SASSLC)

Ten percent of the provisions assessed at SASSLC were rated compliant, although 15 of 20 sections were rated as 100 percent noncompliant. The monitors commended SASSLC for its support for new staff and retention and staff satisfaction. The number of restraints had increased since the previous monitoring visit, although available data was inadequate to determine the proportion of the increase. Between June 1 and November 31, 2010, DFPS confirmed 22 allegations of abuse, neglect, and exploitation. The number of injuries reported at the facility declined by seven percent since the previous review. Although new policy for addressing risk was established, staff was not yet trained on the tools for assessing risk. The monitoring team recommended that the SASSLC make staff training on crisis indicators a primary focus to ensure the safety of each individual.

Compliance Reports are online at <http://www.dads.state.tx.us/monitors/reports/index.html>. The Settlement Agreement is at <http://www.dads.state.tx.us/homepage/FinalSettlementAgreement.pdf>.

Background:**Public Information Report:**

A staff report of recent staff public information activities is enclosed for review.

Grants Staff Report:

The quarterly Grants and Projects Report is enclosed for review by Committee members. TCDD staff may also provide updates to the Committee of notable achievement or items of concern. Items included in this report are:

- TCDD Projects Training Schedule – This calendar of training events planned by TCDD grant projects during the next six months is included as general information for Committee and Council members.
- Grant Project Highlights – The quarterly Grant Project Highlights Report is enclosed for review by Committee members. This report provides highlights of grantee accomplishments for a number of current TCDD funded projects. Different grantees are highlighted each quarter.

Council Meeting**Agenda Item 11.****Expected Action:**

The Council will review public information and grants reports.

Public Information Report

Strategic Communications Update

In May 2011, Public Information staff presented a Strategic Communications Outline to the Public Policy and Project Development committees. The outline was a result of Council direction given for PI staff to strategically a) create connections and b) increase awareness. The following bullets are highlights of recent efforts:

- E-mail announcement subscriber categories were redefined to better target messages to more appropriate audiences.
- The TCDD website was audited for content value; a number of broken links and outdated pages were updated.
- A live feed of TCDD Facebook posts is now featured on the website homepage.
- A review of data determined that the primary audience for the FYI newsletter is people with disabilities; efforts are being made to format the content primarily for that audience and in an electronic layout.
- Social media posts on Facebook and Twitter are more conversational.
- Materials such as the TCDD brochure are being strategically redesigned to be easily updated and used for other purposes (ie, exhibitor fairs, NACDD requests, etc).
- Materials such as the People First handout are being strategically redesigned to be double-sided to include Spanish translation.
- Guidelines were created to assist in determining TCDD representation at fairs, conferences, etc as an exhibitor. The form also includes an area for feedback and notes to be filled out after attending an event so the document may be referenced during future consideration of repeat event attendance.

Outreach Update

- Staff worked with grantee Parents Anonymous to assist in promoting the African American Family Support Conference on Great Day Houston, a local news show.
- TCDD issued news releases on two new Outreach and Development grant project awards: Light and Salt, and Barbara Jordan Endeavors Corporation.

Public Information Report

- TCDD strategically marketed RFPs for Higher Education, Inclusive Faith-Based Communities, Health and Fitness, and Enabling Technology. TCDD received 13 proposals for the Higher Education grant; deadlines for the other grants had not yet closed at the time of this report.
- Melissa Rosser responded to 35 requests for Information and Referral (I&R) in April through June 2011. Lucy Walker responded to 34 requests for I&R for the same period. Other staff also handled I&R calls.

Materials Update

TCDD responded to requests for 107 copies of the Next Step DVD, 691 copies of People First (English) and 590 copies of People First (Spanish). 3,000 additional copies of Next Step were ordered in anticipation of an increase in orders at the beginning of the school year. Additionally, as materials are updated, items will be strategically marketed and promoted.

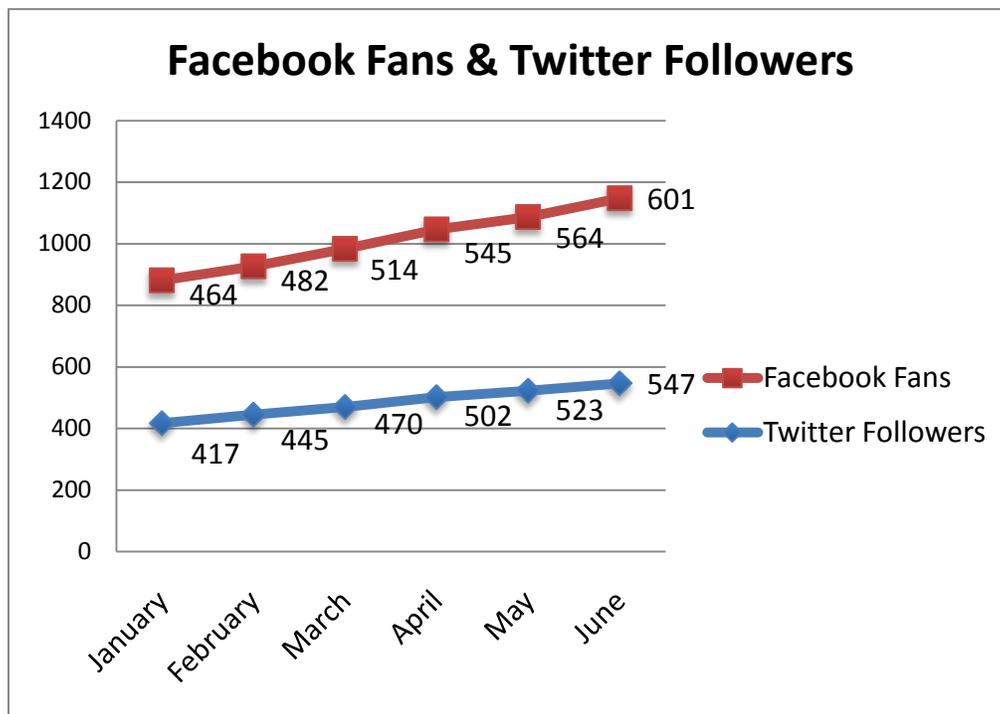
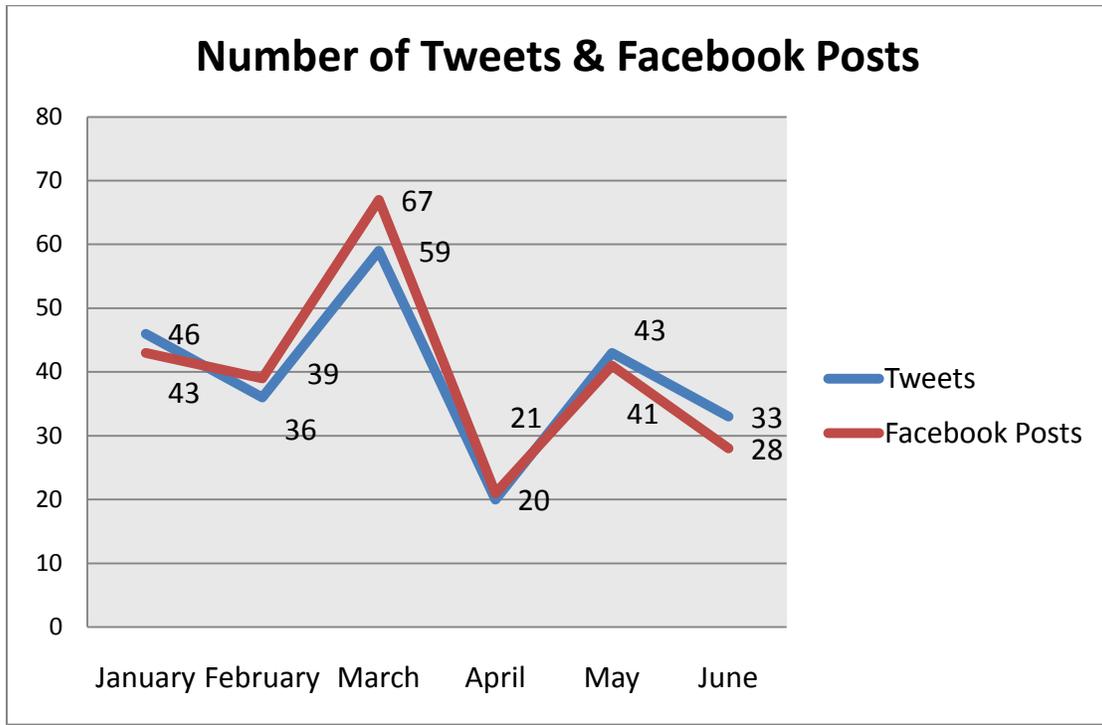
TCDD Email Update

- As of July 2011, there are 899 recipients are receiving TCDD emails.
- As of July 2011, there are 740 electronic FYI recipients; the remaining subscribers opt to receive specific information, such as TCDD News and Events. In addition, 47 individuals request the quarterly printed FYI newsletter.

- *continued on next page* -

Public Information Report

Social Media Update



TCDD Projects' Training Schedule

August 2011 – January 2012

August

- | | |
|---|--|
| 2 | Region 17 ESC PBS Disproportionate Project
Behavioral Response to Intervention Tier 1 – A Whole Classroom Approach #1
Region 17 Education Service Center
1111 West Loop 289 (Lubbock)
9:00am-4:00pm
Contact Val Meixner at (806) 281-5879
Open to the Public – Registration Required
Free |
| 3 | Community Healthcare Self Employment Project
Customized Self-Employment Training and Business Development
Percolator
1002 Texas Blvd. (Texarkana)
9:00am-3:00pm
Contact Mary Evans at (903) 237-2333 or Mary.evans@communityhealthcore.com
Open to the Public
Free |
| 4 | Community Healthcare Self Employment Project
Customized Self-Employment Training and Business Development
Community Healthcare
107 Woodbine Place (Longview)
2:00pm-4:00pm
Contact Mary Evans at (903) 237-2333 or Mary.evans@communityhealthcore.com
Open to the Public
Free |
| 4 | Parents Anonymous, Inc.
Gulf Coast of Texas African American Family Support Conference
Keeping it Real: Resources to Empower Consumers, Youth and Families
Houston Marriott North Hotel – For Hotel Reservations contact (281) 875-4000
255 N. Sam Houston Parkway East (Houston)
8:00am-5:00pm
Contact Sandra Williams at (888) 841-9711 ext 216 or
swilliams@parentsanonymous.org
Open to the Public – Space is Limited
Free |
| 4 | Brighton School, Inc.
Parents Alliance for Learning and Support (PALS) Advocacy Training
One For Autism – English/Spanish
265 E. Lullwood (San Antonio)
Collaborative with Reaching Families Facing Autism
6:30pm–8:00pm
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free |

If you are interested in attending any of the events listed,
please contact Cynthia Ellison at 512-437-5436.

August

- 4** **Brighton School, Inc.**
Parents Alliance for Learning and Support (PALS) Advocacy Training
One For Autism – English
Kids Club
169 South Hickory Ave. (New Braunfels)
Collaborative with Reaching Families Facing Autism
6:30pm–8:00pm
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free
- 5** **Community Healthcore Self Employment Project**
Customized Self-Employment Training and Business Development
Community Healthcore
107 Woodbine Place (Longview)
9:00am-4:00pm
Contact Mary Evans at (903) 237-2333 or Mary.evans@communityhealthcore.com
Open to the Public
Free
- 8** **Region 17 ESC PBS Disproportionate Project**
Richard Milburn Academy PBIS Training
RMA
2333 50th (Lubbock)
9:00am-4:00pm
Contact Val Meixner at (806) 281-5879
Open to the RMA Faculty and Staff Only
Free
- 9** **Region 17 ESC PBS Disproportionate Project**
Richard Milburn Academy PBIS Training
Science Spectrum (Lubbock)
9:00am-4:00pm
Contact Val Meixner at (806) 281-5879
Open to RMA Faculty and Staff Only
Free
- 11** **Region 17 ESC PBS Disproportionate Project**
South Plains Academy PBIS Training
Region 17 Education Service Center
1111 West Loop 289 (Lubbock)
9:00am-4:00pm
Contact Val Meixner at (806) 281-5879
Open to SPA Faculty and Staff Only
Free
- 11** **Brighton School, Inc.**
Parents Alliance for Learning and Support (PALS) Advocacy Training
One For Autism – English/Spanish
265 E. Lullwood (San Antonio)
Collaborative with Reaching Families Facing Autism
6:30pm–8:00pm
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free

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One For Autism – English
Kids Club
169 South Hickory Ave. (New Braunfels)
Collaborative with Reaching Families Facing Autism
6:30pm–8:00pm
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free
- 11 Brighton School, Inc.**
ARD Clinic
Topic: To Be Determined
265 E. Lullwood (San Antonio)
9:00am–11:00am
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free
- 15-16 Region 17 ESC PBS Disproportionate Project**
O'Donnell Elementary Schoolwide PBIS Training
O'Donnell Elementary (O'Donnell)
9:00am-4:00pm
Contact Val Meixner at (806) 281-5879
Open to O'Donnell Faculty and Staff Only
Free
- 17 Region 17 ESC PBS Disproportionate Project**
Teaching on the Flipside: Strategies for Alternative Settings
Region 17 Education Service Center
1111 West Loop 289 (Lubbock)
9:00am-4:00pm
Contact Val Meixner at (806) 281-5879
Open to the Public – Registration Required
Free
- 18 VSA Arts of Texas**
Arts and Disability Discussion Group
3701 Guadalupe St. (Austin)
11:30am-1:00pm
Contact April Sullivan at (512) 323-6626 or april@vsatx.org
Open to the Public – RSVP required
Free
- 18 SER – Jobs for Progress of the Texas Gulf Coast, Inc.**
Basic Advocacy Training
201 Broadway (Houston)
9:00am-3:30pm
Contact Francesca Garcia at (713) 773-6010 or Francesca.garcia@serhouston.org
Open to the Public – Training available in Spanish if noted on registration form
Free

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August

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6:30pm–8:00pm
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free
- 30 Region 17 ESC PBS Disproportionate Project**
Classroom Management for Substitute Teachers
Region 17 Education Service Center
1111 West Loop 289 (Lubbock)
9:00am-4:00pm
Contact Val Meixner at (806) 281-5879
Open to the Public – Registration Required
Free

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Open to Public – Participants must register
Free

5 **Community Healthcare Self Employment Project**
Customized Self-Employment Training and Business Development
Southwest Center
3222 W. 7th St. (Texarkana)
9:00am-4:00pm
Contact Mary Evans at (903) 237-2333 or Mary.evans@communityhealthcore.com
Open to the Public
Free

5 **Brighton School, Inc.**
Dr. Patricia Harkins - English
4093 DeZavala Rd. (San Antonio)
9:00am–11:00am
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
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Free
- 15 Family to Family Network**
Collaboration with Project G.R.O.W. ECI
Christ United Methodist Church (Sugarland)
History of Disability
Parent & Self Advocacy Movement; People First Language
Trainer: Laura Buckner, UT Center for Disability Studies and
Kathie Snow, Disability is Natural
Contact Family to Family Network at (713) 466-6304
Register online at beginning June 15, 2011:
<http://www.familytofamilynetwork.org/events/katy-parent-conference-a-resource-fair>
Free for Adults with Disabilities
\$30 Deposit for Family Members
\$100 Community Members and Professionals
- 15 VSA Arts of Texas**
Arts and Disability Discussion Group
3701 Guadalupe St. (Austin)
11:30am-1:00pm
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Open to the Public – RSVP required
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Trainer: Charlene Comstock-Galagan & Parent/Youth Panel
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Topic: To Be Determined
265 E. Lullwood (San Antonio)
9:00am–11:00am
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free

If you are interested in attending any of the events listed,
please contact Cynthia Ellison at 512-437-5436.

November

- 17 **Brighton School, Inc.**
Parents Alliance for Learning and Support (PALS) Advocacy Training
One For Autism – English/Spanish
265 E. Lullwood (San Antonio)
Collaborative with Reaching Families Facing Autism
6:30pm–8:00pm
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free
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Parents Alliance for Learning and Support (PALS) Advocacy Training
One For Autism – English
Kids Club
169 South Hickory Ave. (New Braunfels)
Collaborative with Reaching Families Facing Autism
6:30pm–8:00pm
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free
- 17 **Family to Family Network**
Collaboration with Project G.R.O.W. ECI
Christ United Methodist Church (Sugarland)
Self Determination, Self Advocacy, Person Centered Planning (Life after School) – Possible Adult Panel
Trainers: Norine Jaloway and Ricky Broussard, Imagine Enterprises and Laura Buckner, UT Center for Disability Studies
Contact Family to Family Network at (713) 466-6304
Register online at beginning June 15, 2011:
<http://www.familytofamilynetwork.org/events/katy-parent-conference-a-resource-fair>
Free for Adults with Disabilities
\$30 Deposit for Family Members
\$100 Community Members and Professionals
- 17 **VSA Arts of Texas**
Arts and Disability Discussion Group
3701 Guadalupe St. (Austin)
11:30am-1:00pm
Contact April Sullivan at (512) 323-6626 or april@vsatx.org
Open to the Public – RSVP required
Free
- 18 **Family to Family Network**
Collaboration with To Be Determined
United Way of League City (Clear Lake)
Self Determination, Self Advocacy, Person Centered Planning (Life after School) – Possible Adult Panel
Trainers: Norine Jaloway and Ricky Broussard, Imagine Enterprises and Laura Buckner, UT Center for Disability Studies
Contact Family to Family Network at (713) 466-6304
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Free

December

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6:30pm–8:00pm
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If you are interested in attending any of the events listed,
please contact Cynthia Ellison at 512-437-5436.

December

- 5** **Brighton School, Inc.**
ARD Clinic
Topic: To Be Determined
265 E. Lullwood (San Antonio)
9:00am–11:00am
Contact Manny Garcia at (210) 826-4492 ext 5401
Open to Public – Participants must register
Free
- 7** **Community Healthcare Self Employment Project**
Customized Self-Employment Training and Business Development
Southwest Center
3222 W. 7th St. (Texarkana)
9:00am-4:00pm
Contact Mary Evans at (903) 237-2333 or Mary.evans@communityhealthcore.com
Open to the Public
Free
- 8** **Brighton School, Inc.**
Parents Alliance for Learning and Support (PALS) Advocacy Training
One For Autism – English/Spanish
265 E. Lullwood (San Antonio)
Collaborative with Reaching Families Facing Autism
6:30pm–8:00pm
Contact Manny Garcia at (210) 826-4492 ext 5401
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Open to the Public
Free
- 8** **Community Healthcare Self Employment Project**
Customized Self-Employment Training and Business Development
Community Healthcare
107 Woodbine (Longview)
2:00pm-4:00pm
Contact Mary Evans at (903) 237-2333 or Mary.evans@communityhealthcore.com
Open to the Public
Free

If you are interested in attending any of the events listed,
please contact Cynthia Ellison at 512-437-5436.

December

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Collaboration with Project G.R.O.W. ECI
Christ United Methodist Church (Sugarland)
Beginning Advocacy – Who Are You Going To Call?
Trainer: Jonas Schwartz, Health & Human Services
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December

29

Brighton School, Inc.

Parents Alliance for Learning and Support (PALS) Advocacy Training

One For Autism – English

Kids Club

169 South Hickory Ave. (New Braunfels)

Collaborative with Reaching Families Facing Autism

6:30pm–8:00pm

Contact Manny Garcia at (210) 826-4492 ext 5401

Open to Public – Participants must register

Free

January

No trainings scheduled at this Time

If you are interested in attending any of the events listed,
please contact Cynthia Ellison at 512-437-5436.

**TCDD Project Highlights
August 2011**

Baylor College of Medicine

Project Title: Transition Medicine Program
Project Location: Houston

Year: 3 of 3
TCDD Budgeted: \$100,000

RFP Intent: The primary goal of this project is to expand the Baylor Transition Medicine Clinic (TMC) to deliver a medical home, family centered services for patients, ages 14-25, with chronic childhood illnesses/disabilities who need assistance transitioning services from pediatric health care to adult health care. TCDD approved funding of up to \$100,000 per year for up to 3 years.

Accomplishments: The project, which ended February 2011, collaborated with the Texas Children's Hospital, St. Luke Episcopal Hospital, Shriner Hospital, the Arc of Texas, and adult service agencies.

1,246 patients transitioning from pediatric to adult healthcare received physician/social work consultative services; 661 people with disabilities, family members, community organizations, and health care providers received social work services for linkage to formal and informal community supports; and 99 health professional and community providers were trained in Transition Medicine services (e.g., Texas Pediatric Neurological Society and the University of Chicago).

Sustainability:

Due to the interest in the project the U.S. Department of Health and Human Services – Leadership Education in Adolescent Training grant, provided funds to hire another physician and an adult primary care resident to work in the Baylor Transition Medicine Clinic; Philanthropic support of \$75,000 helped fund the salary of a registered nurse; and the Hearst Foundation provided another \$75,000 to fund physician salaries.

Products:

None

Syracuse University

Project Title: Advocacy "U" Resource Center
Project Location: Statewide

Year: 3 of 3
TCDD Budgeted: \$ 75,000

RFP Intent: The project intent is to develop and maintain an online clearinghouse that is accessible to individuals and advocacy organizations. The website will include listings of ongoing advocacy, leadership, and community organizing training programs around the state and training opportunities for people of all ages. It will provide training materials, resources, and curriculum organized as modules for use by individuals/organizations as well as speaker information. The project will also be responsible for reviewing and updating, as needed, training modules and resources, and it will gather, review, and develop necessary additions to, adaptations of, curriculum or training approaches. TCDD approved funding of up to \$75,000 per year for up to 3 years.

Accomplishments: The Advocacy "U" Resource Center will end August 2011. The project completed the final design and development work on the website which includes training materials, resources, and curriculum; developed a partner instruction manual to train partners on how to access and add new content to the secured-site; and prepared a draft administrator manual to support site management and administration during the post-project period.

Sustainability: Following the third year of funding, the Center on Human Policy will fulfill the function of site administration, maintaining the website for an 18-month period. During this period, the site will be transitioned to one or more of the stakeholder partners. A simple and cost-effective solution to sustain the website would be for partner participants to support annual administrative and server related expenses, which could be accomplished through an equitable fee structure.

Products:

Website - <http://advocacyu.org>, Instruction Manual, Administrator Manual and collection of training modules from current and past TCDD grant projects.

Background:

The Council will review current plans and new ideas for future projects. The first three items for Agenda Item 12 are summarized on this tab sheet. Materials for the remaining items for that Agenda Item are included with separate tab sheets.

- A. **Building Grantee Capacity to Sustain Project Ideas** – A proposal will be discussed to contract with an entity to assist grantees to find other sources of funding to support continuation of project activities.
- B. **Cultural Outreach Activities** – A summary of Council activities completed under this Executive Summary, originally approved by the Council in 2004, is provided.
- C. **Employment Activities** – Staff will review the draft State Plan Employment Goal and Objectives, recent staff activities related to employment, and possible partnership opportunities to initiate further discussion about possible future employment activities.

Public Policy Committee

Agenda Item 12. A-C.

Expected Action:

The Council will review information and provide guidance to staff as appropriate.

TCDD Outreach Consultant Activities: Funded Projects to Date
Executive Summary Approved: 2004

Purpose of Activities: to increase and promote outreach in order to hear from people with diverse ethnic/cultural backgrounds, to help Council members and staff to gain a basic level of knowledge regarding specific cultural issues that might affect how TCDD projects are developed and implemented.

The following table summarizes what projects have been funded as “Outreach Consultation” activities.

	Amount	Years	Projects	Total Authorized
Funds Authorized				
Outreach Consultation Executive Summary	100,000	2	Up to 5	1,000,000
Approved/Awarded				
Inclusive Faith Based Symposium <i>RFP to close July 28, 2011</i>	75,000	3	4	900,000
Minority Communities Collaborations				
Apalachicola Creek Indians	10,000	1	1	10,000
Friends/Families of Asians with Special Needs	9,866	1	1	9,866
Parents as Partners in Special Ed (Spanish)	7,170	1	1	7,170
Light and Salt Association	10,000	1	1	10,000
Barbara Jordan Endeavors Corp.	9,990	1	1	9,990
Total Funded/Authorized To Date				1,035,826

Background:

TCDD reviewed three Unsolicited Ideas that were discussed during the May 2011 Council meetings. The Public Policy Committee reviewed one Unsolicited Idea proposing an Early Childhood Education Coalition and tentatively recommended that the Council consider providing support in some manner for this idea. However, members also asked for more information related to similar activities to review during the August meetings. Council member Margaret Christen, TEA, coordinated with TCDD staff to provide additional information that is included in the meeting materials.

Council

Agenda Item 12. D.

Expected Action:

The Council will review information and provide guidance to staff as appropriate.

Strategies to Improve Early Childhood Services

Background:

During the May 2011 business meetings, the Public Policy Committee reviewed an Unsolicited Idea that included specific strategies to improve early childhood services. This Idea specifically recommended that a statewide advisory council be developed for the purposes of improving early childhood services for children with developmental disabilities. During this discussion, the Public Policy Committee expressed support for developing activities that would improve early childhood services and requested additional information on ongoing and related activities that aim to improve early childhood services for children with disabilities.

A statewide advisory council on “early childhood” is currently established and operating in Texas. Additionally, through a technical assistance grant, Texas developed a Strategic Plan of Action to improve early childhood in Texas.

Texas Early Learning Council:

The reauthorization of the federal Head Start program required states to establish a statewide early childhood advisory council. In December 2009, Governor Rick Perry designated the Children’s Learning Institute at The University of Texas Health Science Center at Houston to serve as this advisory council. The Early Learning Council received \$11.4 million in 2010. This federal funding will be spent over three years to:

- Improve parental outreach and communication through:
 1. Conducting a needs assessment; and
 2. Developing improved outreach to special and underrepresented populations.
- Improve workforce and professional development through:
 1. Assess the capacity of colleges and universities to meet the needs of the early childhood workforce;
 2. Develop higher education articulation agreements;
 3. Conduct a provider wage study;
 4. Enhance Texas Core Knowledge and Skills Areas for Early Childhood Professionals;
 5. Develop an Early Childhood Education Provider Career Lattice; and
 6. Develop an Early Childhood Education Career Development System and a robust workforce registry system
- Increase collaboration and standards by:
 1. Develop a web-based integrated cross sector standards/guidelines tool;
 2. Develop early learning guidelines for infants and toddlers;
 3. Develop and pilot a Licensed Child Care Home quality improvement program; and
 4. Conduct a professional mentoring and coaching strategies meta-analysis.
- Improve data systems and quality rating and improvement systems (QRIS) by:
 1. Develop recommendations for a statewide Quality Rating and Improvement System (QRIS); and
 2. Develop and implement an integrated early childhood information exchange system.

The Early Learning Advisory Council is comprised of 19 members, none specifically representing “parents”, and some of whom are required by federal law. The director of statewide initiatives at the Children’s Learning Institute and the director of the Texas State Center for Early Childhood Development at The University of Texas Health Science Center at Houston, serve as chairs of the Early Learning Council.

Advisory Council Membership (<i>Italicized member types required by federal statute</i>)		
Member Type	Inclusion	Member Description
<i>State Agency responsible for child care</i>	<input checked="" type="checkbox"/>	Representative from Texas Department of Family and Protective Services (DFPS); and Texas Workforce Commission
<i>State education agency</i>	<input checked="" type="checkbox"/>	Representative from Texas Education Agency (TEA)
<i>Local education agency</i>	<input checked="" type="checkbox"/>	Two representatives
<i>Institutions of higher education</i>	<input checked="" type="checkbox"/>	Three representatives from institutions of higher education
<i>Local providers of early childhood education/development services</i>	<input checked="" type="checkbox"/>	Three early care and education providers
<i>Head Start Agency</i>	<input checked="" type="checkbox"/>	Four representatives from Head Start agencies
<i>State director of Head Start collaboration</i>	<input checked="" type="checkbox"/>	Texas state director of Head Start collaboration
<i>State agency responsible for programs under Part C of IDEA</i>	<input checked="" type="checkbox"/>	Representative from Texas Department of Assistive and Rehabilitative Services (DARS)
<i>Coordinator of Part B, 619 of IDEA</i>	<input checked="" type="checkbox"/>	Representative from TEA
<i>State agency responsible for health or mental health</i>	<input checked="" type="checkbox"/>	Representative from Texas Department of State Health Services (DSHS)
Representative from governor's office	<input checked="" type="checkbox"/>	Not specified
Legislator(s)		
Parent representative		
Tribal representative		
Migrant representative	<input checked="" type="checkbox"/>	Representative from local migrant/seasonal Head Start
Business representative		
Foundation representative		
Statewide and community organizations	<input checked="" type="checkbox"/>	Representative from: Mental Health American of Texas*
OTHER		
Early childhood comprehensive systems	<input checked="" type="checkbox"/>	Representative from Texas Health and Human Services Commission (HHSC)
Local city government	<input checked="" type="checkbox"/>	Not specified

*Possibility for TCDD to join through Statewide and community organization

Website: <http://www.childrenslearninginstitute.org/our-programs/program-overview/texas-early-learning-council/>

Texas Expanding Opportunities:

The National Early Childhood Technical Assistance Center (NECTAC) established a Texas interagency team that worked across systems to develop and sustain a continuum of inclusive early child care and education supports and services. The interagency team developed a Strategic Plan of Action (SPOA) that was completed October 2010. Additionally, Texas Expanding Opportunities (with the assistance of NECTAC) completed a child care provider survey in December 2010.

The SPOA identified a number of steps and responsible parties to implement each identified action. However, there are a number of actions that as of today, do not appear to have been implemented. These include:

1. MOU's between specific early care and education agencies will be reviewed modified or developed to address interagency coordination and policies supporting inclusion.
2. Draft TRS revisions to include attention to serving children with special needs and disabilities.
3. Develop a message about the importance of inclusion and the initiative to share with other agencies by creating a workgroup to create the content draft and develop the message.
4. Develop early childhood sessions on interagency collaboration and inclusive practices for the 2011 Inclusion Works conference.
5. Gather and post professional development resources/opportunities, laws, regulations and policies related to inclusion and practices supporting effective inclusion in one web location by: developing online training resources, gather links for laws and regulations, finalize content, determine agency/entity to update and maintain resource collection, determine training needed and offer specific requirements for training credits.
6. Determine a mechanism to analyze and share results of the parent and provider needs assessment.
7. Identify and coordinate a mechanism for consultants to provide TA to staff working with children in regional and local programs.
8. Identify agency representatives to participate in a stakeholder meeting to provide input about current consultation practices and local program landscape and experiences, discuss/determine funding sources and mechanisms for sharing costs of some consultants resources and determine a way to inform local programs about the availability of consultants.

The Texas Expanding Opportunities interagency team includes members from TEA, DARS, ECI, DFPS, Texas Head Start State Collaboration Office, HHSC, Texas State Based Training and Technical Assistance Office, and the Texas Workforce Commission.

Possible Next Steps:

TCDD may consider identifying ways to collaborate with that entity on specific strategies related to improving services for children with disabilities. Specific funded activities may fall into State Plan Goals and Objectives. Additionally, information related to effectiveness of early childhood programs and its impact on long-term outcomes could be included in Biennial Report analyses and findings.

Background:

TCDD has provided funds for the past six biennia (twelve years) to support travel expenses of individuals with disabilities and/or family members who serve on state level advisory committees when those individuals do not have other organization sponsorship. TCDD has approved funds for agency advisory committees that focus primarily on disability issues or on committees that focus on broader issues where the inclusion of people with disabilities and/or family members will bring disability issues to the discussion of the committee. TCDD has required that these advisory committees are established by statute; members are approved by the agency’s governing board, or approval of the agency chief when the agency does not have a board; and has provided funds only when the sponsor agency does not have legislative authorization to reimburse travel of public members of that advisory body. TCDD has worked with agencies to request approval for travel reimbursement where appropriate. Given the challenging budget constraints facing agencies prior to the recent Legislative Session, Council Chair Coleman-Beattie has approved funds for this activity for the 2012-2013 biennium so that agencies could focus their efforts on more important aspects of the budget discussions.

Additional information about the advisory committees for which TCDD funding support has been provided during the FY 2010-2011 is included in meeting materials.

Council

Agenda Item 12. E.

Expected Action:

The Council will review information and may provide guidance to staff as appropriate.

Financial Support of Advisory Committees

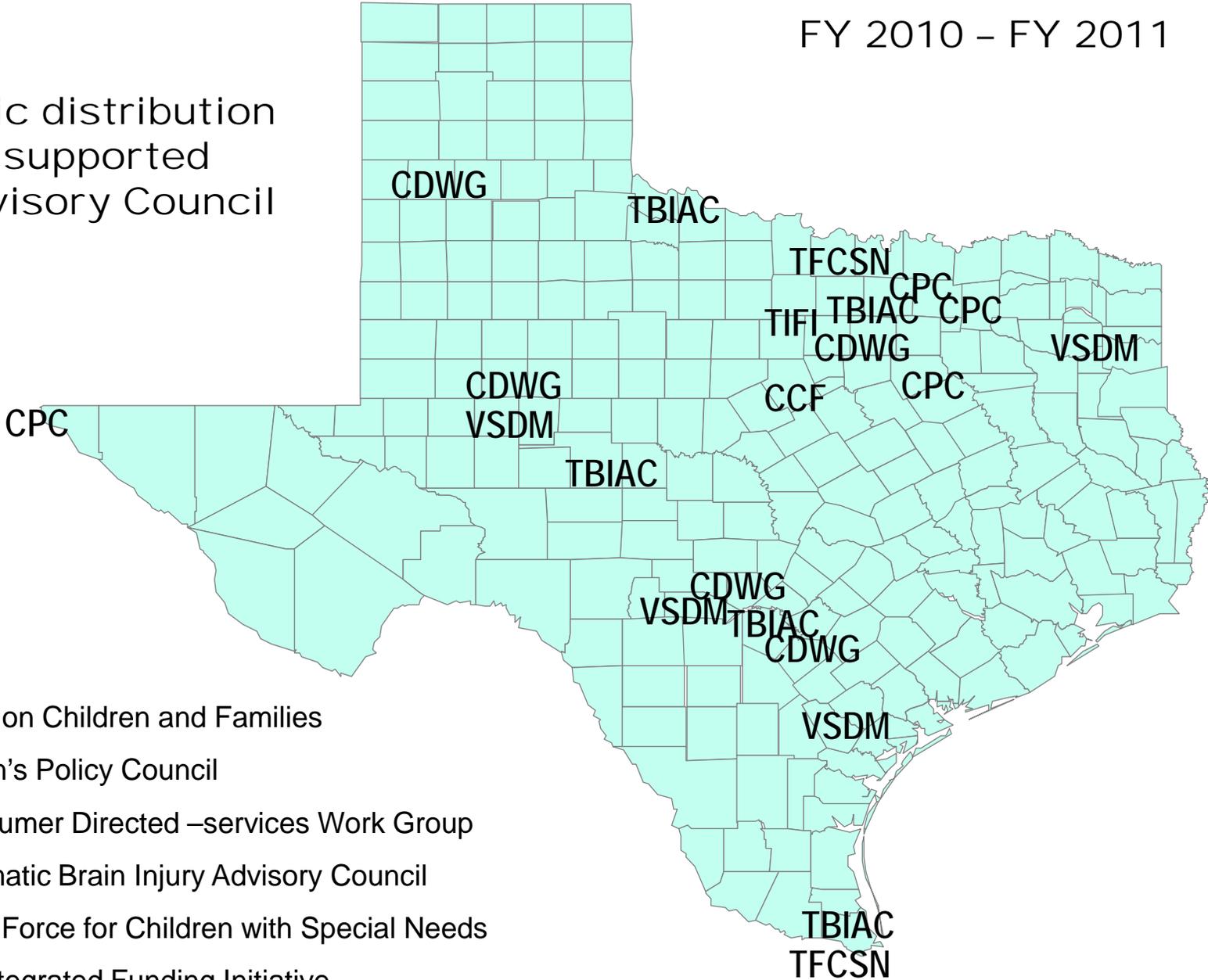
From **August 2009** to **May 2011**, the Council has expensed approximately **\$30,822** in financial support travel expenses for public members of various advisory committees. These funds support travel expenses of individuals with disabilities and/or family members who serve on state level advisory committees when those individuals do not have other organization sponsorship.

Funds were provided to 21 individuals who serve on the following committees:

- Traumatic Brain Injury Advisory Committee
- Children's Policy Council
- Texas Integrated Funding Initiative
- Consumer Directed Services Workgroup
- Council on Children and Families
- Task Force for Children with Special Needs
- HB 1454 Supported Decision-making Pilot Advisory Committee

FY 2010 – FY 2011

Geographic distribution of TCDD – supported Public Advisory Council members



- CCF – Council on Children and Families
- CPC – Children’s Policy Council
- CDWG – Consumer Directed –services Work Group
- TBIAC – Traumatic Brain Injury Advisory Council
- TFCSN – Task Force for Children with Special Needs
- TIFI – Texas Integrated Funding Initiative
- VSDM – Volunteer Supported Decision Making Pilot



TEXAS COUNCIL *for*
DEVELOPMENTAL
DISABILITIES

(512) 437-5432
(800) 262-0334
Fax (512) 437-5434

6201 E. Oltorf, Suite 600, Austin, TX 78741-7509
E-Mail: TCDD@tcdd.state.tx.us
Internet: <http://www.txddc.state.tx.us>

Brenda Coleman-Beattie, Chair
Mary Durham, Vice Chair
Roger A. Webb, Executive Director

July 28, 2010

Tom Suehs, Executive Commissioner
Texas Health and Human Services Commission
4900 North Lamar
Austin, Texas 78751

Dear Commissioner Suehs:

On behalf of the Texas Council for Developmental Disabilities (TCDD), I want to thank you for your continued commitment regarding the importance of obtaining input from individuals with disabilities and their families on public policy decisions. Since my last correspondence, further discussion and consideration has been given to the TCDD practice of reimbursing public members for their travel costs to participate as members of various advisory bodies that provide input to the Commission. In accordance with TCDD policy, Council Chair Brenda Coleman-Beattie has authorized continued TCDD funding for these travel costs through FY 2012-2013. She will advise the TCDD Executive Committee and Council of that decision at our upcoming meetings in early August.

TCDD is well aware that the state's fiscal outlook has changed considerably over the last few months. In recognition of the current fiscal challenges and the anticipated impact on services for people with disabilities, TCDD believes it is imperative that advocacy by and for people with disabilities is supported at this time. Further, as we continue to work with HHSC staff that provide coordination for these advisory bodies, we realize that some of the information necessary to support an appropriations request at this time may not be readily available. Therefore, we ask that HHSC defer the request for legislative authority for these travel expenses until at least the following session.

TCDD previously approved funding to support travel costs of individuals with developmental disabilities and their family members on various advisory bodies to HHSC for the current biennium (FY 2010-11). Although my previous correspondence was not intended to suggest that TCDD has made any decision concerning funding of this activity beyond that time, we understand that HHSC may have understood that to be the intent. Therefore, Council Chair Coleman-Beattie has authorized TCDD funding to continue for these travel costs for the FY 2012-13 biennium, within available resources. During the interim period (i.e., the next two years), TCDD will work with HHSC staff and the administrative agent for these funds to more fully and accurately ascertain the cost for each of the advisory bodies to support the development of information that will facilitate our prospective discussions about this matter.

Again, thanks for your commitment and that of HHSC staff regarding the importance of obtaining input from individuals with disabilities and their families on public policy decisions. The Council looks forward to continuing its work with HHSC on this matter and welcomes your thoughts, suggestions, or questions.

Sincerely,

A handwritten signature in dark ink that reads "Roger A. Webb". The signature is written in a cursive, flowing style.

Roger A. Webb
Executive Director

copy: Brenda Coleman-Beattie, Chair
Terry Beattie, HHSC
Larry Swift, HHSC
Bettie Beckworth, HHSC

Consideration of Unsolicited Ideas

Tab 18

Background:

The Unsolicited Idea Sub-Committee has reviewed two Unsolicited Ideas:

- National Parent Helpline® Outreach
- Project Search

The Ideas as submitted and the Sub-Committee's recommendations are located behind this Tab. The Council may choose to have further discussion and/or action on these ideas.

Council

Agenda Item 12. G.

Expected Action:

The Council will review information and provide guidance to staff as appropriate.

UNSOLICITED IDEAS

To Be Completed By Submitting Person or Organization

1. Individual or Organization Submitting Idea: Parents Anonymous® Inc.	
Contact Person: Jodi Doane	Submittal Date: 07-01-2011
Mailing Address: 675 W. Foothill Blvd. #220 Claremont, CA 91711	Phone Number: 909.621.6184*210
E-mail Address: jdoane@parentsanonymous.org	

****By submitting this idea to TCDD, the organization and/or individual understands that other organizations may use this idea, with or without giving credit to the submitter.****

Ideas must not exceed one page, and the font must not be smaller than 12 pt.

2. Background & Statement of Need: What is the problem or issue?

Texas parents who are living with developmental disabilities and raising children, or who are raising children living with developmental disabilities, deserve somewhere to turn to, a resource to count on, when they are looking for emotional support, have questions related to parenting situations, or need help effectively advocating for their children's or family's safety.

3. Description of Idea: What would solve this problem or address this issue?

The National Parent Helpline® will conduct unique outreach to parents and caregivers of children living with developmental disabilities, as well as adult parents and caregivers living with developmental disabilities who are raising children. Outreach will introduce the toll-free telephone line and discuss the specialized training Helpline Advocates receive to ensure that individuals living with, or caring for others living with, developmental disabilities have access to the necessary tools to advocate effectively for themselves and their families.

4. Demographics: What group or groups of people would this help?

- Texas parents of individuals living with developmental disabilities, wanting to learn more
- Texas parents living with developmental disabilities and raising children, wanting to learn more
- Texans caring for someone living with developmental disabilities, wanting to learn more

5. Possible Partners: What kinds of organizations or people could help to solve this problem?

- The National Parent Helpline®
- Texas Council for Developmental Disabilities
- Autism Speaks
- USC Center for Excellence in Developmental Disabilities

UNSOLICITED IDEA: Sub-Committee Review

To be completed by the TCDD Sub-Committee with Staff Support

Type of Project: *Demonstration, technical assistance, training, capacity building, or other type of activity.*

Technical assistance

**Is this an activity that is allowed under the DD Act, TCDD Policies, and Federal and State laws, and is it consistent with TCDD's Mission Statement?
(IF NO, note the reason below, but THE IDEA SHOULD NOT BE CONSIDERED FURTHER.)**

Yes, this is an allowable activity and is consistent with TCDD's mission statement.

Is idea appropriate for TCDD to consider for a future activity given TCDD's goals and priorities? (Consider things such as: Does the idea promote inclusion? Is the idea innovative? Is it likely to positively impact a group of individuals who are considered unserved or underserved? Is it likely to substantially impact a large group of people? Are there significant Public Policy implications? Would it build beneficial partnerships? Are there other characteristics of the idea to make it worth Committee discussion?)

Yes, it is appropriate as it promotes inclusion. However, as written, it appears that the submitter would like for funding to be given to their organization so that they may conduct outreach on behalf of the hotline they already operate. There are most likely many other similar organizations who would like the same assistance.

The idea is not innovative. Federal special education dollars already fund 3 Parent Training and Information (PTI) centers in Texas. In addition, parenting strategies are taught by many of our state and national disability group specific to the disabling condition. Many other groups could do this.

Is idea a good fit with existing State Plan Goals? If "YES," which Goal and Objective? If 'NO,' does the sub-committee recommend an amendment to State Plan? (Aug 15 only!)

This idea might be a good fit with the proposed FY 2012-2016 State Plan

Goal 3: *Conduct ongoing educational campaigns in collaboration with community leaders, organizations, and businesses to enable them to better support, include, and/or provide services to people with developmental disabilities by 9/30/2016.*

Objective 3: *Provide information and/or technical assistance to at least four organizations that promote general community development so that they may better include, support, and address the needs of community members who have developmental disabilities.*

Sub-Committee Recommendations:

The Council might wish to consider ways to increase access to parenting information when discussing strategies to achieve Goal 3, Objective 4. However, providing funding directly to this particular organization to conduct outreach for their hotline is not recommended.

UNSOLICITED IDEAS – BACKGROUND AND INSTRUCTIONS**About TCDD's Unsolicited Ideas Process:**

The Texas Council for Developmental Disabilities (TCDD) welcomes creative ideas to address the Goals and Objectives in the TCDD State Plan. Organizations or individuals may submit ideas at any time. A Sub-Committee of the Council will review these at least twice a year and may recommend developing the idea into specific activities that may be implemented through:

- A grant awarded through a competitive Request for Proposals (RFP) process;
- Adding to or changing the activities of a current project;
- Contracting with an individual, organization, or agency;
- Adding to or changing TCDD staff activities; or
- Another appropriate mechanism.

TCDD prefers ideas or activities that are likely to create lasting change or to establish programs that will continue to exist after the Council's financial support ends. **TCDD no longer accepts requests for funding for a specific project or activity except those in response to Requests for Proposals (RFPs).**

The Council typically does not fund:

- Operational costs for existing programs
- Start-up costs for new businesses or organizations
- Buildings, vehicles, or large equipment (such as playground equipment)
- Programs that are not fully inclusive (such as centers specifically for people with disabilities)
- Direct support services
- Therapy or treatment (including hippotherapy or creative/expressive arts therapies)

Instructions for Completing the Form:

Answer each of the following questions in one or two sentences (or bullets). Use 12 point font or larger, and submit no more than one page. If more detail is needed you will be contacted.

- 1. Name and Contact information.** The person who knows the most about the idea should be listed as the contact.
- 2. Background & Statement of Need:** Describe the problem your idea will address. This should be a barrier or situation that keeps many people with developmental disabilities from being fully included in their communities and exercise control over their own lives.
- 3. Description of Idea:** Briefly describe what should happen to create the necessary change.
- 4. Demographics:** State who you think will benefit most from this idea. Describe all important characteristics: geographic area; age; type(s) of disability; ethnicity; income levels; education level.
- 5. Possible Partners:** If possible, state those types of organizations – or name specific organizations – that might be interested and able to complete these types of activities. You may include your organization if you wish, however this will not be considered a request for funding for your organization to carry-out the idea.

For questions, contact:

Joanna Cordry
Joanna.Cordry@tcdd.state.tx.us
512-437-5410

Submit your completed form to:

Barbara Booker
Barbara.Booker@tcdd.state.tx.us
6201 E. Oltorf, Suite 600
Austin, TX 78741
512-437-5438

UNSOLICITED IDEAS

To Be Completed By Submitting Person or Organization

1. Individual or Organization Submitting Idea: Socorro ISD Special Education Services	
Contact Person: Tom Laign	Submittal Date: 4-12-2011
Mailing Address: 12300 Eastlake Drive	Phone Number: 915-937-1888
E-mail Address: tolaign@sisd.net	

****By submitting this idea to TCDD, the organization and/or individual understands that other organizations may use this idea, with or without giving credit to the submitter.****

Ideas must not exceed one page, and the font must not be smaller than 12 pt.

2. Background & Statement of Need: What is the problem or issue?

There is a huge disparity between employment between individuals with a disability and individuals with no disability. In March 2011 less than 18% of adults with a disability were employed, compared to 63% of adults with no disability. In Socorro Independent School District, there are over 60 individuals with disabilities who are seeking employment

3. Description of Idea: What would solve this problem or address this issue?

This idea would be to develop a framework for a job training program which would include total workplace immersion that facilitates a seamless combination of classroom instruction, career exploration, and on-the-job training and support. The goal for each student is competitive employment somewhere in the community using the skills they have acquired through real-life work experience combined with training in employability and independent living skills.

4. Demographics: What group or groups of people would this help?

Students who are receiving special education services and who fit the following guidelines. Our students are predominantly Hispanic and low-income.

- Appropriate social and communication skills
- Ability or take direction
- Grooming and hygiene skills
- Minimum of 18 years of age
- Independent toileting and feeding skills
- Ability to pass a drug screen, felony check and immunizations
- Willingness to access independent transportation options
- Desire to work in a health care setting
- Currently receiving from Division for Rehabilitation Services

5. Possible Partners: What kinds of organizations or people could help to solve this problem?

Socorro ISD
Project Search
Sierra Providence East Medical Center
Se Puede Partnerships in Action
Texas Department of Assistive and Rehabilitative Services, Division for Rehabilitative Services

UNSOLICITED IDEA: Sub-Committee Review
To be completed by the TCDD Sub-Committee with Staff Support

Type of Project: *Demonstration, technical assistance, training, capacity building, or other type of activity.*

Capacity building

**Is this an activity that is allowed under the DD Act, TCDD Policies, and Federal and State laws, and is it consistent with TCDD's Mission Statement?
(IF NO, note the reason below, but THE IDEA SHOULD NOT BE CONSIDERED FURTHER.)**

Yes, this is an allowable activity and is consistent with TCDD's mission statement.

Is idea appropriate for TCDD to consider for a future activity given TCDD's goals and priorities? (Consider things such as: Does the idea promote inclusion? Is the idea innovative? Is it likely to positively impact a group of individuals who are considered unserved or underserved? Is it likely to substantially impact a large group of people? Are there significant Public Policy implications? Would it build beneficial partnerships? Are there other characteristics of the idea to make it worth Committee discussion?)

Yes, it is appropriate as it promotes inclusion and is a model that has been highly successful in many different areas of the country. However, as written, it appears that the submitter would like for funding to be given to their organization so that they may conduct outreach on behalf of the hotline they already operate. There are most likely many other similar organizations who would like the same assistance.

Is idea a good fit with existing State Plan Goals? If "YES," which Goal and Objective? If 'NO,' does the sub-committee recommend an amendment to State Plan? (Aug 15 only!)

This idea fits with the proposed FY 2012-2016 State Plan Goal and Objective:

Goal 2: *Establish at least two programs that assist Texans with developmental disabilities to gain competitive employment and/or to increase their personal income and assets, and that continue to operate after the completion of a maximum of 3-5 years of TCDD funding, by 9/30/2016.*

Objective 3: *Partner with other organizations to expand and evaluate the impact of Project SEARCHⁱ in Texas, by 9/30/2016.*

Sub-Committee Recommendations:

The Council is already considering an objective to implement this idea.

Background:

The Executive Committee reviewed proposed amendments to Council policies during the November Committee meeting to:

- allow the Council Chair to approve one-time requests to increase funds above the amount previously approved by the Committee or Council, and
- designated staff as the review panel for grant applications which are less than \$15,0000 annually.

During that discussion the Committee asked for some additional revisions. Those proposed amendments were reviewed and approved at the May 2011 meeting.

These amendments were reviewed at the May 2011 meetings, but were held for final approval at these meetings in order to provide 10 days notice of the proposed Amendments as required by TCDD Policies to provide at least 10 days notice of any proposed Amendments.

Council**Agenda Item 19.****Expected Action:**

The Council will review and take action on proposed amendments to Council Policies.

Texas Council for Developmental Disabilities

Council Policies

Proposed Amendments

V. OFFICERS

D. Duties of Officers

1. The Chair is responsible for the general supervision of all activities of the Council in order to assure that the objectives of the Council are executed in the best possible manner. The responsibilities of the Chair shall include, but not be limited to, the following duties:

- (a) The Chair shall preside at all Council meetings.
- (b) The Chair shall serve as the Chair of the Executive Committee, as a non-voting ex-officio member of the Audit Committee, and as a voting ex-officio member of all other committees except the Nominating Committee.
- (c) The Chair shall appoint the members of all standing and ad hoc committees except the Nominating Committee and the Executive Committee.
- (d) The Chair shall appoint Chairs of all standing committees in a manner prescribed in Article VI of these bylaws. All such appointments are subject to the approval of the Council.
- (e) The Chair shall call special meetings of the Council, as necessary.
- (f) The Chair shall approve the agenda for each Council meeting.
- (g) The Chair shall represent the Council at public meetings and conferences and in dealing with other organizations or shall designate an alternate to do so.
- (h) The Chair shall approve out-of-state travel of Council members or staff pursuant to travel procedures established by the Executive Committee.
- (i) The Chair shall provide advice and consultation to the Executive Director concerning activities conducted by Council staff.
- (j) The Chair shall prepare the annual performance evaluation of the Executive Director after considering input from Committee Chairs and Council members.
- (k) The Council Chair shall be authorized to act for the Council on matters which require Council action when neither the appropriate committee(s) nor the full Council can meet, providing:
 - i. input is solicited from the Council Vice-Chair, the Chair of the appropriate Committee, and other members of the Council reasonably known to be knowledgeable about the matter at hand (For purposes of this sub-section, "input" means to receive and disseminate information.); and,
 - ii such action shall be reviewed by the appropriate Committee of the Council when it next meets.

In the event three or more Council members place in writing a request for recession of this authority to the Executive Committee, this authorization may be temporarily suspended by the Executive Committee pending full review by the Council. The Executive Committee shall review and affirm or disaffirm such actions and recommend to the Council continuance or discontinuance of authority for such matters.

(l) The Council Chair shall be authorized to approve a one-time adjustment to the amount previously authorized for a grant award when that amount is not more than 10% of the amount previously approved by the Executive Committee and not more than \$10,000, and shall report such actions to the Committee and Council.

X. TCDD GRANTS PROJECTS

F. Peer Review Process

1. The Council shall use peer reviewers to evaluate proposals submitted in competitive requests for proposals, exclusive of stipends grant proposals **when the award is greater than \$15,000.**
2. **Council staff shall serve as the review panel for stipends grant proposals and for other grants when authorized funding \$15,000 or less yearly.**
3. **All reviewers shall disclose any conflicts of interest with individuals associated with applications to be reviewed.**
4. The Executive Director shall submit recommendations for Review Panel members to the Executive Committee for approval. Council members and staff will be asked for suggestions of professionals and public citizens to evaluate proposals. Reviewers may not evaluate proposals in which there is, or is an appearance of, a conflict of interest.
5. Council staff shall provide written instructions and training for all Review Panel members.
6. Council staff shall convene a meeting with each Review Panel and shall record the summary evaluation of the review of each proposal.

VII. COMMITTEES OF THE COUNCIL

D. Audit Committee Duties and Composition

1. The Audit Committee shall have the following powers and duties, and others that may be designated from time to time by the Council.
 - a. Annually review and make recommendations to the Council regarding an internal audit charter, an annual internal audit plan and any special audits;
 - b. Approve submittal of the annual internal audit plan subject to review and revision by the Council; and
 - c. Review audit reports from the internal auditor and make recommendations to the Council concerning actions or resolutions.
 - d. Provide guidance and oversight to the process to solicit offers for internal audit services **once every five years and otherwise** when determined to be appropriate, and recommend the final selection of an internal auditor to the Council.
 - e. **Ensure that an entity selected to provide internal audit services not contract for a period, including renewals, longer than ten (10) consecutive years.**
 - f. Ensure the External Quality Assurance Review of the TCDD internal audit function is conducted according to the Texas Internal Audit Act and the report is reviewed by the Audit Committee.
2. The Audit Committee shall be comprised of no more than five (5) members including the Chair.
 - a. The Council Vice-Chair shall serve as Chair of the Committee;
 - b. The Council Chair shall appoint other members of the Committee subject to approval by the Council;
 - c. The Council Chair shall be a non-voting ex-officio member of the committee.
3. The Audit Committee shall meet at least two (2) times yearly.

Background:

The enclosed chart includes all projects that have previously been approved by the Council but have not yet been initiated. Many of the projects shown this quarter are in various stages of the application review process. The Project Development Committee typically reviews the Priority List each quarter, adds new projects recommended for approval by the Council, and may revise the priority order as the Committee determines is appropriate. During this quarter’s meeting, the Council will take action on this item.

Council Meeting

Agenda Item 22. B.

Expected Action:

The Council will review and determine any appropriate revisions to the priorities for initiating upcoming projects.

TCDD Future Funding Activities Priority List

As of
July 12, 2011

#	Organization/Activity	Possible Projects	Funding "Up To"	Council Approved	Expected RFP Post	Expected Start	Expected End
1.	HIGHER EDUCATION: (employment-related) up to 5 yrs	3	\$225,000/yr revised	05/06/11 revised	05/20/11 revised	09/01/11	08/31/16
2.	ENABLING TECHNOLOGY: (tech supporting independence) up to 5 yrs	3	\$750,000 collectively /yr	05/06/11	05/27/11	12/01/11	09/30/16
3.	LEADERSHIP & ADVOCACY NEXT STEPS:						
	Basic/local Leadership & Advocacy ext 2 yrs	6	\$40yr1:\$20yr2 ea	11/3/10	05/13/11	09/01/11	08/31/14
	Statewide Leadership Advocacy Training Network ext 2 yrs	1	\$75yr1:\$50yr2	"	TBD	TBD	TBD
	Regional Network Development new* 2 yrs	3	\$25,000/yr ea	"	12/01/11	06/01/12	05/31/15
	New Leadership and Advocacy via RFP up to 3 yrs	6	\$75,000/yr ea	05/06/11	05/27/11	12/01/11	11/30/14
4.	OUTREACH CONSULTANT – ON GOING	1	\$500,000/yr/2 yrs	05/14/04	FINAL	FINAL	FINAL
	Inclusive Faith Based Symposium –re post up to 3 yrs	4	\$75,000/yr	11/13/09	05/20/11	12/01/11	11/30/14
	GRANTS (minority communities collaborations) up to 1 yr	10	\$10,000/yr ea	05/14/04	07/02/10	12/31/10	1 yr max
	(4) Light and Salt Association – info, resources & skills	1	(\$10,000)	11/01/10	"	6/1/11	"
	(5) Barbara Jordan Endeavors Corporation – training	1	(\$9,990)	"	"	"	"
5.	HEALTH AND FITNESS up to 5 yrs	2	\$250,000/yr ea	05/06/11	06/03/11	01/01/12	12/31/16
6.	FUNDERS ROUNDTABLE: (TCDD staff participation)	1	No Funding	11/03/10	N/A	01/01/11	TBD

LEGEND: Open RFP or proposal received are under review at time of printing.

Proposals have been approved, awarded or are in the process of beginning since last Council meeting.

note: /yr = available each year of project; (\$) = amount approved 1st year; * = limited to statewide network members; (4)&(5) designate the count of mini-grants approved.

Quarterly Council and Committee Meetings

Tentative Dates

November 2-4, 2011

February 8-10, 2012

May 2-4, 2012

August 1-3, 2012

Council Meeting

Agenda Item 23.

Expected Action:

Discussion only; no action is anticipated.

Background:

Updated documents of Council Member Information.

- Council Roster
- Committee Roster
- Member Terms

TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES

COMMITTEE ROSTER

August 2011

Public Policy Committee¹

Richard Tisch, Chair

Marcia Dwyer, Vice-Chair

Hunter Adkins

Michael Benz (Amy Sharp-Alternate), Texas A&M University Center

Kristine Bissmeyer

Sara Kendall, Department of Assistive and Rehabilitative Services (DARS)

Mateo Delgado

Frank Genco, Health & Human Services Commission (HHSC)

Mary Faithfull (Patty Anderson-Alternate), Advocacy, Inc.(AI)

Jeff Kaufmann, Department of Aging & Disability Services (DADS)

Cindy Johnston

Penny Seay (Sandy Graham-Alternate), UT-Austin Center for Disability Studies

Lora Taylor

Project Development Committee¹

Susan Vardell, Chair

Dana Perry, Vice-Chair

Kimberly Blackmon

Kristen Cox

Andrew Crim

Diana Kern

John Morris

Joe Rivas

Deneesa Rasmussen

Vacant (Kathy Griffis-Bailey-Alternate), Department of State Health Services (DSHS)

Vacant, Texas Education Agency (TEA)

Audit Committee

John Morris, Chair

Andrew Crim

Mary Durham

Brenda Coleman-Beattie (non-voting ex officio)

Executive Committee

Brenda Coleman-Beattie, Chair

John Morris, Vice-Chair

Susan Vardell, Project Development Committee Chair

Richard Tisch, Public Policy Committee Chair

Hunter Adkins, Consumer Member-at-Large

¹ The Chair (Brenda Coleman-Beattie) and Vice Chair (John Morris) of the Council are voting, ex-officio members of the Public Policy and the Project Development Committees.

TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES

Ending Dates of Member Terms

Terms Expire February 1st

2011	2013	2015
Kris Bissmeyer	Brenda Coleman-Beattie	Rebecca Hunter Adkins
Mary Durheim	Andrew Crim	Kimberly Blackmon
Marcia Dwyer	Mateo Delgado	Kristen Cox
Joe Rivas	Cindy Johnston	Diana Kern
	John Morris	Dana Perry
	Lora Taylor	Deneesa Rasmussen
	Susan Vardell	Richard Tisch

Agency/Organization Representatives (Alternates)

Disability Rights Texas
 Center for Disability Studies (UT)
 Center on Disability and Development (A&M)
 Texas Education Agency
 Texas Health and Human Services Commission
 Dept. of Aging and Disability Services
 Dept. of Assistive and Rehabilitative Services
 Dept. of State Health Services

Mary Faithfull (Patty Anderson)
 Penny Seay (Sandy Graham)
 Michael Benz (Amy Sharp)
 Vacant
 Frank Genco
 Jeff Kaufmann
 Sara Kendall
 Vacant, (Kathy Griffis-Bailey)

A list of commonly used acronyms related to disabilities and services is included for your reference.

Common Disability Related Acronyms

-A-

AAA	Area Agency on Aging
AAIDD-TX	American Association on Intellectual and Developmental Disabilities
AARP	American Association of Retired Persons
ACA	Patient Protection and Affordable Care Act (federal health care reform approved March 2010)
ACF	Administration for Children and Families
ADA	Americans with Disabilities Act
ADAAG	Americans with Disability Act Accessibility Guidelines
ADD	Administration on Developmental Disabilities, Office of Human Development Services, U.S. Department of Health and Human Services
DD	Attention Deficit Disorder
ADHD	Attention Deficit/Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AEP	Alternative Education Program
AFDC	Aid to Families with Dependent Children (now called TANF)
AI	Advocacy, Inc. (name changed to Disability Rights Texas, March 2011)
AIRS	Accessibility Internet Rally (Accessible website building competition)
APS	Adult Protective Services (Division of DFPS)
APSE	Association for Persons in Supported Employment
ARD	Admission, review and dismissal
Arc-Texas	The Arc of Texas
AT	Assistive Technology
ATW	Aging Texas Well (DADS program)
AUCD	Association of University Centers on Disabilities

-C-

CAP	Client Assistance Program (related to voc rehab, federally funded, under DRTx/state P&As)
CBA	Community Based Alternatives (Medicaid waiver)
CCAD	Community Care for the Aged and Disabled
CDBG	Community Development Block Grant
CDC	Centers for Disease Control
CDD	Center for Disability and Development, TX A&M University
CDS	Texas Center for Disability Studies, University of Texas/Austin
CDS	Consumer Directed Services
CHIP	Children's Health Insurance Program
CHODO	Community Housing Development Organization
CIL	Center for Independent Living
CLASS	Community Living Assistance and Support Services (Medicaid waiver in Texas)
CLASS	Community Living Assistance Services and Supports program (a component of federal health care reform)
CLOIP	Community Living Options Information Process
COG	Council of Government

COLA	Cost of Living Adjustment
CMS	Centers for Medicare and Medicaid Services
CP	Cerebral Palsy
CPPP	Center for Public Policy Priorities
CPS	Child Protective Services (Division of DFPS)
CRCG	Community Resource Coordination Group
CRCGA	Community Resource Coordination Group for Adults
CSHCN	Children with Special Health Care Needs
CTD	Coalition of Texans with Disabilities
CMPAS	Consumer-Managed Personal Assistance Services
CW/CWP	Consolidated Waiver/Program (Medicaid waiver)

-D-

DADS	Texas Department of Aging and Disability Services
DARS	Texas Department of Assistive and Rehabilitative Services
DBS	Division for Blind Services (DARS)
DBMD	Deaf Blind/Multiple Disability
DD	Developmental Disabilities
DD Act	Developmental Disabilities and Bill of Rights Act
DDS	Disability Determination Services
D&E	Diagnosis and Evaluation
DAEP	Disciplinary Alternative Education Program
DFPS	Texas Department of Family and Protective Services
DHHS	Office for Deaf and Hard of Hearing Services (DARS)
DME	Durable medical equipment
DOCC	Delivery of Chronic Care
DPC	Texas Disability Policy Consortium
DRS	Division for Rehabilitation Services (DARS)
DRTx	Disability Rights Texas (name changed from Advocacy, Inc., March 2011)
DSA	Designated State Agency
DSHS	Texas Department of State Health Services

-E-

ECI	Early Childhood Intervention
EEOC	Equal Employment Opportunity Commission
EMS	Emergency Medical Services
EPSDT	Early and Periodic Screening, Diagnosis and Treatment
ESC	Education Service Center
ESY	Extended School Year ("summer school"; formerly EYS)

-F-

F2F	Family to Family Network (TCDD grantee, Houston)
FAPE	Free Appropriate Public Education
FAQs	Frequently Asked Questions
FEMA	Federal Management Emergency Agency
FERPA	Family Educational Rights and Privacy Act
FFY	Federal fiscal year (Begins Oct. 1)

FHA	Fair Housing Act 1968
FHAA	Federal Housing Act Amendments of 1988
FHEO	Fair Housing and Equal Opportunity
FMAP	Federal Medicaid Assistance Percentages
FNS	Food and Nutrition Service, U.S. Department of Agriculture (administers SNAP/Food Stamps, etc.)
FPL	Federal poverty level
FTE	Full-time equivalent (equal to one staff person working full-time for one year)
FY	Fiscal Year (The state FY begins Sept. 1. The federal FY begins Oct. 1.)
FYI	For your information

-G-

GCPD	Governor's Committee for People with Disabilities
GOBPP	Governor's Office Budget, Planning & Policy Division
GR	General Revenue

-H-

HAVA	Federal Help America Vote Act of 2002
HB	House Bill
HCS	Home and Community-based Services (Medicaid waiver/Texas)
HCBS	Home and community-based services (Medicaid waiver program/U.S.)
HCFA	Health Care Financing Administration (now called CMS)
HHS	Health and Human Services
HHSC	Texas Health and Human Services Commission
HICAP	Health Information Counseling and Advocacy Program
HIPAA	Health Insurance Portability and Accountability Act
HMO	Health Maintenance Organization
HOME	HOME Investment Partnerships Program
HOYO	Home of Your Own program
HRC	Human Resources Code (state)
HUB	Historically underutilized business
HUD	U.S. Department of Housing and Urban Development

-I-

IAC	Interagency Contract
ICF/MR (ICFs/MR)	Intermediate Care Facility for Persons with Intellectual and Developmental Disabilities (previously called Intermediate Care Facility for Persons with Mental Retardation)
ICM	Integrated care management
ID/DD	Intellectual Disability / Developmental Disability
IDD	Intellectual and Developmental Disabilities
IDEA	Individuals with Disabilities Education Act
IDEIA	Individuals with Disabilities Education Improvement Act of 2004
IDT	Interdisciplinary Treatment Team
IEP	Individual Education Program
IFSP	Individual Family Service Plan
IHFS	In-Home and Family Support

ILC Independent Living Center
ILRU Independent Living Research Utilization project at Texas Institute for
Rehabilitation and Research, Houston
ITP Individual Transition Plan
I&R Information and Referral
ISD Independent School District

-J-

JJAEP Juvenile Justice Alternative Education Programs
JTPA Job Training Partnership Act

-L-

LAN Local Advocacy Network
LAR Legally authorized representative
LAR Legislative Appropriations Request
LBB Legislative Budget Board
L-HHS-ED Labor, Health and Human Services and Education Committee in U.S. House
of Representatives
LMHA Local Mental Health Authority
LMRA Local Authorities (previously called Mental Retardation Authorities)
LOC Level of care
LON Level of need
LRE Least restrictive environment
LTC Long-term care
LTCR Long Term Care Regulatory
LTSS Long Term Services and Supports
LVN Licensed Vocational Nurse
LWDB Local Workforce Development Board (under Texas Workforce Commission)

-M-

MBI Medicaid Buy-In
MCAC Medical Care Advisory Committee
MDCP Medically Dependent Children Program (Medicaid waiver)
Medicare:
Part A: Coverage for hospital and in-patient services
Part B: Coverage for doctor visits, outpatient services, durable medical equipment
Part C: Makes Medicare services available through private plans (HMO, PPO, etc.)
Part D: Coverage for prescription drugs (also called Medicare Rx)
Medicare Rx Medicare Part D Prescription Drug Program
MFP Money Follows the Person
MH Mental Health
MHA Mental Health Authority
MMA Medicare Modernization Act
(Medicare Prescription Drug Improvement and Modernization Act of 2003)
MR Mental Retardation (*Outdated term*)
Preferred term is: intellectual and developmental disabilities

MRA Mental Retardation Authority (*Outdated term*)
Preferred term is: Local Authority
MTP Medical Transportation Program
MOA Memorandum of Agreement
MOU Memorandum of Understanding
MSA Metropolitan Statistical Areas

-N-

NACDD National Association of Councils on Developmental Disabilities
NAMI National Alliance on Mental Illness
NAMI Texas National Alliance on Mental Illness of Texas
NASDDDS National Association of State Directors of Developmental Disabilities Services, Inc.
NASDSE National Association of State Directors of Special Education
NCLB No Child Left Behind Act
NDRN National Disability Rights Network (national organization of state P&As)
NF Nursing facility (commonly called a nursing home)
NOFA Notice of Funding Availability
NPRM Notice of Proposed Rulemaking

-O-

OAA Older Americans Act
OAG Office of the Attorney General
 OCD Obsessive Compulsive Disorder
OCR Office of Civil Rights
OCTS Office of Community Transportation Services
ODEP Office of Disability Employment Policy in U.S. Department of Labor (DOL)
OSEP Office of Special Education Programs (in OSERS)
OSERS Office of Special Education and Rehabilitative Services (U.S. Dept. of Education)
OT Occupational therapy

-P-

P2P Texas Parent to Parent organization (TCDD grantee)
P&As Protection and Advocacy agencies (state-level, e.g. Disability Rights Texas)
PAC Project Advisory Committee
PACE Program of All-inclusive Care for the Elderly (DADS)
PACER Parent Advocacy Coalition for Educational Rights
PACSTX Providers Alliance for Community Services of Texas
PART Parent Association for the Retarded of Texas
PAS Personal Assistance Services
PASARR Preadmission Screening and Resident Reviews
PASS Plan for Achieving Self-Support (an SSI work incentive provision)
PBIS Positive behavioral interventions and supports
PCCM Primary care case management
PCP Primary care physician or Primary care provider
PDD Pervasive Developmental Disorder
PDL Preferred Drug List
PDP Person-Directed Planning

PEIMS	Public Education Information Management System (computer-based)
PHA	Public Housing Authority
PHC	Primary Health Care Program (also Primary Home Care)
PIAC	Promoting Independence Advisory Committee
P.L.	Public Law
PMSA	Primary Metropolitan Statistical Areas – Bureau of the Census term
PNS	Projects of National Significance
PPAT	Private Providers Association of Texas (intellectual and developmental disabilities)
PPO	Preferred provider organization
PT	Physical therapy
PTAC	Public Transportation Advisory Committee

-Q-

Q&A	Questions and Answers
QAIS	Quality Assurance and Improvement System
QMB	Qualified Medicare Beneficiary
QMRP	Qualified MR Professional (<i>Outdated term</i>) Preferred terminology for MR is: intellectual and developmental disabilities

-R-

RAR	Request for advance or reimbursement (for TCDD grantees)
RFI	Request for ideas
RFP	Request for proposals
RN	Registered Nurse

-S-

SABE	Self Advocates Becoming Empowered
SABR	Statewide Architectural Barrier Removal Program
SB	Senate Bill
SBOE	State Board of Education
SCR	Senate Concurrent Resolution
SDA	Service delivery area
SFY	State fiscal year
SGA	Substantial gainful activity
SHIP	State Health Insurance Program
SILC	Texas State Independent Living Council
SNAP	Supplemental Nutrition Assistance Program (previously called Food Stamps)
SNF	Skilled Nursing Facility
SRO	Shared Responsibility Option
SSA	Social Security Administration
SSDI	Social Security Disability Insurance
SSI	Supplemental Security Income
SSLC	State Supported Living Center (previously called a State School)
STAP	Specialized Telecommunications Assistance Program
STAR	State of Texas Access Reform (Texas Medicaid managed care program)

STAR+PLUS	(Texas Medicaid managed care program designed to provide health care, acute and long-term services and support through a managed care system)
STARRTM	State of Texas Assessments of Academic Readiness (to replace the TAKS program, Spring 2012)

-T-

TA	Technical Assistance
TAAS	Texas Assessment of Academic Skills achievement test
TAC	Texas Administrative Code
TAKS	Texas Assessment of Knowledge and Skills (to be replaced with STAAR program, Spring 2012)
TALAC	Texas Advanced Leadership and Advocacy Conference
TANF	Temporary Assistance for Needy Families
TASA	Texas Association of School Administrators
TAS	Texas Accessibility Standards
TASB	Texas Association of School Boards
TASP	Texas Academic Skills Program
TBI	Traumatic brain injury
TBIAC	Texas Traumatic Brain Injury Advisory Council
TBPC	Texas Building and Procurement Commission
TBRA	Tenant Based Rental Assistance
TCASE	Texas Council of Administrators of Special Education
TCDD	Texas Council for Developmental Disabilities
TCDS	Texas Center for Disability Studies, University of Texas/Austin
TCIC	Texas Community Integration Collaborative
TCOOMMI	Texas Correctional Office on Offenders with Medical or Mental Impairments
TDD	Telecommunication device for persons with hearing impairments (also TTY)
TDHCA	Texas Department of Housing and Community Affairs
TDI	Texas Department of Insurance
TEA	Texas Education Agency
TEC	Texas Education Code
TEFRA	Tax Equity and Fiscal Responsibility Act of 1982 (allows states to extend Medicaid coverage to certain children with disabilities)
TEKS	Texas Essential Knowledge and Skills
THECB	Texas Higher Education Coordinating Board
THSteps	Texas Health Steps (known nationally as the EPSDT Program)
TIERS	Texas Integrated Eligibility Redesign System
TIRN	Texas Information and Referral Network (operates 2-1-1 Texas)
TIRR/ILRU	The Institute for Rehabilitation and Research/Independent Living Research Utilization
Title XIX	Medicaid Program (federal)
Title XX	Social Services Block Grant Program (federal)
TMHP	Texas Medicaid and Healthcare Partnership
TSTA	Texas State Teachers Association
TTAP	Texas Technology Access Program
TTY	Teletypewriters (also see TDD)
TWC	Texas Workforce Commission
TWIC	Texas Workforce Investment Council

TxHmL Texas Home Living Medicaid waiver program
TxDOT Texas Department of Transportation
TxP2P Texas Parent to Parent (TCDD grantee)

-U-

UCEDD University Center for Excellence in Developmental Disabilities

-V-

VAC Vocational Adjustment Coordinator
VR Vocational Rehabilitation
VSATX VSA Texas (organization on arts and disability)

-W-

WIA Workforce Investment Act of 1998
WIIA Work Incentives Improvement Act of 1999
WIC Women, Infants, and Children program

-Y-

YLF Youth Leadership Forum (TCDD Grant)