

**Executive Committee Meeting Minutes**

**Tab 1**

**Background:**

Minutes of the October 24, 2012, Executive Committee meeting are included for your review.

**Executive Committee**

**Agenda Item 3.**

**Expected Action:**

The Committee will review, revise as appropriate, and approve.

**EXECUTIVE COMMITTEE MEETING  
DRAFT MINUTES  
OCTOBER 24, 2012**

**COMMITTEE MEMBERS PRESENT**

Mary Durham, Council Chair	John C. Morris	Susan Vardell
Hunter Adkins	Joe Rivas	

**COUNCIL MEMBERS PRESENT**

Andrew Crim	Stephen Gersuk	Richard Tisch
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**STAFF PRESENT**

Roger Webb, Executive Director	Cynthia Ellison Sonya Hosey	Jessica Ramos Koren Vogel
Martha Cantu	Wendy Jones	
Joanna Cordry	Susan Mihalik	

**GUESTS PRESENT**

Maria Granados	Sara McCrorey
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**CALL TO ORDER**

The Executive Committee of the Texas Council for Developmental Disabilities convened on Wednesday, October 24, 2012, in the DeWitt Room at the DoubleTree Hotel Austin, 6505 IH-35 North, Austin, TX 78752. Council Chair Mary Durham called the meeting to order at 3:00 PM.

**1. INTRODUCTIONS**

Committee and Council members, staff and guests were introduced.

**2. PUBLIC COMMENTS**

No public comments were offered to the Committee. New Council member Stephen Gersuk and new TCDD staff member Susan Mihalik introduced themselves.

**3. CONSIDERATION OF MINUTES**

The Committee reviewed the minutes of the July 25, 2012, Committee meeting. No revisions were offered.

**MOTION:** To approve the minutes of the May 2, 2012, Executive Committee meeting as presented.

**MADE BY:** John Morris

**SECOND:** Joe Rivas

The motion **passed** unanimously.

**4. CHAIR'S REPORT**

Chair Durham and Executive Director Webb provided new member orientation for new Council members Stephen Gersuk and for Kelly Chirhart who was recently designated as the alternate representative from the Texas Center for Disability Studies. Durham reviewed Council member terms and discussed which members are eligible for and interested in re-appointments.

Durham congratulated TCDD Vice-Chair John Morris who has been elected Treasurer of the National Association of Councils on Developmental Disabilities (NACDD). Durham also advised members that Gladys Cortez, Cindy Johnston, Scott McAvoy and Dana Perry are not able to attend meetings this quarter. Kris Clark, Amy Sharp and Susan Vardell will be absent on Friday.

Durham and Executive Director Roger Webb discussed options for the fall 2013 Council and Committee meetings. The "usual" dates in early November are again close to expected dates for the Formula One race which sets Austin hotel prices at very high rates for that time period. Members reviewed cost comparisons for meetings in Austin and versus other cities and discussed the option to meet in late October in Austin. Members agreed to discuss these options with Council members at Friday's meeting.

**5. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Webb introduced Susan Mihalik who started employment as a Grants Management Specialist on October 1, 2012. Public Policy Director Jessica Ramos will soon post for applications for the vacant Public Policy Specialist position. Webb also discussed merit increases for TCDD staff noting that historically approximately 50% of staff have received a 3% merit raise each year and about 15% have received a 6% merit increase. Committee procedures limit the total amount for merit raises to not more than 2.5% of the prior year's total salary expenses.

Webb discussed the recent experience of a TCDD staff member surrounding a family member with developmental disabilities who went missing. The situation had a happy resolution for the safety of the family member but the staff member had difficulty with law enforcement staff who were not aware of Endangered Missing Persons Alerts for persons with intellectual disabilities. She used that opportunity to create policy change within that police department.

Webb reported that two stipends grants were approved during the past quarter:

- Aging, Disability & Transportation Resource Center (ADRC) of El Paso and Far West Texas was awarded up to \$4,566 for the *Our Lives 12<sup>th</sup> Annual Disability Conference* on October 30, 2012, in El Paso.
- NAMI Texas was awarded up to \$5,985 for the *NAMI Texas 2012 Annual Conference* on November 1-3, 2012, in Austin.

Webb discussed federal appropriations for FY 2013 and noted that Congress passed a continuing resolution continuing current funding levels through March 2013. If Congress does not modify the requirements of the Balanced Budget Act, sequestration will reduce funding for most domestic programs by 6-8% resulting in a loss to TCDD of approximately \$400,000. Webb discussed options to accommodate this reduction with reductions in staff operating expenses as well as delaying some new grant projects.

Webb reviewed draft Social Media Guidelines for Council members with the Committee. The proposed guidance asks members to take their Council member appointments into consideration when participating in social media and networking on sites such as Facebook and Twitter and through other mediums such as Weblogs, Wikis, Podcasts, etc. It recommends acknowledging that opinions are personal and not that of the Council, avoiding statements that contradict values of the DD Act and to be mindful of TCDD's reputation as well as the responsibility to represent the community of individuals with developmental disabilities and their families well as a Governor's appointee. Committee members asked that the document become "guidance" to members rather than a Council Procedure.

Webb noted that Council member Mateo Delgado and his son were recently featured in the El Paso Times as two generations of family who have received services from Early Childhood Intervention. Council Vice-Chair John Morris discussed his recent participation as a panel member for Project HIRE at the Texas Rehab Action Network (TRAN) conference. Project HIRE, located in the Rio Grande Valley, supports individuals with severe disabilities in their higher education efforts. Morris noted that he was very impressed with the project and its accomplishments.

The new TCDD website is well underway and should be ready in December or January. With the website change to a new address (.texas.gov), TCDD staff email addresses will change although current addresses will route to the new ones.

**6. GRANT ACTIVITIES REPORT**

Grants Management Director Sonya Hosey discussed the Independent Audit Status Report and noted that exceptions were found on only one report, Parents Anonymous, during the preceding quarter. The grantee and their auditor were asked to reissue the audit to reflect TCDD funds as federal rather than state funds. Hosey also reviewed the Grants Monitoring Exceptions Report and which reflects any concerns identified during on-site visits of TCDD grantees.

**7. CONSIDERATION OF NEW GRANT AWARDS**

Planning Coordinator Joanna Cordry discussed recommendations for independent review panel regarding the Accessible Transportation, Accessible Communities project. The panel did not recommend funding the only proposal received, from Texas Legal Services Center, and cited a number of weaknesses. Committee members discussed options such as breaking the project into different pieces with smaller goals. After discussion, the Committee agreed to ask the Project Development Committee for recommendations on how to proceed.

**MOTION:** To not approve funding for this proposal and to ask the Project Development Committee to review the Review Panel recommendations and make recommendations for Council consideration.

**MADE BY:** John Morris

**SECOND:** Susan Vardell

The motion **passed** unanimously.

Cordry next discussed proposals for Building Community Capacity through Collaboration projects. Six proposals were received for these projects:

- A Circle of Ten, Inc. (Gulf Coast)
- East Texas Center for Independent Living (Tyler)
- Sabine Valley Regional MHMR (dba Community Healthcore) (Longview)
- Texas Prep (Alvin)
- Texas Tech University Burkhart Center for Autism Education and Research (Lubbock)
- Volar Center for Independent Living (El Paso)

The independent review panel recommended five of the six projects for funding with the exception of the proposal from Texas Prep. The panel did not feel that application was responsive to the requirements of the RFP in building community capacity but intended to raise funds for a life skills camp. It was also noted that A Circle of Ten, Inc., submitted its own proposal and was included as a contracted collaborator on proposals from East Texas Center for Independent Living and Community Healthcore. Members discussed the potential for conflicts of interest between those projects. Staff acknowledged that the multiple involvements for Circle of 10 could create grant monitoring challenges but agreed any concerns could be managed and noted the potential for positive outcomes for each project.

**MOTION:** To award funding for Phase 1 of Building Community Capacity through Collaboration projects for up to \$75,000 for 18 months to A Circle of Ten, Inc.; East Texas Center for Independent Living; Community Healthcore; Texas Tech University Burkhart Center for Autism Education and Research; and Volar Center for Independent Living.

**MADE BY:** Hunter Adkins

**SECOND:** Joe Rivas

The motion **passed** with John Morris opposed. No abstentions were noted. (Attachments 1-5)

Cordry discussed a proposal for an Outreach and Development project from Advocacy for Living in Mainstream America (ALMA). By TCDD procedures for grants of this amount, this proposal was reviewed by TCDD staff members Cordry, Hosey & Ramos. This project proposes to provide services in the Travis county and Central Texas area to support Spanish speaking people with disabilities and their family members to empower, access and understand educational, social and support systems.

**MOTION:** To award funding of up to \$10,000 for one year to Advocacy for Living in Mainstream America (ALMA) for Outreach and Development Activities.

**MADE BY:** Joe Rivas

**SECOND:** Susan Vardell

The motion **passed** without opposition. John Morris abstained from voting. (Attachment 6)

**8. CONSIDERATION OF CONTINUATION GRANT AWARDS**

Grants Management Director Sonya Hosey and Grants Specialists reviewed Executive Summaries for projects eligible for continuation grant awards. Grants Specialist Wendy Jones reviewed the summary for the Texas Department of Assistive and Rehabilitative Services (DARS) *Project HIRE* Higher Education for People with Developmental Disabilities project and noted extensive community interest and support for this project. The grantee has established the foundation for the project developing contracts with University of Texas- Pan American, creating project advisory committees, developing the application process for students, and selecting six initial participants and six alternates. Committee members agreed by unanimous consent to approve funding of up to \$225,000 to DARS for the second of a five year *Project HIRE* project. (Attachment 7)

Grants Specialist Cynthia Ellison reviewed the Executive Summary for the *Higher Education for People with Developmental Disabilities* at Texas A&M University. Ellison indicated that the grantee had conducted recruitment activities and received 20 applications for a “Bridge to Career” program. 15 students were admitted and provided pre-program training. No concerns with this project were noted. By unanimous consent, members agreed to approve funding of up to \$225,000 to Texas A&M University for year two of a five year Higher Education project. (Attachment 8)

Grants Management Director Hosey reviewed the Executive Summary for the OneStar Foundation *Inclusive Faith-Based Communities Symposium* project. This project will maintain the Austin Interfaith Inclusion Network which consists of 25 members from diverse faiths who participate in quarterly meetings and trainings. No concerns were noted for this project.

**MOTION:** To approve funding of up to \$64,833 to the OneStar Foundation for the second of a three year Inclusive Faith-Based Communities project.

**MADE BY:** John Morris

**SECOND:** Susan Vardell

The motion **passed** unanimously. (Attachment 9)

Grants Specialist Ellison reviewed the Executive Summary for the West Central Texas Regional Foundation *Inclusive Faith-Based Communities Symposium Project*. This project is developing a collaborative effort of faith-based community organizations, community partners and people with disabilities to fully include underserved people with disabilities across the region. A brochure to promote awareness of the project has been developed in addition to a survey that will be used as an inclusion tool as part of an online directory that assists individuals to find organizations that meet their needs. No concerns were noted.

**MOTION:** To approve funding of up to \$74,322 to West Central Texas Regional Foundation for year two of a three year Inclusive Faith-Based Communities Symposium Project.

**MOTION BY:** Susan Vardell

**SECOND:** Joe Rivas

The motion **passed** unanimously. (Attachment 10)

Grants Specialist Jones reviewed the Executive Summary for the Texas Statewide Independent Living Council (TX SILC) *New Leadership Development and Advocacy Skills Training Project*. The project held a statewide “Connected to Independent Living” conference in April 2012 that had 300 registered participants for two full days of sessions. SILC coordinated additional trainings for individuals with disabilities on leadership development and advocacy skills as part of the conference. The trainings were well received and plans are underway for the 2013 event.

**MOTION:** To approve funding of up to \$75,000 to Texas Statewide Independent Living Council for year two of a three year *New Leadership Development and Advocacy Skills Training Project*.

**MOTION BY:** Susan Vardell

**SECOND:** Joe Rivas

The motion **passed** with John Morris opposed. (Attachment 11)

Jones reviewed the Executive Summary for the Imagine Enterprises *Expansion of Existing Leadership Development and Advocacy Skills Training Project*. This project will train, support and promote past youth participants to provide leadership, self-advocacy, and peer mentoring training in coordination with the Youth Leadership curriculum. Although the project has had setbacks due to project staff changes, a corrective action plan was submitted. TCDD staff recommend continued funding.

**MOTION:** To approve funding of up to \$20,000 to Imagine Enterprises for year two of a two year *Expansion of Existing Leadership Development and Advocacy Skill Training Project*.

**MOTION BY:** John Morris

**SECOND:** Hunter Adkins

The motion **passed** unanimously. (Attachment 12)

Ellison reviewed the Executive Summary for the SER Jobs for Progress of the Texas Gulf Coast, Inc., *Expansion of Existing Leadership Development and Advocacy Skills Training Project*. The goal of this project is to expand the impact of SER’s existing TCDD Basic Leadership Development and Advocacy Skills Training project. The project has developed new partnerships with several organizations within the Houston area in addition to training over 85% of its goal for individuals in basic and secondary leadership and advocacy training and more than 100% of its goal for the “train the trainer” component. No concerns were noted.

**MOTION:** To approve funding of up to \$20,000 to SER Jobs for Progress of the Texas Gulf Coast for year two of a two year Expansion of Existing Leadership Development and Advocacy Skill Training Project.

**MOTION BY:** John Morris

**SECOND:** Joe Rivas

The motion **passed** unanimously. (Attachment 13)

Hosey reviewed the Executive Summary for A Circle of Ten, Inc., *Increasing Capacity in the Existing Leadership Development and Advocacy Skills Training Project*. This project trains current grantees on sustainability efforts for the project once TCDD funding ends. 3-day seminars were held with 16 TCDD grantees in capacity building training. The project identified additional partners for grantees to approach for possible funding. Other organizations have contracted with A Circle of Ten, Inc. to provide training for non-TCDD agencies in 2013. Staff recommend continuation funding for this project, and recommend asking Council approval of funding for years two and three.

**MOTION:** To approve funding of up to \$25,000 for the second of a two year contract and to recommend Council approval of funding for years two and three to A Circle of Ten, Inc., to provide sustainability training to TCDD grantees.

**MOTION BY:** John Morris

**SECOND:** Joe Rivas

The motion **passed** unanimously. (Attachment 14)

**9. TCDD QUARTERLY FINANCIAL REPORT**

TCDD Operations Director Martha Cantu reviewed the quarterly financial report with members. She discussed the summary of funds from fiscal years 2011 & 2012 and projections for 2013 & 2014, the FY 2012 Operating Expense budget and expenditures, and the Grants and Contracts Awards Reports. Members did not have questions or concerns.

**10. CONFLICT OF INTEREST DISCLOSURES**

Members reviewed and discussed the updated Conflict of Interest Disclosures reports for members and staff. No concerns were noted.

**11. OTHER UPDATES**

Webb discussed the Central Texas African American Family Support Conference and the positive experience he and other staff had at this event. Members concurred with the recommendation to sponsor Council agency representatives who might want to attend the upcoming event.

**ADJOURN**

Chair Durham adjourned the Executive Committee at 6:07 PM.

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Roger A. Webb  
Secretary to the Council

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Date

# **Attachment 1**

**Applicant: A Circle of Ten, Inc., dba A Circle of Ten, Inc.~Network for Collaboration**

**Project Area:** Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, and Waller

**Project Director:** Kathy Holdway

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>TCDD Funds:</b>	\$75,000				
<b>Match :</b>	\$32,000				

**Project Abstract:** A Circle of Ten, Inc. and twelve Partners propose Expanding Community Collaborative Capacity Opportunities (ECCCO) Project building on existing 2012 momentum in the Gulf Coast Area. Our PAC’s “Establish a Gulf Coast Network of 28-42 diverse agencies/individuals to collaboratively develop a Strategic Plan to increase their internal and community capacity to provide holistic services to people with disabilities and families, decreasing the need institutionalization. Our PAC leaders, people with disabilities, their families and advocates believe ECCCO is “next step” to build community capacity through collaboration benefitting people with disabilities “who live, work & play” in our communities.

**Overall Comments**

**Strength:** Partnerships are already in place.

**Concern:** A large number of agencies are to be involved as “partners.” It is possible that it may get difficult to manage that much active involvement by that many agencies in the development of a strategic plan. The grantee should ensure that they have a plan for managing this, and it would be helpful if they could provide information about their experience managing supporting this many agencies collaborating on a single effort like development of a strategic plan.

**Network Development and Activity**

**Strength:** Since this project is a “next step,” much of the network building is already done. The Circle of Ten, Inc., has established partnerships with other TCDD grantees and partners.

**Concern:** The RFP requires that the networks includes self-advocates, family members of people with developmental disabilities, board-certified behavior analysts or board-certified associate behavior analysts, service providers, local authorities, and local medical providers. The existing network, as described, does not appear to include medical providers or behavior analysts, and the proposal does not specify a strategy to recruit representatives from either groups.

**Concern:** The proposal indicates that the partners will participate actively primarily by attending training. Little information is provided regarding what “in-kind” contributions the partners will make. It is important that all partners contribute to the project.

**Note:** It is highly likely that it will be difficult to include a BCBA or BCABA in the network, and this is a requirement. Funded applicants may need to progressively pursue different options for recruitment – such as approaching universities with Behavior Analysis programs and/or requesting assistance from the Texas Association for Behavior Analysis. Applicants may also need to be prepared to use funds to support the inclusion of a BCBA or BCABA.

**Development of Strategic Plan**

**Strength:** The proposal notes that an assessment tool will be used to evaluate partners’ internal capacities.

**Concern:** The proposal does not reference including healthcare providers, which will be key in developing a strategic plan that builds the capacity to support individuals with complex medical needs in the community.

## Cultural Competence

**Strength:** The Rural Collaboration Resource Center is noted and should be beneficial in project activities. It appears that a diverse group of partners were involved in the development of this proposal, which lends a “United Nations” feel to it.

## Relevant Public Policy Issues

**Weakness:** The proposal states that the Project Advisory Committee (PAC) will determine “if/what relevant policies will be addressed.” The PAC is expected to determine “what” policies will be addressed – not “if” – and how they will be addressed. At the very least, the PAC should provide information to TCDD regarding policy barriers identified by families or other partners, and if possible, suggest related solutions.

**Note:** This was identified as a weak area in all proposals. Understanding and addressing relevant public policy issues will be beneficial to creating sustainability. In addition, great change can be achieved by mobilizing communities to advocate for policy that supports the rights of individuals with developmental disabilities to live in communities, to practice self-determination, and to be fully integrated. The same is true regarding policy that provides support for families of people with developmental disabilities. Applicants who receive funding must be prepared to learn about relevant public policy and to work with families and individuals to develop a better understanding of policy-related barriers and solutions.

## Financial Information & Sustainability

**Strength:** The applicant notes that the Boards of partner organizations will be required to show some commitment to the network. This is a good requirement to have and might increase the likelihood of the project being sustainable for Boards of organizations to be included. The applicant is already providing trainings to some of the partner organizations.

**Concern:** The proposal references the use of Adaptive Services Consultants to support full participation in “the class,” but it is unclear what this class is and how it will contribute to the overall goal of the project. In addition, the budget narrative notes that these consultants will be paid \$2,000 and a Gulf Coast liaison will be paid \$2,600, but the budget page shows that Consultants will be paid \$7,100 on TCDD funds. This needs more explanation or revision.

**Concern:** The Project Coordinator is shown as being the same person as the Financial Authority. This is not allowable and is unwise, as it does not provide for a strong system of checks and balances.

## Organizational Structure & Qualifications of Personnel

**Strength:** For the most part, the personnel appear qualified. One person is designated to take care of “oversights.” This should be explained more fully, however.

**Concern:** There is no evidence that the Financial Authority has experience in finance, accounting, or bookkeeping.

## Other Comments

Some aspects of the proposed project appear to be duplicated in the East Texas Center for Independent Living (ETCIL) proposal, and Circle of 10 has significant involvement in the project proposed by ETCIL. It is unclear how the two networks will work together and how the workload of the Circle of 10 staff will be structured. Collectively, Circle of 10 will receive \$95,485 in salary and benefits if both ETCIL and Circle of 10 proposals are funded, and it may be that efficiencies might be identified to reduce this amount. Alternately, the primary strength of Circle of 10 appears to be in providing training and technical assistance. An alternative might be to identify another partner committed to this project who would be more appropriate as a lead agency.

# **Attachment 2**

**Applicant: East Texas Center for Independent Living**

**Project Area:** Smith, Wood, Van Zandt, Cherokee, Henderson, and Rusk

**Project Director:** Sherlon Spurling

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>TCDD Funds:</b>	\$75,000				
<b>Match :</b>	\$27,507				

**Project Abstract:** Through existing relationships and establishing additional diverse collaborative community partners, East Texas Center for Independent Living (ETCIL) and A Circle of Ten, Inc. (C10) will form East Texas Disability Services Network (ETDSN) to identify, enhance and expand community supports for people with disabilities. ETDSN will be inclusive of individuals with developmental disabilities and their family members, mental health authorities, human service providers, educators, medical, vocational and transportation services, and others representing varied backgrounds. The ETDSN will formulate a strategic plan especially focused on persons with developmental disabilities living in institutionalized settings or those at risk.

**Overall Comments**

**Strength:** The verbiage used very clearly reflects the basic value that people with disabilities have a right to be fully included in their community and to practice self-determination. The proposal is written in respectful language throughout. There is evidence that people with disabilities and/or family members were involved in the development of the proposal and/or will be involved in the implementation.

**Strength:** The proposal shows clearly that individuals with developmental disabilities and families of individuals with developmental disabilities will be included in leadership roles.

**Network Development and Activity**

**Strength:** The RFP requires that the Networks includes self-advocates, family members of people with developmental disabilities, board-certified behavior analysts or board-certified associate behavior analysts, service providers, local authorities, and local medical providers. The proposal clearly articulates that all the required groups are included, and the letters of support are specific to the groups required to participate.

**Strength:** The proposal demonstrates an expectation that partners will provide matching funds

**Concern:** It would be helpful to include more specific regarding evaluation.

**Note:** It is highly likely that it will be difficult to include a BCBA or BCABA in the network, and this is a requirement. Funded applicants may need to progressively pursue different options for recruitment – such as approaching universities with Behavior Analysis programs and/or requesting assistance from the Texas Association for Behavior Analysis. Applicants may also need to be prepared to use funds to support the inclusion of a BCBA or BCABA.

**Development of Strategic Plan**

**Strength:** The proposal includes a solid outline of how the plan will be developed.

**Strength:** The proposal demonstrates that there is commitment and good “buy-in” by partner organizations.

**Concern:** The proposal lacks specifics regarding how their process will be evaluated.

## Cultural Competence

**Strength:** The applicant does a good job of addressing cultural diversity and cultural competence as it relates to their community.

## Relevant Public Policy Issues

**Strength:** The applicant expresses the intention to “advocate for all,” although there needs to be further development of their plan for doing this and for ensuring that their efforts are coordinated with those of others in the area.

**Note:** This was identified as a weak area in all proposals. Understanding and addressing relevant public policy issues will be beneficial to creating sustainability. In addition, great change can be achieved by mobilizing communities to advocate for policy that supports the rights of individuals with developmental disabilities to live in communities, to practice self-determination, and to be fully integrated. The same is true regarding policy that provides support for families of people with developmental disabilities. Applicants who receive funding must be prepared to learn about relevant public policy and to work with families and individuals to develop a better understanding of policy-related barriers and solutions.

## Financial Information & Sustainability

**Strength:** The proposal describes an expectation that partners will provide matching funds, which should help with sustainability. Additionally, there is evidence that the applicant intends to begin planning for sustainability from the very beginning.

**Concern:** The largest single expenditure is in consultant services to Circle of 10 who will be organizing PAC meetings, networking, collaborating and other related activities. Would it not be possible for ETCIL to take on some of these activities?

## Organizational Structure & Qualifications of Personnel

**Strength:** Staff appear to be qualified to implement this project.

## Other Comments

Some aspects of the proposed project appear to be duplicated in the Circle of 10 proposal. It is unclear how the two networks will work together and how the workload of the Circle of 10 staff will be structured. Collectively, Circle of 10 will receive \$95,485 in salary and benefits if both ETCIL and Circle of 10 proposals are funded, and it may be that efficiencies might be identified to reduce this amount.

# **Attachment 3**

**Applicant: Sabine Valley Regional MHMR Center dba Community Healthcore**

**Project Area:** Gregg, Harrison, Marion, Panola, and Upshur. As there is already a separate application including Rusk County, Community Healthcore will participate in that project as a Local Authority for Rusk County. In the event that application is unsuccessful Community Healthcore will also serve Rusk County.

**Project Director:** Lee Brown

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>TCDD Funds:</b>	\$75,000				
<b>Match :</b>	\$22,667				

**Project Abstract:** Community Healthcore (CHC) and East Texas Aging and Disability Resource Center (ADRC) are seeking \$75,000 funding to strengthen its network of diverse organizations in the ADRC’s service area. The project will be operated by the ADRC and implemented first in Gregg County, then introduced to the other surrounding counties. ADRC will use the Asset Based Community Development model to build the capacity of our community to provide community-based services that will decrease the need for individuals with disabilities to be served in an institution. The project includes person/family-centered healthcare services, behavior supports, and/or respite for people with developmental disabilities.

**Overall Comments**

**Strength:** The language used throughout the proposal is respectful and demonstrates the applicant’s commitment to an inclusive philosophy and a strength-based approach.

**Weakness:** The proposal referenced inclusion of people with disabilities in the implementation phase, but it does not appear that they were involved in the development of the proposal. The applicant must assure that people with developmental disabilities and families receive appropriate and sufficient support to be meaningfully involved.

**Network Development and Activity**

**Strength:** The RFP requires that the Networks includes self-advocates, family members of people with developmental disabilities, board-certified behavior analysts or board-certified associate behavior analysts, service providers, local authorities, and local medical providers. This applicant demonstrates an intention to include representation from all the types of groups required by the RFP in the network. They have quite a few partners already in place, and they addressed the need for cultural diversity, cultural competence and community involvement in the network.

**Weakness:** The proposal does not provide sufficient description of how self-advocates would be included in leadership roles. The applicant must assure that at least one person who has developmental disabilities has a leadership role.

**Weakness:** ETCIL will lend staff support. More specifics are needed about how other partners will contribute to the project, either through providing funds or in-kind resources. It is important that all partners “have a dog in the hunt.”

**Note:** It is highly likely that it will be difficult to include a BCBA or BCABA in the network, and this is a requirement. Funded applicants may need to progressively pursue different options for recruitment – such as approaching universities with Behavior Analysis programs and/or requesting assistance from the Texas Association for Behavior Analysis. Applicants may also need to be prepared to use funds to support the inclusion of a BCBA or BCABA.

### Development of Strategic Plan

**Strength:** This applicant's proposal stands out because of their intention to use Asset Based Community Development (ABCD). ABCD is a good, comprehensive approach for this type of project, and is considered a best practice.

**Weakness:** There are no specific comments related to how people with disabilities or family members of people with disabilities will be supported in leadership roles. Additional information should be provided regarding this.

### Cultural Competence

**Strength:** The applicant addressed the need for cultural diversity, cultural competence and community involvement (including faith-based partners) in the network. However, the proposal would have been stronger had it included more information about the rural population.

**Strength:** The applicant expressed an understanding of and commitment to the philosophy of "nothing about me without me," and intended to be very inclusive in their network. They plan to make a special effort to connect to the Latino population in their area.

### Relevant Public Policy Issues

**Note:** This was identified as a weak area in all proposals. Understanding and addressing relevant public policy issues will be beneficial to creating sustainability. In addition, great change can be achieved by mobilizing communities to advocate for policy that supports the rights of individuals with developmental disabilities to live in communities, to practice self-determination, and to be fully integrated. The same is true regarding policy that provides support for families of people with developmental disabilities. Applicants who receive funding must be prepared to learn about relevant public policy and to work with families and individuals to develop a better understanding of policy-related barriers and solutions. Applicants may also wish to consider having a separate advisory group to offer technical assistance related to public policy.

### Financial Information & Sustainability

**Strength:** The partner agencies have a strong history that suggests they will assist with sustainability.

**Strength:** The Asset Based Community Development model is a sustainable model.

**Concern:** The budget only includes \$3,000 for an Outside evaluator. This seems low, and the applicant needs to provide more information about what this would include.

### Organizational Structure & Qualifications of Personnel

**Strength:** Good! There is a strong infrastructure and personnel appear qualified.

### Other Comments

None.

# **Attachment 4**

**Applicant: Texas Tech University Burkhart Center for Autism Education and Research**

**Project Area:** Potter, Carson, Oldham, Moore, Hutchinson, Hartley, Deaf Smith, Randall, Armstrong, Castro, Swisher, Briscoe, Floyd, Hale, Lamb, Hockley, Lubbock, Crosby, Garza, Lynn, and Terry

**Project Director:** DeAnn Lechtenberger, Ph.D.

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>TCDD Funds:</b>	\$74,996				
<b>Match:</b>	\$25,226				

**Project Abstract:** The West Texas Community Network (WTCN) is partnership between the Burkhart Center, High Point Village, and the HALI Project established to increase access to community- and strength-based supports and services for individuals with developmental disabilities (DD) and their families. WTCN will develop a strategic plan to encourage higher expectations for our family members with DD to live, work and play in more inclusive communities that value their contributions and unique gifts. This strategically planned network will improve the quality of life for not only those with DD, but also for all of us living in this region of Texas.

**Overall Comments**

**Concern:** It was not evident that family members or people with developmental disabilities were involved in development of this proposal. Additionally, it was not clear that the applicant had a commitment to self-determination.

**Note:** The applicant exceeded the 3 page limit on the narrative, and information beyond the three pages was redacted prior to the review panel’s review. The redacted section started in the middle of the cultural competence section and included the entirety of the applicant’s discussion of relevant public policy issues.

**Network Development and Activity**

**Strength:** The RFP requires that the Networks includes self-advocates, family members of people with developmental disabilities, board-certified behavior analysts or board-certified associate behavior analysts, service providers, local authorities, and local medical providers. Specific partners are mentioned in the proposal, and the network appears to include all the groups that need to be represented.

**Concern:** While the proposal offers many opportunities for network partners to participate, the proposal does not adequately describe the level of active participation that is expected from partners.

**Note:** It is highly likely that it will be difficult to include a BCBA or BCABA in the network, and this is a requirement. Funded applicants may need to progressively pursue different options for recruitment – such as approaching universities with Behavior Analysis programs and/or requesting assistance from the Texas Association for Behavior Analysis. Applicants may also need to be prepared to use funds to support the inclusion of a BCBA or BCABA.

**Development of Strategic Plan**

**Strength:** The proposal does include a discussion of the necessary components that will be included in the plan, such as behavior supports.

**Concern:** However, the proposal does not clearly demonstrate the intention to identify and build on strengths and assets, as opposed to focusing on needs.

## Cultural Competence

**Strength:** The proposal addresses regional characteristics.

**Concern:** The proposal would benefit by including non-traditional community partnerships.

**Note:** A portion of the applicant's discussion of cultural competence was redacted as a result of the applicant exceeding the 3 page limit on the narrative.

## Relevant Public Policy Issues

Unable to evaluate. The applicant's discussion of public policy issues was redacted due to the applicant having exceeded the 3 page limit on the narrative.

**Note:** This was identified as a weak area in all proposals. Understanding and addressing relevant public policy issues will be beneficial to creating sustainability. In addition, great change can be achieved by mobilizing communities to advocate for policy that supports the rights of individuals with developmental disabilities to live in communities, to practice self-determination, and to be fully integrated. The same is true regarding policy that provides support for families of people with developmental disabilities. Applicants who receive funding must be prepared to learn about relevant public policy and to work with families and individuals to develop a better understanding of policy-related barriers and solutions.

## Financial Information & Sustainability

**Concern:** The application does not demonstrate financial buy-in from partners.

## Organizational Structure & Qualifications of Personnel

**Strength:** Texas Tech University staff are highly qualified.

**Concern:** There is insufficient information provided about the staff with whom Texas Tech will contract.

## Other Comments

None.

# **Attachment 5**

**Applicant: Volar Center for Independent Living (CIL)**

**Project Area:** Anthony, Canutillo, Clint, El Paso, Fabens, Fort Bliss, Horizon, Montana Vista, San Elizario, Socorro, Tornillo, Vinton, and Westway

**Project Director:** Luis Enrique Chew

	Year 1	Year 2	Year 3	Year 4	Year 5
<b>TCDD Funds:</b>	\$75,000				
<b>Match :</b>	\$27,199				

**Project Abstract:** The proposed project will unite a diverse group of individuals and organizations to form a community support network. This network will systematically examine El Paso's disparate services and supports for all individuals with disabilities, birth to old age. They will be assisted by a strategic planning facilitator who will guide them to identify El Paso's strengths & needs; gaps in service; and propose & prioritize new services or targeted issues. At the end of the process, a document will be produced that will serve as a road map for increasing the capacity of DD-serving organizations to provide community-based services.

**Overall Comments**

**Strength:** El Paso is an area of high need and would benefit a great deal from assistance and support to develop the capacity of the local community to support people with developmental disabilities. The applicant recognizes this. The proposal addressed the reasons why it is desirable to develop a strategic plan and to identify strengths and needs in the targeted community. From that, an implementation plan will develop.

**Concern:** It is not clear if there is understanding that TCDD's goal is to develop full community inclusion rather than developing segregated services such as day habilitation. Day habilitation services may, at this time, be the only viable service that meets the needs of the families living in the area, but the network developed through this grant should be striving for greater community inclusion than that model offers.

**Network Development and Activity**

**Strength:** The proposal clearly indicates that the core group will provide in-kind resources.

**Concern:** The identified core group is rather small, and there is no mention of inviting other beneficial organizations to the table, such as self-advocate groups, the local authority, medical providers, or Disability Rights Texas (DRTx) as core members. DRTx is currently monitoring all State Supported Living Centers, including the one located in El Paso, and would likely have beneficial information.

**Note:** It is highly likely that it will be difficult to include a BCBA or BCABA in the network, and this is a requirement. Funded applicants may need to progressively pursue different options for recruitment – such as approaching universities with Behavior Analysis programs and/or requesting assistance from the Texas Association for Behavior Analysis. Applicants may also need to be prepared to use funds to support the inclusion of a BCBA or BCABA.

**Development of Strategic Plan**

**Concern:** The proposal does not identify leadership roles for individuals with developmental disabilities and family members. Additionally, the applicant intends to hire a consulting agency to facilitate the development of the strategic plan, but does not mention if the agency will be one with knowledge in person-centered/family-centered processes. This will be essential. If the agency does not, a partnership will need to be arranged with an organization that can assure that the development of the strategic plan is done in a manner that is person-centered.

## Cultural Competence

**Strength:** The proposal addresses diversity of ethnicity, social and economic background. However, the applicant should also reach out to and include non-traditional partners in the development of their strategic plan. Having members of the community at the table should increase the likelihood that additional options for full community inclusion can be developed.

## Relevant Public Policy Issues

**Strength:** Proposal notes that staff that will coordinate advocacy work and share information related to policy barriers and potential solutions. However, the applicant needs to assure that through this project they will be decreasing the need for individuals who have disabilities to have to be admitted to institutions to receive the services they need.

**Note:** Addressing relevant public policy issues was identified as a weak area in all proposals. Understanding and addressing relevant public policy issues will be beneficial to creating sustainability. In addition, great change can be achieved by mobilizing communities to advocate for policy that supports the rights of individuals with developmental disabilities to live in communities, to practice self-determination, and to be fully integrated. The same is true regarding policy that provides support for families of people with developmental disabilities. Applicants who receive funding must be prepared to learn about relevant public policy and to work with families and individuals to develop a better understanding of policy-related barriers and solutions.

## Financial Information & Sustainability

**Strength:** Proposal showed a handful of agency “core members” with interest in continuation after funds are completed.

**Concern:** To be sustainable, the applicant or the network will need to identify other partners to help fund with sustainability.

**Concern:** The strategic planning facilitator is charging \$25,000 for 18 months. These fees should be broken down into hourly cost and time (in hours).

## Organizational Structure & Qualifications of Personnel

**Concern:** It is important that the strategic planning consultant understand in self-determination, person and family-centered thinking and processes in order to guide the development of the strategic plan.

## Other Comments

None.

# **Attachment 6**

# TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES

## Outreach and Development Grants Application

Application: pages 1-5  
Instructions for Application: pages 6-8  
Supplemental Information: pages 9-11

RECEIVED JUL 20 2012

### APPLICATION Part 1 – Who will work on this project and who will it benefit?

**A. Name of group or organization applying: A.L.M.A. Advocacy for Living in Mainstream America**

1. How long has your group been working together? 6 years
2. Approximately how many members do you have? 50
3. When does your group meet? Once a month
4. What are your goals and/or mission? Why do you exist?

See Appendix A

**B. What ethnic/cultural group your organization serves:**

- (01) Black                      X (02) Hispanic/Latino  
 (03) Asian       (04) Native American

Other, or more information: \_\_\_\_\_

**C. Where (counties) in the state will most activities occur: Travis – surrounding areas**

**D. Amount you are requesting for one year: \$10,000.00**

**E. Contact Person: Pat Alvarez**

Address: 9209 Lauralan Dr. Austin, Texas 78736

Telephone Number: 512-731-5508

Email Address: patspecialmom@aol.com

F. Signature of Contact Person: Pat Alvarez

**G. Application Date: 7-19-2012**

For assistance with completing these forms call (800) 262-0334 and ask to speak to Joanna Cordry.

## APPLICATION Part 2: Who will manage the money?

TCDD grant funds can be provided only to certain types of organizations. If your group is not one of these types of organizations, you may partner with an organization that can manage the funds.

A. Name of the organization that will manage the funds: **A.L.M.A. Advocacy for Living in Mainstream America**

B. What type of organization will manage funds?

- (01) State Agency                       (02) Other Governmental Agency  
X (03) Not-for-Profit                       (04) For-Profit  
 (06) Institution of Higher Education  (05) Faith-based  (07) Hospital

C. Tax ID Number: **72-1525383**

D. Name of Authorizing Official: **Pat Alvarez**

Authorizing Official Title: **Project Director**

Authorizing Official Signature: Pat Alvarez

E. Name of Financial Administrative Authority (FAA): **Dolores Morales-Sharp**

FAA Title: **A.L.M.A Board President**

FAA Signature: Dolores Sharp

Address: **5109 Woodgreen Cove Austin, Texas 78745**

Telephone Number: **512-800-5104**

Email Address: **doloresastn@aol.com**

## APPLICATION Part 3: Assurances

### Certification Statement

**The grantee hereby assures and certifies that they have read and agree to comply with all guidelines and requirements with respect to this grant project as specified by:**

*The Developmental Disabilities Assistance and Bill of Rights Act, (DD Act) of 2000 (P.L- 106-402) and Federal Regulations Title 45 CFR Parts 74 or Part 92 (as applicable) and relevant cost principles.*

The full list of assurances is available on the TCDD website under [Assurances](#), or by contacting Barbara Booker at: TCDD, 6201 E Oltorf, Suite 600, Austin, TX 78741-7509; e-mail: [barbara.booker@tcdd.state.tx.us](mailto:barbara.booker@tcdd.state.tx.us).

I certify that I have read all assurances and certifications and do hereby certify, warrant and confirm that compliance with the assurances will be maintained.

Title: **Project Director**

Date: **7-19-2012**

Signature of Authorizing Official: Pat Alvarez

## APPLICATION Part 4: About Your Project

Please answer the following questions as best as you can.

**A. Why do you want this grant? What do you intend to do?**

**Since 2006, A.L.M.A. has worked with Spanish speaking families and their family members with disabilities to empower, access, and understand educational, social, and support systems.**

- **Provide appropriate and culturally sensitive training in communication skills to build on their abilities to become advocates and informed decision makers for their family member.**
- **Generate translated materials that may be delivered in a variety of ways (print, electronic, cds).**
- **Develop a network of informational and emotional support.**
- **Assist in technical support and understanding of systems**
- **Gather data and evaluate needs and concerns of the Latino population**

**See appendix B for Communication Skills curriculum**

**B. How will this grant help people with developmental disabilities living in your community?**

**Empower parents and their family members to become active participants; increase understanding of services; develop a sustainable support network for Spanish speaking families that provides them with information and guidance.**

**C. About the people this project will help:**

- 1. How many people or families, approximately?**

**200**

- 2. What are the approximate ages, general income levels and education levels of the people you will assist (if known)?**

**Age(s): 16 through 60**

**Income level(s): poverty to middle class**

**Education level(s): open to all levels**

- 3. Will you create printed materials? If so, will they be available in languages other than English? What languages?**

**Yes - Spanish**

**D. What other organizations or groups will work with you in this project? How will they work with you?**

**Down syndrome Association of Central Texas-Comite Latino; MADRES-Mothers Against Discrimination & Racism in Education and Society; Latino Health Care Group; Austin Mayor's Committee on People with Disabilities; ESC Region 13-Family Liason Action Group; UT Center for Disability Studies; ATCIC**

**Community outreach to invite families to participate; collaborate to inquire how families can increase services through their organizations**

## APPLICATION Part 5: Plan and Budget for your Project

PLAN FIRST: Use this guide to decide what you will need for this project.  
Add additional lines at the end of this form if needed.

	We do not need this	We have this for free	Our group can pay for this	This will be donated by <i>(name people or organization, including volunteers)</i>	We need TCDD to pay for this; give cost estimate
People to coordinate activities, administer grant, complete paperwork					\$3000.00
Translators, interpreters, consultants, or presenters					\$1500.00
Copy Services/Printing					\$100.00
Postage					\$50.00
Phone					\$360.00
Internet					\$140.00
Personal Attendant(s) for individuals with disabilities					-----
Childcare or respite for participants					\$400.00
Local transportation					\$600.00
Transportation and lodging when traveling to Austin or other in-state location					\$900.00
Food and other expenses WHILE TRAVELING					\$300.00
Office space (waiting list for AGE Bldg)					\$1840.00
Meeting or training space					-----
Other (describe) Materials					<b>\$410.00</b>
Other (describe) Host Website					\$400.00
<b>Total</b>					<b>\$10,000.00</b>

## APPLICATION Part 5: Plan and Budget for your Project

BUDGET SECOND: If you checked the box on the previous page marked  
 "We need TCDD to pay for this," complete the table below.

<b>Hourly Employees, Translators, Interpreters, Consultants, Presenters</b>				
Name or Title	What responsibilities will this person have? What will they do for the project?	Rate Per Hour	Number of Hours	Total (Rate X Number)
<i>Pat Alvarez, Proj Dir</i>	<i>Coordinate Activities; paperwork;</i>	\$30	50	\$1500.00
<i>Stacy Ford, Ex Dir</i>	<i>Administer Grant; Accounting; Data</i>	\$30	50	\$1500.00
<i>Local Professionals</i>	<i>Feedback on Translations; Presenters</i>	\$50	30	\$1500.00
<b>Total:</b>				<b>\$4,500.00</b>

Operating Costs	Rate per Unit	Amount (Number of Units)	Total (Rate X Amount)
Printing/Copying (1 unit = 1 page or 1 item)	.10	1000	\$100.00
Postage (1 unit = 1 mailing)	.44	114	\$50.00
Telephone (1 unit = 1 month)	\$30	12	\$360.00
Internet (1 unit = 1 month)	\$11.67	12	\$140.00
Meeting room (1 unit = 1 event)			-----
Personal Attendants for people with disabilities (1 unit = 1 hour of service)			-----
Respite or childcare for participants (1 unit = 1 hour)			\$400.00
Other - describe item and indicate units or hours: print materials; host website		\$410.00 Materials \$400.00 Host website	\$810.00
<b>Total</b>			<b>\$1,860.00</b>

Travel – IN STATE ONLY	Rate per Unit	Amount (Number of Units)	Total (Rate X Amount)
Travel (per mile or fare)	.55	3272	\$1800.00
Lodging while traveling (per night)			-----
Food and other expenses while traveling (per day)			-----
<b>Total</b>			<b>\$1800.00</b>

Rental/Leasing	Rate Per Square Foot	Number of Square Feet	Total (Rate X Number)
Office Space (Rate per Sq. Ft. X Number of Sq. Ft.)	1.27	120 \$153.00 x 12	\$1840.00
Other – describe and indicate unit:			
<b>Total</b>			<b>\$1840.00</b>
<b>Total Requested from TCDD (Add the Totals from each table on this page)</b>			<b>\$10,000.00</b>

# Appendix A

## *A.L.M.A. Advocacy for Living in Mainstream America*

### **Mission**

**Disability Advocates.....empowering individuals to be catalysts for the creation of communities that are inclusive, collaborative, and embrace equality.**

### **Vision**

**To provide programs and services through a family empowerment plan which is a living document encompassing areas of need across the lifespan, including outreach, advocacy, education, health, research, cross-cultural support, training, and policy reform.**

## Tienes El Derecho de Permanecer el Silencio

Por  
Pat Alvarez

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## Afirmar Tu Misma

- Definición – la persona directa
- La responsabilidad a los sentimientos de otros
- La comunicacion es 95% sin palabras
- Obteniendo lo que queremos....o no
- El papel que la cultura fuesa en abogando
- Eligir a no abogar
- Pon atencion a tu persona-toma un respiro profundo

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## Barreras

- Pensamientos irracional
- Falta de informacion
- Miedo a aislar o represaliar
- Miedo a ofender
- Lenguaje de cuerpo-el tuyo y el de ellos
- Apagando el escucho
- El campo y los juegos de poder
- Cultura

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### Emociones

- Aceptando la perdida
- El enojo es energia-usar prudentemente
- Reconocer la fuente de nuestro poder
- Las lagrimas son buenas-sueltan estres
- Sea amable con si misma
- No somos supermadres o padres
- Todo es un proceso

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### El Escuchar Es Destreza Con Valor

- Requiere atencion completa al hablante
- Comportarse con respeto- regalelo y agarrelo
- Silenciando el parloteo en la cabeza "yo quiero hablar ya"
- Lenguaje de cuerpo-vista directa, inclinarse al hablante, asentir con la cabeza, desdoblar los brazos...
- El silencio-es senal de debilidad?

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### Parar, Busqar & Escuchar

- Parar el pensamiento de etiqueta-todos somos humanos
- Busque oportunidad para complir
- Escuche el surgir de las diferencias y cuando la comunicacion se sienta incomoda
- Comparte lo que funciona bien y lo que le ayuda
- Reaccion tiene impacto - sea negativo o positivo

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### Sembra Su Riqueza

- Sea generosa y comparte de su informacion
- Mantenga su confianza-no descarte de su conocimiento
- Prepárese antemano por lo que quiera decir
- Levante sus expectativas y dispare a la luna
- Menos que sea una relacion acercada, las interalaciones con otros son a corto plazo
- Tome con despacio-es mucha informacion

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### Espere Algo Diferente

- Como otros responden a nuestra comunicacion directa
- Prepárese para un dialogo abierto cuando solicite a otros que compartan de sus ideas
- Permita la oportunidad crecer personal y profesionalmente cuando permite a otros lo igual
- La palabra "labor" se encuentra en medio de colaboracion

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### Negociando Eficazmente

- No lo sabemos todo-nadien lo sabe
- Comunicacion por escrito
- Enfocar en nuestra tarea
- Solucion negociada – nada se escribe en piedra
- Escuche todas opciones-ofresca su solucion
- Reconocimiento a la verdad de que otros hablan
- No deje la meza con dudas y sin expresar sus opiniones

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### Cuando Escuchamos

- Se forman relaciones
- Se comienza a comprender mejor las percepciones de otros
- Se reconoce que tenemos oportunidad para aprender cosas nuevas
- Otros tal vez seran disponible a escucharnos
- Lo mas quieto que nos hacemos, lo mas que podemos oír
- Tiene el derecho de permanecer el silencio.....y de hacerse crecer

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### patspecialmom@aol.com

- Pat es madre de su guapo hijo de 19 años nacido con síndrome de Down y que ha usado todas estas destrezas para mejorar la comunicacion y ayudarlo tener mejor resultados. No siempre es facil, pero siempre vale la pena! 6-29-2012

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### Referencias

- Dona Doormat No Esta Aqui – Martha Cotera
- Partnering for Children with Disabilities-A Dance That Matters Janice Fialka-Arlene Feldman-Karen Mikus

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## **Derecho Humano Principal**

“Usted tiene el derecho de juzgar su propio comportamiento, pensamiento, emoción, y tomar responsabilidad por la inercia y las consecuencias de su acción”

### **Derechos Diarios**

#### **Tienes el derecho de:**

Hacer preguntas; pedir por lo que quieres (deseos); ser tratada con respeto y igualdad; tomar tiempo fuera de la interacción; tener su opinión; no tener que ofrecer razón o disculpa por su comportamiento; cambiar de mente; estructura de su tiempo; mantener su cultura y valores de su familia; equivocarse; dar una palmadita en la espalda; recibir artículos/servicios por lo que usted pague; **permanecer el silencio...**

#### **Tiene el derecho de decir:**

Estoy confusa

No entiendo

No estoy de acuerdo

Sí o No

Deme un idea mas clara de lo que proponen

Disculpame o no

Yo necesito – mi hijo(a) necesita

**Tu no eres responsable por los sentimientos de otros si hablas directa y sin ser agresiva**

## Definiciones

**Agresiva** – pelearse con palabras y expresiva al punto de humiliar y reducir a la otra persona con asaltos verbal; otros se sienten desolados.

**Pasiva/Agresiva** – indirecta y manipuladora y alcanza sus deseos con engaño y con jugando malas pasadas.

**Pasiva** – Permite que otros hagan las decisiones; les da el poder y después se ofende. Víctima al punto de mártir.

**Asertiva/Directa** – opina sus sentimientos sinceramente; tiene confianza en sí misma; no tiene miedo preguntar por lo que quiere; dispuesta a negociar/llegar a un acuerdo; es más importante ser directa que ganar o perder.

## Cuaderno de Confianza

En el comienzo de usar destrezas de comunicación, es muy importante reconocer que personas y que circunstancias causan que nos comportemos pasiva o pasiva/agresivas. Marque los artículos que se necesitan trabajo:

\_\_\_ Decir a alguien que no nos gustó lo que dijeron o hicieron

\_\_\_ Desacuerdo con una persona de autoridad o profesional

\_\_\_ Comenzar una conversación con alguien que no conoces

\_\_\_ Responder a un comentario que es injusto

\_\_\_ Intervenir por sí misma cuando otra persona toma el crédito por su trabajo

\_\_\_ Expresar su opinión en grupo o junta de equipo

\_\_\_ Aceptar un cumplido o dar cumplidos/felicitar a otros

\_\_\_ Preguntar por un favor

\_\_\_ Decir "No" cuando una amiga o pariente pregunta por un favor que toma fuerte carga de su tiempo, dinero, o energía.

***Uso de vista directa y uso de declaración de la palabra "yo"***

**Querer/Gustar/Cuidar si Mismo Primero**

Escriba 5 articulos positivos de usted y sea generosa:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Como te cuidas tu misma?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Quien te deo tu nombre:

\_\_\_\_\_

**El poder se regala a otros tambien con el permiso de como nos traten**

**Destrezas de Proteccion Para La Comunicacion**

Estas destrezas son para el uso cuando una persona es criticada injustamente, bajo presion, o cuando algien toma ventaja y son mas efectivas cuando se usan en el momento.

**Afirmacion negativa-** responder fuerte y comprensivamente que ay acuerdo en lo que otros dicen sin pedir disculpa; requiere dignidad sobre si misma.

**Pregunta negativa-** permite preguntar de asuntos de nosotras en relaciones acercadas dando tiempo de animar que la otra persona exprese sus pensamientos honestamente.

**Disco rayado** – repitiendo calmamente lo que quieres otra vez y otra vez; ayuda mantener el enfoque y no hacer caso a la manipulación de desacuerdos.

**Decidir ignorar** – no responder a declaraciones destructivas, injustas, y que producen culpabilidad.

**Enfoco en la tema** – cuando varias declaraciones de desacuerdo se presentan, mantener el enfoque en la tema de importancia y de el momento.

**La niebla** – aceptar crítica con calma y con reconocimiento que tal vez ay verdad aunque se de cuenta que es manipulación.

**No revelar** – Elejir a permanecer el silencio cuando la situación se intensifica.

### **Destrazas Verbal y Directas Para La Comunicacion**

Afirmar como manera de comunicar depende on la capacidad del la persona en no solamente expresar pero tambien escuchar lo que otros expresan.

**Informacion gratis** – las declaraciones que revelamos de si mismas y la informacion que otros revelan

**Reaccion** – discusión de como uno se siente y como la situación nos afecta.

**Escuchando** – se da la oportunidad que otra persona comparte informacion.

**No tomes el anzuelo** – no te enganches en situaciones de emoción fuerte.

**Tiempo fuera** – toma alto y pensar; tiempo para aclarar la cabeza; tomar decisión; reunir sus pensamientos- sin decir a la otra persona la razón.

**Cambio de velocidad** – cambiando la conversación intencionalmente de lo que estamos hablando a la manera que lo hablamos.

**Solucion por compromiso** – negociar cuando su respeto no este en duda.

**Revelar** – antes o después de escuchar la información gratis que otros revelan.

### **Tienes El Derecho de Afirmar, de Hacer Educada, y de Tomar Decisiones Informadas**

**Pat Alvarez – Consultora de Comunicacion desde 1981**

**[patspecialmom@aol.com](mailto:patspecialmom@aol.com) 512-731-5508**

**“Dona Doormat No Esta Aqui – Martha Cotera “tu esterilla no esta aqui eh-rega tus propias matas”**



## Office of the Secretary of State

### CERTIFICATE OF FILING OF

Advocacy for Living in Mainstream America  
File Number: 800070511

The undersigned, as Secretary of State of Texas, hereby certifies that the Nonprofit Periodic Report for the above named entity has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

Dated: 05/01/2012

Effective: 05/01/2012



A handwritten signature in black ink, appearing to read "Hope Andrade".

Hope Andrade  
Secretary of State

8

# PARTNERS IN POLICYMAKING



*Put America*

CLASH OF 2002

*In recognition of your dedication and hard work to forge  
productive partnerships with policymakers to create a better  
future for Texans with Developmental Disabilities*



TEXAS COUNCIL FOR  
DEVELOPMENTAL  
DISABILITIES

*Erin Cuy*

Erin Cuy, Executive Director

Erin Cuy, Executive Director

15 AL 21 DE FEBRERO DE 2007

# ¡ahora sí!

GRATIS

[www.ahorasi.com](http://www.ahorasi.com)



The background image shows a woman with reddish-brown hair, wearing a blue and white striped shirt, leaning over a table. She is smiling and looking at a young boy with dark hair who is focused on a task. On the table, there are various educational materials, including a large sheet of paper with numbers 1, 2, 3, 4 and a Spanish flag. The setting appears to be a classroom or a community center.

# FERIA EDUCATIVA

**Sábado 17 de febrero, Burger Activity Center**

Información en español sobre:

- Todas las etapas de la educación
- Organizaciones comunitarias
- Solicitudes de ayuda financiera
- Libros gratuitos y premios

# ¿HIJOS

## Tips de la familia Álvarez

- Involúcrate en la educación de tu hijo: "Vamos cada ocho días a la biblioteca para sacar libros", dijo Mari.
- Habla con tus hijos: "Cada 15 días tenemos reuniones familiares y cada uno empieza diciendo algo bueno del otro, hablamos de las actividades de la casa y evaluamos lo bueno y lo malo", dijo Miguel.



Oscar Valdés ahora sí!

Pat Álvarez y su hijo Rudy, con Síndrome de Down, admiran las pinturas hechas por el niño.

# EL GRAN RETO DE SER MADRE

Por Sara Inés Calderón  
ahora sí!

Pat Álvarez crió tres hijos antes de tener que aprender a ser madre. A los 41 años tuvo a su cuarto hijo Rodolfo (cariñosamente llamado "Rudy"), quien nació con Síndrome de Down, y entonces supo claramente que su vida iba a cambiar.

"Piensas que puedes manejar cualquier cosa", dijo Álvarez, quien se consideraba una madre experimentada tras haber criado tres hijos, ahora de 34, 25 y 17 años. Pero tuvo que volver a aprender mucho con Rudy.

Álvarez, de 55 años, ha pasado de ser una madre perdida dentro del sistema de educación especial en Austin, a directora ejecutiva de ALMA, una organización sin fines de lucro dedicada al activismo para padres con hijos que tienen necesidades especiales. ALMA, por sus siglas en inglés, fue fundada en septiembre de 2006, pero su desarrollo llevó más de 10 años.

Cuando Rudy empezó la escuela a los tres años, Álvarez comenzó a experimentar un mundo nuevo de educación. Las preocupaciones con sus otros hijos eran muy distintas a las que tenía con Rudy.

"Nunca tuve que preocuparme (con mis otros hijos) de que los iban a segregar, no tuve que preocuparme de asistir a juntas cada año, no tenía idea de cómo era el sistema", dijo Álvarez.

Confundida y abrumada sobre cómo ayudar a Rudy, Álvarez empezó a asistir a juntas para padres de familia con hijos con necesidades especiales. De ahí, se involucró con diferentes grupos, incluso trabajando en la oficina de personas con discapacidades del gobernador Ricky Perry.

En septiembre de 2006, y con la creación

## Tips de Pat Álvarez

- Ser una presencia en la escuela de tu hijo: "Preséntate con el maestro y el director, concerta una junta. Una junta no necesariamente tiene que ser acerca de una crisis, se trata de crear una relación".
- Ser voluntario: "Pregúntale al maestro si puedes ser voluntario en el salón de clase, la oficina, o donde sea que necesiten ayuda. Quieres tener una relación fuerte con la persona que se encarga de tu hijo todo el día".

## ALMA

Para más información sobre ALMA, llama al 301-9255 o envía un correo electrónico a [almaofaustin@yahoo.com](mailto:almaofaustin@yahoo.com)

de ALMA, Álvarez decidió ayudar a solucionar el problema de padres de familias hispanohablantes dentro del Distrito Escolar Independiente de Austin.

La comunidad latina en Austin con hijos con necesidades especiales no recibe servicios adecuados por las barreras del idioma y la cultura, y según Álvarez, eso tenía que cambiar.

"Hay una falta de servicios para familias que hablan español y necesitan tener a alguien que pueda llamar para buscar ayuda", explicó.

Álvarez espera no sólo apoyar a los padres con hijos con necesidades especiales, sino también enseñarles a ayudarse ellos mismos.

"Ayudar a los padres a ser activistas de sus propios hijos es nuestra misión", afirmó.

[scalderon@ahorasi.com](mailto:scalderon@ahorasi.com); 912-2987

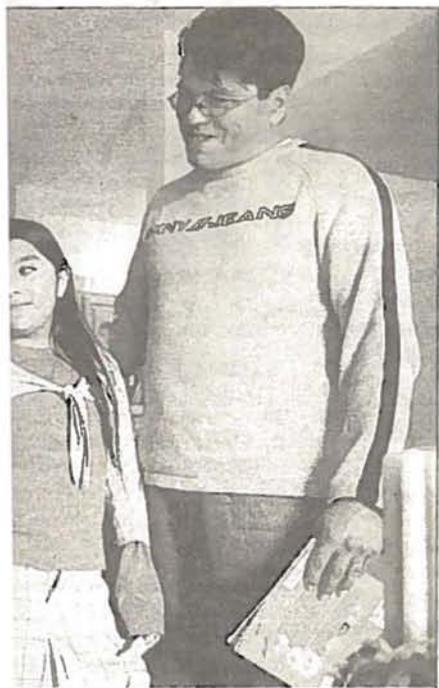
ugar en la nueva escuela Ann Richards. "Cualquier oportunidad que tenemos para aprender, tratamos de tomarla", dijo Miguel, mirando a su esposa. "Todo lo que se para educar a nuestros hijos lo buscamos", respondió Mari.

Sin embargo, estos padres admitieron que no siempre es tan fácil. Miguel trabaja mucho para que María se quede en casa. A veces llega cansado y no puede ser el padre que quisiera ser. Incluso el carácter de Alejandra cambió mientras batallaba justándose a la vida en los Estados Unidos. Es decir, la familia Álvarez ha tenido que ir cambiando para mejorar.

Hoy día Alejandra está en una clase de inglés, y Luis sigue en la educación bilingüe.

Los padres están emocionados por el futuro de sus hijos, sobre todo porque saben que están haciendo todo lo posible para asegurar que su educación —una herramienta esencial del éxito— sea la mejor posible.

[scalderon@ahorasi.com](mailto:scalderon@ahorasi.com); 912-2987



Oscar Valdés ahora sí!

Pat Álvarez y Miguel en su casa en el sur de Austin.

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**CHICANA RESEARCH AND LEARNING CENTER, INC.**

*Non-profit Corporation, State of Texas*

1502 Norris Drive  
Austin, Texas 78704  
(512) 444-7595 (512) 444-7597 Fax

June 13, 2001

Mrs. Patricia Alvarez  
Austin, Texas

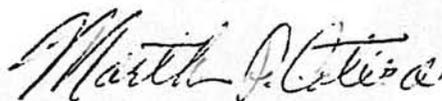
Dear Pat:

This is a long overdue acknowledgement and letter of appreciation for your great contribution to the work of CHICANA RESEARCH AND LEARNING CENTER in the decade of mid 1980s to 1990s. Indeed of all the trainers and researcher, you have been the person most active in utilizing the results of our work on the development of women, children, families and community.

Your contribution as a developer of the 3-year Culturally Sensitive Assertiveness Training Program for Girls and Women Ages K-12 and Adults has been invaluable. You helped maximize its impact by participating in the training of over 300 girls and women in central Texas and in the Del Rio area. Further, your work in developing the original curriculum, in logistics, in editing and fine tuning the curriculum after the training assured the success of the program.

We are very proud that our group efforts have yielded great rewards to all of us as you have single-handedly adapted much of our Center's work for our work with young single mothers, with parents of children with disabilities, and in general with all the community groups that you have worked with all these years. We feel very privileged to have worked with you, and to be able to claim some of the credit for your dedication and contributions to the Austin community.

Sincerely,



Martha P. Cotera  
Executive Director

# **Attachment 7**

# Texas Council for Developmental Disabilities`

## Executive Committee

Date: 10/24/2012

Review of Proposed Activities & Budget

ITEM: A

Grantee: Department of Assistive & Rehabilitative Services (DARS)

Year: 2 of 5

Project Title: Higher Education for People with Developmental Disabilities (Project HIRE)

Project Location: Hidalgo County

**TCDD RFP Intent:**

The project intent is to develop, demonstrate, and evaluate more inclusive models of post-secondary education through which students with severe disabilities receive the supports they need to succeed in college, iniversity, and/or or vocational/technical programs that were originally designed for students with disabilities. TCDD has approved funding up to \$225,000 per year for up to five years.

**Project Goals and Accomplishments for Year 1:**

**Goal:** Graduate or certify, by grant year five, at least ten (10) individuals with developmental disabilities from South Texas College (STC).

*Accomplishments per goal:* Contracts were developed between DARS and the University of Texas-Pan American (UTPA), STC, Dr. Paul Wehman, Access Granted, and Dr. Lynn Fischer, who, with the project advisory committee (PAC), conducted program design and planning meetings. Participant applications were developed and orientations were conducted at STC in English, Spanish, and American Sign Language. Individual meetings with potential participants and their families took place. The Lead Educational Coach and two (2) support coaches were hired. PAC members developed an applicant scoring mechanism and counselors prepared packets for the interview team, which met with each applicant along with parents and school personnel. Assistive Technology (AT) Evaluations were completed for each of six (6) initial participants and six (6) alternates. All twelve (12) completed the summer training and began classes at STC on 8/27/2012. The project has presented at hearings, conferences, and has garnered considerable publicity.

**Proposed Goals and Objectives for Year 2:**

**Goal:** Same as above.

**Objectives:** Continue to work with project partners to provide assistive technology and mentors; Continue the post-secondary programs; and Select twelve (12) Cohort 2 participants using the application and selection process developed in Year 1.

**Council Considerations:** Public Policy Considerations: This grantee has had remarkable success in garnering significant community interest, including area elected officials, a strong indicator that project success will translate to community success. Maintaining community stakeholders will be key to sustainability and potential expansion in Texas. TCDD should continue to ensure the grantee attributes proper funding credit to TCDD in media relations and in developing products such as fliers, training curriculum, PSAs and other marketing materials. No staff concerns; Council to consider continued funding for this project.

### Continuation Budget Detail Summary

	Federal	Match	Totals
<b>Amount expended in Year 1</b> (\$190,884 consultants) (based on 6 months) Award amount \$225,000	\$12,484	\$17,122	\$29,606
<b>Amount requested for Year 2 budget:</b>			
<b>I. Personnel services</b>	0	0	0
<b>II. Travel</b>	0	0	0
<b>III. Purchased services</b> (\$197,723 consultants)	200,167	14,760	214,927
<b>IV. Property/Materials</b>	4,378	0	4,378
<b>V. Rental/Leasing</b>	0	300	300
<b>VI. Utilities</b>	0	0	0
<b>VII. Other (Indirect Costs)</b>	20,455	0	20,455
Budget period totals	\$225,000	\$15,060	\$240,060

# **Attachment 8**

**Texas Council for Developmental Disabilities**  
**Executive Committee**  
**Review of Proposed Activities & Budget**

Date: 10/24/12

ITEM: B  
Year: 2 of 5

Grantee: Texas A&M University  
Project Title: Higher Education for People with Developmental Disabilities  
Project Location: Austin - Statewide

**TCDD RFP Intent:**

The project intent is to seek to develop, demonstrate, and evaluate more inclusive models of post-secondary education through which students with severe disabilities receive the supports they need to succeed in college, university, and/or vocational/technical programs that were originally designed for students without disabilities. TCDD has approved funding of up to \$225,000 per year for up to five years.

**Project Goals and Accomplishments for Year(s) 1:**

**Goal:** To develop and implement "Bridge to Career" postsecondary education that incorporates the necessary supports and program components to ensure access, participation, and successful performance by individuals with developmental disabilities; develop an evaluation plan, sustainability plan and a plan for a replication support booklet.

*Accomplishments per goal:* The project held 8 face-to-face recruitment activities with a total of 1190 individuals participating that included students, parents, state agency personnel, counselors, and high school educators across the state; 20 applications were received for the first class and 15 students were admitted; provided pre-program training on study and living skills to prepare for the program; completed comprehensive individual student assessments; held wrap-around service meetings; and disseminated project information through statewide conference presentations, exhibitions, and transition fairs and meetings.

**Proposed Goals and Objectives for Year 2:**

**Goal:** Recruit, admit, and support students with developmental disabilities in the Bridge to Career in Human Services postsecondary program.

**Objectives:** Recruit, admit, and support students with developmental disabilities in the Bridge to Career in Human Services postsecondary program.

**Council Considerations:** Public Policy considerations: Providing a rigorous post-secondary education to people with developmental disabilities will increase their opportunities for employment and the likelihood they will be involved in public policy. Research shows that those with a higher education are more likely to develop civic skills; more likely to receive requests to engage in public policy; and are more interested and knowledgeable about public policy. Those who have high levels of education are much more likely to be active in public policy increasing the pool of potential self-advocate leaders. No staff concerns; Council to consider continued funding for this project.

<b>Continuation Budget Detail Summary</b>			
	Federal	Match	Totals
Amount expended in year 1 (No consultants) (based on 4 months) Award amount \$225,000	\$18,795	\$5435	\$24,230
<b>Amount requested for next year budget:</b>			
<b>I. Personnel services</b>	116,088	0	116,088
<b>II. Travel</b>	3,696	0	3,696
<b>III. Purchased services</b> (Subawards \$68,931)	73,276	0	73,276
<b>IV. Property/Materials</b>	2,941	0	2,941
<b>V. Rental/Leasing</b>	0	0	0
<b>VI. Utilities</b>	0	0	0
<b>VII. Other – Graduate Student Tuition</b>	8,542	0	8,542
<b>(Indirect Costs)</b>	20,455	69,104	178,016
Budget period totals	\$ 225,000	\$69,104	\$294,104

# **Attachment 9**

**Texas Council for Developmental Disabilities**  
**Executive Committee**  
**Review of Proposed Activities & Budget**

Date: 10/24/12

ITEM: C

Grantee: OneStar Foundation

Year: 2 of 3

Project Title: Inclusive Faith-Based Communities Symposium

Project Location: Austin

**TCDD RFP Intent:**

The project intent is to collaborate with leaders of faith-based organizations in order to compare experiences and share resources so that formal and informal community supports available to people with developmental disabilities may be increased. TCDD has approved funding of up to \$75,000 per year for up to three years.

**Project Goals and Accomplishments for Year(s) 1:**

**Goal:** To maintain the Austin Interfaith Inclusion Network (AIIN) that increases the number of inclusion opportunities at faith-based organizations for people with disabilities and their families.

*Accomplishments per goal:* The project has 25 AIIN members who represent Catholic, Jewish, Hindu, Buddhist, interfaith, Muslim, Protestant and Evangelical congregations around Austin; and is partnering with the Texas A & M Center on Disability and Development and Jewish Family Services. Project staff collected information regarding inclusion successes, concerns and barriers through focus groups and outreach to faith-based organizations from January to September 2012; and shared resources on OneStar Foundation website. The first Faith-based Symposium is planned for October 17, 2012, targeting 100 participants.

**Proposed Goals and Objectives for Year 2:**

**Goal: Same as above**

**Objectives:** Engage 25 AIIN and PAC members in quarterly meetings and trainings; evaluate impact of Faith and Inclusion Symposium; engage 30 faith-based partners in outreach and training beyond the symposium; and engage 100 participants in a Faith and Inclusion Symposium.

**Council Considerations:** Public Policy considerations: Faith based communities typically have the desire to be inclusive, but may lack the tools and resources to create inclusive communities in culturally appropriate ways. The tools, resources and inclusion blueprints developed by this project have the potential to not only be sought out and implemented by additional faith communities, but also the potential to be adapted by other community organizations interested in expanding their inclusive outreach. Additionally, self-advocates and families will have the ability to promote the use of the developed protocols in their own faith communities. No staff concerns; Council to consider continued funding for this project.

<b>Continuation Budget Detail Summary</b>			
	Federal	Match	Totals
Amount expended in year 1 (Consultants-\$13,000) (based on 6 months) Award amount \$71,453	\$15,198	\$5,067	\$20,265
<b>Amount requested for next year budget:</b>			
<b>I. Personnel services</b>	23,818	13,915	37,733
<b>II. Travel</b>	1,172	0	1,172
<b>III. Purchased services (Consultant - \$10,000)</b>	31,360	5,893	37,253
<b>IV. Property/Materials</b>	1,000	1,000	2,000
<b>V. Rental/Leasing</b>	2,012	4,632	6,644
<b>VI. Utilities</b>	0	0	0
<b>VII. Other (Indirect Costs)</b>	5,471	2,345	7,816
Budget period totals	\$ 64,833	\$27,785	\$92,618

# **Attachment 10**

**Texas Council for Developmental Disabilities  
Executive Committee  
Review of Proposed Activities & Budget**

Date: 10/24/12

ITEM: D

Grantee: West Central Texas Regional Foundation

Year: 2 of 3

Project Title: Inclusive Faith-Based Communities Symposium

Project Location: Callahan, Jones and Taylor Counties

**TCDD RFP Intent:**

The project intent is to collaborate with leaders of faith-based organizations in order to compare experiences and share resources so that formal and informal community supports available to people with developmental disabilities may be increased. TCDD has approved funding of up to \$75,000 per year for up to three years.

**Project Goals and Accomplishments for Year(s) 1:**

**Goal:** To work with faith-based community organizations, community partners and persons with disabilities to more fully include underserved people with disabilities in outreach and programming across the rural region and within the metropolitan area, ensuring active participation within faith-based communities for all.

*Accomplishments per goal:* Project staff located over 370 organizations and reached 210 of those organizations; created a brochure to promote awareness of the project; and developed a survey to use as an inclusion tool as part of the online directory to assist individuals with disabilities find organizations that meets their needs.

**Proposed Goals and Objectives for Year 2:**

**Goal:** Same as above

**Objectives:** Hold a quality symposium that encourages attendance from faith-based and community-based organizations in an effort to advocate for and support faith-based organizations that currently have programming for the individuals with disabilities in the community(s) or are attempting to create such programming.

**Council Considerations:** Public Policy considerations: Over 15 million Texans belong to a faith-based group. Increasing exposure of members of faith communities to persons with developmental disabilities will make it more likely that members of faith communities will have awareness about issues important to persons with disabilities. Having people who are not connected with the service delivery system in the lives of persons with developmental disabilities also is a significant protective factor. Finally, faith leaders typically also are leaders in the broader community with access to decision makers. No staff concerns; Council to consider continued funding for this project.

**Continuation Budget Detail Summary**

	Federal	Match	Totals
Amount expended in year 1 (No consultants) (based on 4 months) Award amount \$74,894	\$23,793	\$4,739	\$28,532
<b>Amount requested for next year budget:</b>			
<b>I. Personnel services</b>	57,177	15,370	72,547
<b>II. Travel</b>	498	0	498
<b>III. Purchased services</b>	3,767	7,247	11,014
<b>IV. Property/Materials</b>	900	1,159	2,059
<b>V. Rental/Leasing</b>	4,323	800	5,123
<b>VI. Utilities</b>	900	0	900
<b>VII. Other (Indirect Costs)</b>	6,757	0	6,757
Budget period totals	\$ 74,322	\$24,576	\$98,898

# **Attachment 11**

**Texas Council for Developmental Disabilities`**  
**Executive Committee**  
**Review of Proposed Activities & Budget**

Date: 10/24/2012

ITEM: E

Grantee: Texas Statewide Independent Living Council (TX SILC)

Year: 2 of 3

Project Title: New Leadership Development and Advocacy Skills Training

Project Location: Statewide

**TCDD RFP Intent:**

The intent of the new Leadership Development and Advocacy Skills Training Projects RFP is to create programs that provide leadership development and advocacy skills training for people with developmental disabilities, their families, and their allies. TCDD has approved funding up to \$75,000 for up to three years.

**Project Goals and Accomplishments for Year 1:**

**Goal:** Provide a comprehensive Statewide Independent Living Conference targeting consumers, family members, service providers, rehabilitation counselors, and other stakeholders in the disability community for the purpose of networking, information sharing, and advocacy training.

*Accomplishments per goal:* The project specialist conducted extensive planning activities prior to the conference, collected registrations and stipend applications, sought new and previous conference sponsors, and promoted the conference via e-mail blasts and weekly newsletters. The "Connected to Independent Living" conference was held April 22-24, 2012 with approximately 300 registered participants, more than half representing stakeholder agencies. Attendee received 2 full days of sessions with 30 exhibitors, including community partners. Conference evaluation and other follow-up activities were conducted to determine needs, growth areas, and consumer satisfaction, which will guide planning for the 2013 conference. The conference was well received and an overall success.

**Proposed Goals and Objectives for Year 2:**

**Goal:** Same as above. **Objectives:** Recruit diverse community partners, associations, and stakeholders; Research and develop agency, identifying keynote speakers; Create a marketing plan to provide extensive statewide outreach; and Create evaluation tools and disseminate findings.

**Council Considerations:** Public Policy Considerations: A self-advocate community that is well-trained and well-informed regarding the IL philosophy is vital to ensuring that persons with disabilities have greater control over the formation and implementation of policies that affect them. The grantee is asked to share conference attendee contact information with TCDD. No staff concerns; Council to consider funding for this project.

**Continuation Budget Detail Summary**

	Federal	Match	Totals
<b>Amount expended in Year 1</b> (\$0 consultants) (based on 7 months) Award amount \$75,000	\$45,412	\$25,040	\$70,452
<b>Amount requested for Year 2 budget:</b>			
<b>I. Personnel services</b>	44,468	0	44,468
<b>II. Travel</b>	2,217	0	2,217
<b>III. Purchased services</b> (\$1,200 consultants)	22,956	29,000	51,956
<b>IV. Property/Materials</b>	300	0	300
<b>V. Rental/Leasing</b>	2,186	0	2,186
<b>VI. Utilities</b>	2,873	0	2,873
<b>VII. Other</b>	0	0	0
Budget period totals	\$75,000	\$29,000	\$104,000

# **Attachment 12**

# Texas Council for Developmental Disabilities`

## Executive Committee

### Review of Proposed Activities & Budget

Date: 10/24/12

ITEM: F

Grantee: Imagine Enterprises

Year: 2 of 2

Project Title: Expansion of Existing Leadership Development and Advocacy Skills Training

Project Location: Abilene

**TCDD RFP Intent:**

To continue development of a network of training programs and resources to assist Texans with developmental disabilities and their families to have support and training needed to be strong leaders and advocates. Organizations are expected to use funding to expand the impact of their training programs and to serve as a resource to other organizations. Grantees may implement a new policy, program, or procedure; development of new partnerships; and/or activities that significantly build the capacity of an existing program. TCDD has approved up to \$40,000 for year one and \$20,000 for year two; for up to two years

**Project Goals and Accomplishments for Year 1:**

**Goal:** Train, support, and promote up to four past Youth participants to provide leadership, self-advocacy and Peer Mentoring training, in coordination with Imagine's Youth Leadership curriculum.

*Accomplishments per goal:* The Project Coordinator was terminated for cause at the end of the first quarter, which resulted in significant activity delays. As a result, project leaders requested a three-month extension for the first year and submitted a corrective action plan. The project has since hired a replacement Project Coordinator, established a new PAC and conducted a meeting, identified 5 Peer Mentors, and provided them initial training. The Peer Mentors are scheduled to speak at area high schools about leadership, transition to college and/or employment, self-advocacy, and community living. The project is collaborating with the Region 14 Education Service Center to explore options of getting into the schools to train with students.

**Proposed Goals and Objectives for Year 2:**

**Goal:** Assist 5 highly trained peer mentors to identify, train and support 25 youth participants.

**Objectives:** Assist 5 highly trained peer mentors to identify, train and support 25 youth participants to become peer mentors to identify, train, and support 25 youth participants to become peer mentors.

**Council Considerations:** Public Policy Considerations: Losing the Project Coordinator resulted in significant delays to the activity timeline and decreased targeted outcomes for Year 2. To date, the project is short roughly \$4500 in matching funds, but donated training space is a significant match source and trainings have yet to occur. Increasing the pool of self advocates with leadership skills is vital to public policy goals. Providing persons with developmental disabilities with these important skills will enable staff to call upon them to serve on statewide workgroups and councils that shape the policies and programs that affect them. The grantee should be reminded that participation in the monthly leadership and advocacy calls is a required activity, per the RFP. No staff concerns; Council to consider continued funding of this project.

<b>Continuation Budget Detail Summary</b>			
	Federal	Match	Totals
<b>Amount expended in Year 1</b> (\$1838 consultants) (based on 9 months) Award amount \$40,000	\$18,948	\$1,775	\$22,839
<b>Amount requested for Year 2 budget:</b>			
<b>I. Personnel services</b>	17,465	0	17,465
<b>II. Travel</b>	1,155	0	1,155
<b>III. Purchased services</b> (\$0 consultants)	0	3,167	3,167
<b>IV. Property/Materials</b>	950	0	950
<b>V. Rental/Leasing</b>	0	3,500	3,500
<b>VI. Utilities</b>	430	0	430
<b>VII. Other</b>	0	0	0
Budget period totals	\$20,000	\$6,667	\$26,667

# **Attachment 13**

**Texas Council for Developmental Disabilities  
Executive Committee  
Review of Proposed Activities & Budget**

Date: 10/24/12

ITEM: G

Grantee: SER – Jobs for Progress of the Texas Gulf Coast, Inc.

Year: 2 of 2

Project Title: Expansion of Existing Leadership Development and Advocacy Skills Training Project

Project Location: El Paso

**TCDD RFP Intent:**

To continue development of a network of training programs and resources to assist Texans with developmental disabilities and their families to have support and training needed to be strong leaders and advocates.

Organizations are expected to use funding to expand the impact of their training programs and to serve as a resource to other organizations. Grantees may implement a new policy, program, or procedure; development of new partnerships; and/or activities that significantly build the capacity of an existing program. TCDD has approved funding of up to \$40,000 for year one and \$20,000 for year two; for up to two years.

**Project Goals and Accomplishments for Year(s)1:**

**Goal:** To expand the impact of SER's existing TCDD Basic Leadership and Advocacy skills training.

*Accomplishments per goal:* During this budget period, the project has trained 87 (total goal 100) individuals in basic leadership and advocacy, 24 (total goal 20) of those individuals completed SER's train-the-trainer component which has lead to 89 (total goal 100) individuals receiving secondary basic leadership and advocacy training. The project developed new partnerships with the Arc of Houston Family Support Group, Community Family Services, Neighborhood Centers, Inc., Fort Bend ISD, Rice University Young Owls Program, Circle of Ten and others.

**Proposed Goals and Objectives for Year 2:**

**Goal:** To increase the capacity of SER's existing TCDD Basic Leadership and Advocacy skills training.

**Objectives:** Increase the number of individuals trained as leaders and advocates for individuals with developmental disabilities.

**Council Considerations:** Public Policy considerations: The project continues to be uniquely qualified to provide leadership training across and within Hispanic and disability cultures. The issues of focus in the proposed expansion include policy priorities for the Council: information accessibility, communication technology, public and higher education, employment practices, and public benefits. It would be beneficial for the grantee to identify trainees that have or could implement their training by sharing their stories with their elected representatives. No staff concerns; Council to consider continued funding for this project.

<b>Continuation Budget Detail Summary</b>			
	Federal	Match	Totals
Amount expended in year 1 (no consultants) (based on 6 months) Award amount \$40,000	\$19,909	\$4546	\$24,455
<b>Amount requested for next year budget:</b>			
<b>I. Personnel services</b>	16,897	1,645	18,542
<b>II. Travel</b>	515	0	515
<b>III. Purchased services</b>	86	2,468	2,554
<b>IV. Property/Materials</b>	636	0	636
<b>V. Rental/Leasing</b>	0	3,360	3,360
<b>VI. Utilities</b>	1,866	0	1,866
<b>VII. Other</b>			
Budget period totals	\$ 20,000	\$7,473	\$27,473

# **Attachment 14**

# Texas Council for Developmental Disabilities

## Executive Committee

### Review of Proposed Activities & Budget

Date: 10/24/12

ITEM: H

Grantee: A Circle of Ten, Inc. (C10)

Year: 2 of 3

Project Title: Increasing Capacity in the Existing Development and Advocacy Skills Training Project

Project Location: Austin, Houston, Dallas &/or San Antonio

**TCDD RFP Intent:**

To train and assist TCDD grantees that provide leadership development and advocacy skills training to successfully obtain funding or other resources that increase the ability of those training activities to be sustained when grant support from TCDD terminates. The Contractor will provide training and assistance to 10-17 grants within Houston, Dallas, and Austin. TCDD has approved funding up to \$25,000 to provide training to increase the capacity expecting to review after year one for possible continuation. The contract solicitation allows renewing for up to 2 additional years with the same terms.

**Project Goals and Accomplishments for Year(s)1:**

**Goal:** To build the capacity of 10-17 TCDD grantees in three locations (Austin, Houston, Dallas &/or San Antonio) through leadership training and support to 20-34 staff &/or family members of people with developmental disabilities to leverage TCDD funding and sustain programs with various types of funding and resources past TCDD grants.

*Accomplishments per goal:* 3-Day Seminars held with 16 of 17 TCDD grantees (37 participants) in capacity building training; capacity building surveys and phone interviews are near completion. The project identified statewide and regional grant resources; and involved additional partners to gain State, Federal and private funding to leverage funds. The City of Houston Parks & Recreation finalized a Memorandum of Understanding to include TCDD grantees in their services and grants with an option to host the Funders' Forum in 2013. The memorandum brings together 10 partners to address veterans, people with disabilities, and at-risk youth. The Meadows Foundation funded C10 to bring back Funder's Forum & Conference to include TCDD and non-TCDD agencies in 2013.

**Proposed Goals and Objectives for Year 2:**

**Goal:** Same as above.

**Objectives:** Hold a 3-Day Seminar to include Part One - Process of Collaboration: Linking Leadership, Grassroots Community Organizing, Innovative Program Development, Grant research and Grant Writing; Part Two - Next Steps: Incorporates real collaborative grant ideas into the curriculum; and Part Three - Guides grantees through next steps of finalization of program development, budget development and completion/submission of grant application(s) for at least one large collaborative effort.

**Council Considerations:** No staff concerns, match not required per contract; If recommended favorably by the Executive Committee, the Council will be asked to consider funding for up to two more years for this project.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Amount expended in year 1 (no consultants) (based on 8 months) Award amount \$25,000	\$19,650	\$0	\$19,650
<b>Amount requested for next year budget:</b>			
<b>I. Personnel services</b>	17,500	5,775	23,275
<b>II. Travel</b>	2,640	0	2,640
<b>III. Purchased services</b>	500	0	500
<b>IV. Property/Materials</b>	500	0	500
<b>V. Rental/Leasing</b>	0	1,500	1,500
<b>VI. Utilities</b>	360	0	360
<b>VII. Other</b>	0	0	0
Budget period totals	\$ 25,000	\$8,430	\$33,430